

Accommodation Officer

April - March, Part Time, Voluntary

Aim

The aim is to represent student interests to the Students' Association and the University on accommodation matters.

Key Responsibilities

What you will be doing:

- Serve on the Students' Representative Council and chair the SRC Accommodation Sub-Committee
- Provide information to students relating to accommodation
- Help Senior Students run their committees
- Coordinate with Transition, the Athletic Union, and the Charities Campaign to run the Hall Champions League
- Previous key areas of concern: HMO regulation construction in some student halls, the price of washing machines in halls, fraud on the student housing market

How you will be doing it:

- Chair the Senior Students Forum, which can be delegated to a member of the Sub-Committee
- Update and publish the "How to Rent Guide"
- Run the Private Accommodation Viewing Service
- Work with relevant members in the association to keep housing advice up to date
- Hold events and publicize on social media to share and disseminate information about student housing (e.g. Drop-in Sessions, Hall Talks, How to Rent Talks)
- Manage the Sub-Committee's email address

Useful Skills or characteristics

- Good organizational skills
- Flexibility and logistical thinking
- Good communication skills, confidence and creativity
- The ability to work as part of a team
- An interest in student halls and student housing in general

Expected time commitment

On average, you will spend between 5 and 15 hours a week on this role. Some weeks will be more demanding than others.

Further questions

If you have any further questions about the role, please get in touch with the current position holder.