



University of St Andrews Students' Association Students' Representative Council

MINUTES

Tuesday 4th February 2014 – Committee Room, 7.00pm

Present

Sophie Kelly	Arts/Divinity Senate Representative
Maxwell Baldi	Association Chair
Katie O'Donnell	Association Community Relations Officer
Daniel Palmer	Association Director of Events and Services
Edward Woodhouse	Association Director of Representation
Dominyka Urbonaite	Association Environment & Ethics Officer
Scott Schorr	Association Postgraduate President
Chloe Hill	Association President
Iain Cupples	Education Researcher
Pat Mathewson	Rector's Assessor
Scott Taylor	SRC Accommodation Officer
Ondrej Hajda	SRC Education Officer
Hibak Yusuf Mohamud	SRC Equal Opportunities Officer
Callum Bryce	SRC External Campaigns Officer
Joshua Carlton	SRC Member for First Years
Ali West	SRC Member for Gender Equality
Fay Morrice	SRC Member for Students with Disabilities
Anna Kennedy-O'Brien	SRC Member for University Accommodation
Ben Anderson	SRC Member for Widening Access
Avalon Borg	SRC Wellbeing Officer

In Attendance

Keith Cordrey	Student Services Council
Caroline Magee	The Saint
Michael Telfer	Minutes Secretary
Robert Dixon	Student Services Council

Absent

Kelsey Gold	Association Director of Student Development & Activities
David Norris	Association LGBT Officer
Jess Walker	President of the Athletic Union
Peter DaBell	Science/Medicine Senate Representative
Lonie Sebahg	SRC Employability Officer
Soraya Walli	SRC Member for Ethnic Minorities
Caroline Rhoads	SRC Member for International Students
Melissa Turner	SRC Member for Mature Students
Ross Quinn	SRC Member for Mature Students

1. Adoption of the Agenda

The agenda was adopted without dissent.

2. Apologies for Absence

Kelsey Gold	Association Director of Student Development & Activities
Pat Mathewson	Rector's Assessor
Peter DaBell	Science/Medicine Senate Representative
Soraya Walli	SRC Member for Ethnic Minorities
Joshua Carlton	SRC Member for First Year
Ali West	SRC Member for Gender Equality
Fay Morrice	SRC Member for Students with Disabilities
Ben Anderson	SRC Member for Widening Access

The apologies were accepted without dissent.

3. Adoption of the Minutes of the Previous Meeting

Pursuant to Standing Orders §7.2.2, the minutes of the Joint Meeting on the 28th January 2014 were laid before the members of the Councils on the 4th February 2014. With no objections registered within 24 hours, the minutes were considered adopted by electronic mail.

4. Matters Arising from the Minutes of the Previous Meeting

There were no matters arising from the previous minutes.

5. Open Forum

There was no business for the open forum.

6. Reports of the Sabbatical Officers

6.1 Report of the Association President

Ms Hill expressed her hope that all the members had had a good Christmas.

Ms Hill stated that she had emailed all those members for whom she was the line manager to organise meetings with them, as she needed to start meeting with them again.

Ms Hill stated that the 50th Anniversary event was the following week and that it would be nice for the members to attend. Ms Hill stated that Mr Palmer was concerned about how to create conversation flow between the guests.

Ms Hill stated that the Sabbatical Officers had been working with the trustees to create a strategic plan for the Association, now that redevelopment was underway. Ms Hill stated that they wanted student input and, as students used the building the the most and therefore would have the most coherent views. She also particularly wanted the views of the Members.

Ms Hill stated that the accommodation subsidy plan she had been working on was now being implemented. Instead of Fife Park and Albany Park being subsidised, Court had now

agreed to allow students to live wherever they wanted. Ms Hill added that the only comment from PARC was that it was embarrassing that they weren't already doing that.

Ms Hill stated that, on another accommodation-related matter, a report on accommodation within St Andrews had been written by a professor from the University and that a report was close to being published from the Housing Commission, neither of which was great. Ms Hill stated that it was likely things could 'kick off' in the private accommodation sphere but at least now there was research behind it.

6.2. Report of the Association Director of Events & Services

Mr Palmer apologised for his absence at the previous meeting.

Mr Palmer stated that Refreshers Week was really successful, with different events for different people.

Mr Palmer stated that it was nice to have people back in the building.

Mr Palmer stated that the current week was RAG week, and that Mr St Andrews was being held that night. Mr Palmer stated that those who wanted to support RAG week do so as every little helped in working towards the target of £25,000.

Mr Palmer stated that they were working on the Building Site Bar and that people were getting to grips with where they could go in the new building and when. Mr Palmer stated that there was always going to be a bar open in the building that would be free to enter, there will always be an option. Mr Palmer stated that Venue 2 was proving to be really popular.

Mr Palmer stated that he would be working with Ms Hill the following week on the 50th Anniversary, following which he will be looking towards the opening of the new Café with the commercial manager.

6.3. Report of the Association Director of Student Development & Activities

There was no report from the Director of Student Development & Activities.

6.4. Report of the Association Director of Representation

Mr Woodhouse reported that he, in coordination with Ms Hill, had written to the MSPs who represented the area, and also Ming Campbell, and had received four replies, one from Ming Campbell, one from Fiona Hyslop, and identical replies from two Conservative MSPs responsible for the area. Mr Woodhouse stated that identical letters were disheartening.

Mr Woodhouse stated that Sexy Health Week was coming up and that he would be meeting with the Wellbeing Committee to finalise the plans.

Mr Woodhouse stated that he was working on elections preparations and that they would come up that later in the meeting.

Mr Woodhouse stated that the Learning and Teaching Committee would be meeting the following day and one of the major policies they would be considering was how students entered in to honours, under the general principle that it be more equal so that students

understood and also so that there would be two opportunities to enter in to honours. Mr Woodhouse stated that the other major policy under consideration would be making course work penalties more uniform. Mr Woodhouse stated that he was optimistic about both policies.

Mr Woodhouse stated that, as outgoing officers, there was an expectation that the members would create a handover package. Mr Woodhouse stated that it should come to the members before the next meeting but that there would be an online template for the members to fill in.

Ms Hill asked how today had gone.

Mr Woodhouse stated that it was good, and that Scotland was now the 16th country to legalise same-sex marriage, with over one hundred votes for and only eight against.

7. Reports of Officers

7.1. Report of the Arts/Divinity Senate Representative

Ms Kelly apologised for missing the previous meeting and explained that jet lag had gotten the better of her.

Ms Kelly stated that she had received the notes from the last Senate meeting and that she and Mr DaBell were happy to meet with the members to discuss it.

Ms Kelly stated that the biggest thing had been the comments about the marking scheme, which had been interesting. The second biggest thing had been the financial report, where a guy had gone through and explained things like the non-profit status and also how the University could increase its money. The biggest option was for the University to increase its size.

7.2. Report of the Association Community Relations Officer

Ms O'Donnell apologised for being absent from the previous meeting. Ms O'Donnell stated that she was working on getting local businesses involved in the Keep Cup initiative.

Mr Hajda asked whether there was any chance that the Old Union Diner might become involved in the Keep Cup initiative.

Mr Palmer answered that it was a bad time and that they would probably implement it at the same time as the Union did.

Ms Hill stated that she has spoken to someone about it and they were looking in to liability issues, such as if someone were to become sick from a dirty cup they had filled.

7.3. Report of the Association Environment & Ethics Officer

Ms Urbonaite stated that she was finalising plans for the Green Week in Week 7, and events would include, amongst other things, a panel debate. Ms Urbonaite stated that people should be able to ask questions about things such as the University's plans for windmills in Guardbridge. Ms Urbonaite stated that there would also be a Sustainable Careers Fair and Switch Off Event, where students would go through University buildings and switch off things

that they found and create a report about the building. Ms Urbonaite stated that people could now sign up for the Environment Association for Colleges and Universities as St Andrews students, if they went to the link, they can sign up for emails about issues that they care about.

7.4. Report of the LGBT Officer

There was no report from the LGBT Officer.

7.4. Report of the Association Postgraduate President

Mr Schorr stated that the Society had an EGM the previous day, that it now had two new members, that it had launched its new website the previous week, and that it would be showing *2001: A Space Odyssey* in School 1.

Mr Schorr stated that the Society was now working with St Leonards College on the future and that they would probably have a wine event related to that.

7.6. Report of the Athletic Union President

There was no report from the Athletic Union President.

7.7. Report of the Science/Medicine Senate Representative

There was no report from the Science/Medicine Senate Representative.

The chair called for a report *in absentia*. There was no report *in absentia*.

7.8. Report of the SRC Accommodation Officer

Mr Taylor stated that there was now a link for flatmate speed dating online, that it would be held at 7pm on the 10th of February, and that it was aimed at people who either needed a flatmate now or for next year. Mr Taylor stated that soft drinks and wine would be provided. Mr Taylor stated that Ms Cunningham had been working hard on the event and that it would be great if the members attended.

7.9. Report of the SRC Education Officer

Mr Hajda stated that the Education Committee had met the previous Friday and had decided on some restricting matters, including making the relationship with the School Presidents System more clear.

Mr Hajda stated that one of the successful things had been securing more bike racks at the library. Mr Hajda stated that there had been some complaints and now there were more bike racks.

Mr Hajda stated that he was still working with the library on securing earlier opening hours on the weekends; Mr Hajda stated that they still weren't there but he was working hard on it.

Mr Hajda stated that he had met with the English department to set-up an ELT Group where native speakers or those interested in foreign languages could help non-native speakers with their grammar. Mr Hajda stated that it was being organised in coordination with CAPOD, ETL, and based on recommendations from the Chaplain.

7.10. Report of the SRC Equal Opportunities Officer

Ms Mohamud stated that her committee were working on a video, and had started work on preparing for three events.

Ms Hill asked if the video was a prospectus they were making or that the University was making.

Ms Mohamud answered that they were making a video for students and the University was making a video for business people.

7.11. Report of the SRC Employability Officer

There was no report from the SRC Employability Officer.

7.12. Report of the SRC External Campaigns Officer

Mr Bryce stated that the national campaign against fees and cuts was coming up and that Ms Hill would be able to tell the members more about that. Mr Bryce asked Ms Hill if transport would be provided to the event.

Ms Hill stated that bus travel would likely be provided, as the tickets were very cheap.

Mr Bryce stated that Intel had said they wouldn't be using 'murder computers' anymore, so that represented movement on the conflict free campus initiative.

7.13. Report of the SRC Member for Ethnic Minorities

There was no report from the SRC Member for Ethnic Minorities.

7.14. Report of the SRC Member for First Year

Mr Carlton stated that he didn't have much to report but that he was happy to help with the flatmate speed dating event.

7.15. Report of the SRC Member for Gender Equality

Ms West stated that she was working with Mr Woodhouse on Sexy Health Week, which should be exciting and sexy.

Ms West stated that was working on the Zero Tolerance policy, specifically in making it in to a charter organisation that local businesses could sign up to. Ms West stated that the Zero Tolerance campaign would form a part of Sexy Health Week.

7.16. Report of the SRC Member for International Students

There was no report from the SRC Member for International Students.

7.17. Report of the SRC Member for Mature Students

There was no report from the SRC Member for Mature Students.

7.18. Report of the SRC Member for Private Accommodation

The post of SRC Member for Private Accommodation is vacant.

7.19. Report of the SRC Member for Students with Disabilities

Ms Morrice stated that she had been in contact with a new disability group, called Fife Access, and was working to help them set up their launch in April by organising speakers and hopefully a University space for their meeting.

Ms Morrice stated that she was still working on the inclusive learning policy, the first draft of which was in Mr Woodhouse's inbox.

7.20. Report of the SRC Member for University Accommodation

Ms Kennedy-O'Brien stated that she hadn't been very busy as it was private accommodation time.

Ms Kennedy-O'Brien stated that she had dealt with some heating issues in halls. Ms Kenney-O'Brien stated that some had been cold, she had complained, and they were now warm.

7.21. Report of the SRC Member for Widening Access

Mr Anderson stated that he would be meeting with Ms Hill later that week to discuss Beyond Fife. Mr Anderson stated that he was looking to have four visits during the semester, with his successor.

Mr Anderson stated that he was responsible, partly at least, for two of the motions.

7.22. Report of the SRC Wellbeing Officer

Ms Borg stated that she had had lots of great ideas for the Take Care campaign but the posters weren't done in time due to the person responsible not meeting the deadline. Ms Borg stated that the campaign could easily be executed during the second semester exam diet. Ms Borg stated that she had set up Mind Apples and was really interested to see what people had written, aside from the sassy inappropriate ones. Ms Borg stated that she thought it was a great installation and was hopeful that it would be in place for a longer period of time.

Ms Borg stated that whoever got the position next would find everything set-up for them.

Ms Borg stated that she was working on Sexy Health week and that it would be so much fun.

Ms Walli entered the room.

Mr Baldi asked if there were any objections to rescinding acceptance of Ms Walli's apologies.

Without any objections, the acceptance of the apology was rescinded.

7.23. Any Other Competent Reports

7.23.1 Report of the Rector's Assessor

Mr Mathewson apologised for attending the meeting in a suit and noted that it was Mr Baldi's *modus operandi*. Mr Mathewson stated that he was being auctioned at Mr St Andrews later and encouraged the members to attend.

Mr Mathewson stated that Rector's Scholars was due to launch in the new few days and asked that the members publicise it.

Mr Mathewson stated that there was to be a meeting of Scottish Rectors on the coming Friday, with strong stakeholders such as Aberdeen and Edinburgh in attendance, and they would be working on pushing national representation on a slightly different level. Mr Mathewson requested that those members who wanted a topic raised at the meeting email him.

Mr Hajda asked how many Rector's Scholars there would be.

Mr Mathewson answered that there had been 15 the previous year and this year, depending on finances, there should be around 26.

7.23.2 Report on the Activities of SAEC

Mr Baldi stated that SAEC had met, reviewed a reinstatement, and had taken no further action.

8. Unfinished General Business

There was no unfinished general business.

9. New General Business

9.1. J. 23 - A Motion to Modernize the Remits of the Executive Committee and Councils

THIS SRC AND SSC NOTE:

1. The ongoing review of the governance of the Association; and,
2. That the Laws do not reflect current practice.

THIS SRC AND SSC BELIEVE:

1. That the remits of the various bodies that manage the Students' Association are largely in line with current practices;
2. That there are a number of anachronisms and ambiguities that should be addressed;
3. The remits of the Councils must be updated to eliminate anachronisms left over from before changes undertaken between 2001 and 2003, which transferred virtually all of the 'student activities' functions from the SRC to the SSC/UMC and stripped the SSC/UMC of most of its trading, union management, and financial responsibilities; and,
4. SAEC's interaction with the Councils must be clarified;

THIS SRC AND SSC RESOLVE:

To recommend the following amendments to the Laws to SAB with the recommendation that the same do pass:

1. Add to 1 Laws § 3.9.2.4 'and finally determine disputes between the SRC and SSC in areas of joint competency';
2. Strike 1 Laws § 3.9.2.8;
3. Add to 1 Laws § 3.9.2.9 'and have the authority to direct officers and committees to take action to ensure implementation';
4. Strike 1 Laws § 3.9.2.10;
5. Strike 1 Laws § 3.9.2.11;
6. Strike from 1 Laws § 3.9.3.3 'President' and insert 'Chair';
7. Strike 2 Laws § 2.3;
8. Strike 2 Laws § 2.4;
9. Strike from 2 Laws § 2 'be responsible for the ordinary internal management of the Union and its buildings' and insert 'be responsible for overseeing and managing the provision of services and social activities for students';
10. Strike from 2 Laws § 2.3 'Union' and insert following 'policy' 'concerning the Association's buildings, facilities, and services';
11. Strike 2 Laws § 2.4;
12. Strike 2 Laws § 2.5;
13. Add to Chapter 2 of the Laws a new § 2.7 to read 'Oversee and manage the affairs of its subcommittees';
14. Add to Chapter 2 of the Laws a new § 2.8 to read 'To promote social activity and unity amongst the students';
15. Add to Chapter 2 of the Laws a new § 2.9 to read 'To provide such services for students as the SSC may deem desirable'.

Mr Woodhouse proposed the motion and Ms Gold seconded.

Mr Woodhouse introduced the motion as such: This is part of the governance review, part of that was examining the relationship of the Executive Board and Councils, clarifying what each was built for and what their members should be doing. Having sat down with Ms Mohamud, Ms Lewis, and Mr Baldi, we've come to this. This motion clarifies current practice mostly and really contains nothing that is new.

Ms Hill asked that Mr Woodhouse explain each change in one sentence, given that she had never really understood the legislative language of perfecting amendments.

Mr Woodhouse stated that the motion gave SAEC competency, formally, to determine disputes on that basis that, when the Councils disagree now, SAEC can decide on a motion and then send it back to the disagreeing chamber. SAEC can now arbitrate and make the final decision. Mr Woodhouse stated that the motion also eliminated the idea of SAEC implementing the fine details of Council policy as no one knew what that meant, including Mr Baldi. Mr Woodhouse stated that Mr Baldi not knowing the meaning meant that it was definitely wrong. Mr Woodhouse stated that the motion also gave explicit implementation authority to the SAEC; eliminated provisions that weren't used; clarifies that the Chair calls SAEC; and clarifies that it is not just responsible for Union issues but also the services within.

Mr Baldi noted that paragraph 2.7 and 2.9 were also new.

Mr Woodhouse stated that those paragraphs further clarified the relationship between the bodies.

Mr Palmer asked if there was a word missing from paragraph 2.9.

Mr Baldi answered that SRC should have a strike through it.

Motion J.23 was adopted without dissent.

9.2. J.24 – A Motion to Amend Referenda and General Meetings

THIS SRC AND SSC NOTE:

1. The ongoing review of the governance of the Association;
2. The Charities and Trustee Investment (Scotland) Act 2005; and,
3. That the Laws provide for ambiguity in the relationship between SAB and referenda and general meetings.

THIS SRC AND SSC BELIEVE:

1. That students should be able to use referenda and general meetings to express their will and change Association policy; and,
2. That the Charities and Trustee Investment (Scotland) Act 2005 and relevant OSCR guidance require the trustees of a registered charity to manage and control the charity and to act in the best interests of the charity.

THIS SRC AND SSC RESOLVE:

To recommend the following amendments to the Laws to SAB with the recommendation that the same do pass:

1. Strike 7 Laws § 5 and insert the following:

5.1. Referenda may be called by both the SRC and SSC or a signed petition of 5% of the Ordinary Membership of the Association.

5.2. Four weeks' notice must be given from the passage of any motion to call a referendum before the beginning of the voting in that referendum.

5.3. Only Ordinary Members of the Association in good standing may vote in referenda.

5.4. A referendum shall only be binding if 1/5 of eligible voters cast a vote.

5.5. A simple majority shall determine the outcome of any referendum.

5.6. A referendum may overturn a decision passed by a quorate General Meeting, and shall then be binding on the Students' Association until such a time as it is revoked by another referendum.

5.7. Notwithstanding the foregoing provision, referenda shall be subject to the Association's financial cascade policy as determined from time to time by SAB.

5.8. Notwithstanding the two foregoing provisions, in extraordinary circumstances SAB shall have the authority to disregard the results of a referendum if it determines that implementing the outcome of the referendum

would not be in the best interests of the Association or would not be consistent with the purposes of the Association.

2. Add to Chapter 7 of the Laws a new § 2.6 to read 'Notwithstanding the foregoing provision, the decisions of general meetings shall be subject to the Association's financial cascade policy as determined from time to time by SAB.
3. Add to Chapter 7 of the Laws a new § 2.7 to read 'Notwithstanding the two foregoing provisions, in extraordinary circumstances SAB shall have the authority to disregard the decisions of general meetings if it determines that implementing the decision would not be in the best interests of the Association or would not be consistent with the purposes of the Association.'

Mr Woodhouse proposed the motion and Ms Gold seconded.

Mr Woodhouse introduced the motion as such: another part of the governance review is what referenda actually mean and the processes surrounding them. Mr Woodhouse stated that the motion would bring the association into closer alignment with OSCAR guidelines, the organisation that regulates charities in Scotland. This motion sets out when they're valid, what they can do, and also outlines that SAB can step in in extraordinary circumstances to mute the referendum, to note but reject the opinion in the interests of the wellbeing of the charity. Mr Woodhouse stated that the motion did the exact same thing for General Meetings as they had the same powers.

Ms Hill asked what the maths on 5% of the student body was.

Mr Cordrey answered that it currently meant around 370 students.

Ms Hill stated that was a lot of students and was under the impression that 25 students could currently call a referendum. Ms Hill added that she thought 25 might be too few.

Mr Woodhouse stated that the motion would mean referenda could be called both ways: by petition to the councils or by obtaining the signatures of 5% of the ordinary membership of the association.

Ms Hill asked if referenda were used to get rid of Sabbatical Officers.

Mr Cupples answered that there were motions of recall and that those required on the order of hundreds of signatures.

Ms Hill stated that she really liked referenda and thought that St Andrews did not have enough of them, only one in ten years.

Ms Urbonaite stated that setting a required number of signatures might be better so that the absolute number corresponding to the percentage didn't need to be recalculated each year.

Ms Hill asked if anyone else had views on the numbers.

Mr Bryce stated that the Labour Society had received over 500 signatures in and Conflict had got thousands. Mr Bryce stated that if the cause were popular enough then they could easily get the signatures.

Ms West stated that if the issue were important enough the signatures could be obtained.

Mr Cupples stated that the difficulty depended on how signatures were interpreted.

Mr Anderson asked if the number would be reviewed if the number required were to become too high.

Mr Hajda stated that a set number might be better.

Ms West stated that, while she could see the point, the need to appeal to a large number meant it would only be the same thing, but on a proportionally bigger scale.

Ms Hill stated that she also wanted people to consider non-binding referenda, as they were quite common in other universities.

Ms West asked if that wasn't just a poll.

Ms Hill answered that it was but they were ran like referenda.

Mr Hajda moved to strike '5% of the Ordinary Membership' in resolving clause 1, section 5.1, and insert '250 Ordinary Members'.

For lack of a second, the amendment was not before the Council.

Mr Mathewson stated that if an absolute figure were to be chosen it might be best to pick the absolute figure that corresponded to 5% of the current ordinary membership.

Ms Mohamud stated that she was in favour of keeping the requirement as a percentage.

Mr Anderson stated that it might be good to have a clause that required the figure be reviewed should there be a significant increase in the student body.

Mr Anderson moved to insert a fourth resolving clause reading 'The percentage of the Ordinary Membership required to call a referendum will be reviewed should there be a substantial increase in size of the Ordinary Membership.'

Ms Kelly seconded.

Mr Woodhouse stated that, not to be a Debby-downer, the current process was brought about without a recommendation and few people are likely to remember what was said in the room that night regarding the need for review.

Ms Urbonaite stated that if people were to view the figure as being too large, they would remove it anyway.

Ms Mohamud stated that if they were going to have a referendum then 5% wasn't too much work and that the motion did not need to be altered.

Ms West stated that she agreed with Ms Mohamud and added that she did not view a law that changed as the University grew as being a good law.

A roll-call vote was held in the Students' Representative Council:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly	X		
Association Community Relations Officer	Katie O'Donnell		X	
Association Director of Events & Services	Daniel Palmer		X	
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold			X
Association Environment & Ethics Officer	Dominyka Urbonaite		X	
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr		X	
Association President	Chloe Hill			X
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor		X	
SRC Education Officer	Ondrej Hajda		X	
SRC Employability Officer	Lonie Sebahg			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud		X	
SRC External Campaigns Officer	Callum Bryce			X
SRC Member for Ethnic Minorities	Soraya Walli		X	
SRC Member for First Year	Joshua Carlton		X	
SRC Member for Gender Equality	Ali West		X	
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice		X	
SRC Member for University Accommodation	Anna Kennedy-O'Brien		X	
SRC Member for Widening Access	Ben Anderson	X		
SRC Wellbeing Officer	Avalon Borg		X	

Mr Baldi inquired if any member had received a proxy from Mr DaBell; no member replied in the affirmative.

With 2 members in the affirmative and 14 in the negative the motion failed.

Ms Hill asked if there was anything written that prevented the holding of non-binding referenda.

Ms Baldi answered that they were not prohibited and nothing to prevent it.

Mr Cupples added that they had been held in the past.

Mr Woodhouse moved that the previous question be ordered.

With no objections, the previous question was ordered.

Without dissent, the motion was adopted as presented.

9.3. J. 25 – A Motion to Rename the SRC Member for Widening Access

THIS SRC AND SSC NOTE:

1. The SRC currently has a serving Member for Widening Access
2. A number of items this year have focussed on participation, rather than access.

- 2.1. These have included accommodation bursaries and inter-library loan fees
3. The university working-group focuses on both Widening Access *and* Widening Participation.
4. The Member for Widening Access is already expected to engage with issues regarding participation.
5. The university itself has groups the Member for Widening Access works with, such as the student ambassadors.

THIS SRC AND SSC BELIEVE:

1. That each member's role should be accurately reflected in his or her job title.
2. Access is only a part of the problem for students from lower economic backgrounds, and increasing participation via projects focussed on inclusion and integration are also vital to creating a more equal environment.
3. The job of the Member for Widening Access is *neither* focussed on access *nor* participation issues, but both.
4. Renaming a title, whilst a small change, increases clarity and gives a clearer idea of the Student Representative Council's beliefs and aims.

THIS SRC AND SSC RESOLVE:

To recommend the following amendments to the Laws to SAB with the recommendation that the same do pass:

1. Strike all references in the Laws to 'SRC Member for Widening Access' and insert 'SRC Member for Widening Access and Participation'.

Mr Anderson proposed the motion and Ms Hill seconded.

Mr Anderson introduced the motion as such: I want to add '& Participation' to bring the title in to line with current University practice. The University essentially does it already.

Ms Hill asked if the currently called it 'WAP'.

Ms Mohamud stated that 'WAP' was a good nickname.

The motion was adopted without dissent.

9.4. J.26 – A Motion to Amend the Postgraduate Society Constitution

THIS STUDENTS' REPRESENTATIVE COUNCIL AND STUDENT SERVICES COUNCIL NOTE:

1. The Postgraduate Society is a vital component to the University of St Andrews' postgraduate community,
2. The Postgraduate Society is led by the Postgraduate Society Committee,
3. Recent developments within the academic representation of postgraduate students calls for according role expansion, and

4. The role of the Postgraduate President has been divided into two new roles within the proposed Election Rules 2014.

THIS STUDENTS' REPRESENTATIVE COUNCIL AND STUDENT SERVICES COUNCIL BELIEVE:

1. To further improve the Postgraduate Society's ability to represent, entertain, and advocate for postgraduate student concerns, the Postgraduate Society may update its previous Constitution to better articulate its role within the postgraduate community and within the Students' Association.

THIS STUDENTS' REPRESENTATIVE COUNCIL AND STUDENT SERVICES COUNCIL RESOLVE:

To report amendments to effect the following changes to the Laws to SAB with the recommendation that the same do pass:

1. The Postgraduate Society Committee's previous Constitution be struck entirely, and replaced with the attached text.

Constitution of the Postgraduate Society of the University of St Andrews

Aims

We, the postgraduate students of the University of St Andrews, in order to create the 'home society' for postgraduates living in St Andrews to host events, advocate for academic concerns, and foster postgraduate community, establish this constitution of the Postgraduate Society Committee of the University of St Andrews.

Remit

The Postgraduate Society shall hold at least four events during the year for the recreational benefit of the postgraduates of St Andrews. One of these will be an annual ball, usually held during the Summer Vacation.

The Postgraduate Society shall be competent to make loans or grants to individuals or bodies endeavoring to provide entertainment to the postgraduate community.

The Committee shall take special responsibility, via the Postgraduate Society President and the Postgraduate Convenor, for ensuring that SSC and SRC take sufficient account of the needs and wishes of postgraduate students during vacation periods.

Article I – Name

The organisation shall be known as the Postgraduate Society of the University of St Andrews.

Article II – Members

Section 1:

The membership of the Postgraduate Society Committee shall consist of postgraduate students elected at the Annual General Meeting (AGM) to be held no later than Week 4 of Semester 1.

Section 2:

The duties and responsibilities of the Committee are:

- a. To act as the official voice and to promote the interests of postgraduate students;
- b. To consider any proposal or request that a postgraduate student or group may present in the best interest of the postgraduate community;
- c. To uphold and defend the Constitution and By-Laws of the Postgraduate Society Committee.

Section 3: Resignation

A Committee member may resign if he or she finds that they are no longer able to fulfill the requirements of membership. Resignation will take effect immediately upon announcement. Discussion and questions regarding resignation may be dealt with in confidence via communication with the Postgraduate Society President.

Section 4: Quorum

The quorum shall be three-fifths of the voting membership of the committee.

Section 5: Membership

All matriculated postgraduate students of the University of St Andrews, save those who have exercised their right under the Education Act of 1994 to cease to be members of the Students' Association, shall be deemed to be ordinary members of the society.

Section 6: Extraordinary Membership

The committee may award extraordinary membership of the Society to such individuals as it deems fit.

Section 7: Annual General Meeting

- a. Procedure- The AGM shall be held during Semester One no later than Week 4, and shall:
 - i. Require 14 days notice;
 - ii. Be publicised widely in such places and by such methods as the committee shall determine from time to time;
 - iii. Be open to all members of the Society, although only ordinary members shall be eligible to vote, propose, second, or stand for elections.
- b. Business- The order of business shall be:
 - i. Report of the Postgraduate Society President;
 - ii. Report of the Postgraduate Society Treasurer;
 - iii. Report of the Postgraduate Convenor;
 - iv. Elections of all non-Association voting posts;
 - v. AOCB.
- c. Elections- No one shall hold more than one position on the Committee at any one time. Elections shall be conducted by a secret ballot using the STV system.

Article III – The Postgraduate Society Committee

Section 1:

The Postgraduate Committee shall adopt a structure to lead the Postgraduate Society. A recommendation is provided below:

1. Postgraduate Society President*
2. Vice President, Academic Relations (*ex officio* Postgraduate Convenor)
3. Vice President, Finance*
4. Vice President, Ball Convener*
5. Vice President, Event Convener
6. Vice President, Pub Convener
7. Vice President, External Relations
8. Secretary*
9. Parliamentarian
10. Association Director of Student Development & Activities
11. Association Director of Representation.

The above positions provide a recommendation to future Postgraduate Presidents and Committees on how to structure themselves. They may also consult Appendix A. Positions marked with an '' are required. Positions not marked with an '*' are recommended.

Section 2:

The Postgraduate Society President shall, in addition to those responsibilities set out in Chapter Three of the Laws:

- a. Provide leadership to the Postgraduate Society,
- b. Be responsible for all external Committee correspondence,
- c. Sit on the Student Services Council, and
- d. Perform any additional duties as needed.

Section 3:

The Vice President, Finance shall:

- a. Serve as the liaison with accounting in the Students' Association;
- b. Oversee the reimbursement process; and
- c. Perform any additional duties as needed.

Section 4:

The Vice President, Ball Convener shall:

- a. Serve as the liaison with hotel partners for Postgraduate Society balls.
- b. Propose ball themes, decorations, and entertainment options.
- c. Explore different venue options and present ideas via 'ball proposal(s)' to the Committee, in consultation with the Association Postgraduate President.

Section 5:

The Vice President, Academic Relations shall:

- a. Represent postgraduate student interests within the Students' Association and the University,
- b. Convene and chair the Postgraduate Forum consisting of all Postgraduate Executive Reps at least twice per semester,
- c. Serve as the Postgraduate Senate Representative on Academic Council, and
- d. Sit on the Students' Representative Council

Section 6:

The Secretary shall:

- a. Keep detailed minutes of the meetings of the Postgraduate Society Committee;
- b. Collaborate with the President in writing "The Sunday Postgraduate" (or alternative newsletter) and
- c. Perform other duties as needed.

Section 7:

The Parliamentarian shall:

- a. Interpret, enforce, and defend the Constitution and By-Laws should they need clarification;
- b. Chair the Committee meetings;

Article IV – Standing Sub-Committees

Section 1:

The Committee shall have a number of standing sub-committees as outlined in the By-Laws. These standing sub-committees shall be charged with the specific duties of the Committee.

Section 2:

Each standing Sub-Committee shall be chaired by an appropriate Committee Vice President.

Article V - Meetings

Section 1:

The Committee shall meet at least once a week during teaching weeks. In the event of extenuating circumstances, meetings may be cancelled by a consensus of the Committee.

Section 2:

Standing sub-committees are encouraged to meet at least bi-weekly during teaching weeks.

Article VI - Parliamentary Authority

Section 1:

The Postgraduate Committee shall be governed by this Constitution and duly passed by-laws and the Standing Orders of the Students' Association. The most recent version of *Robert's Rules of Order, Newly Revised* may be treated as a pervasive authority in the event that these documents do not clearly identify a course of procedure.

Section 2:

The Parliamentarian shall ensure that the Constitution and By-Laws in addition to proper parliamentary procedure are adhered to at all times.

Article VII- By-Laws

Section 1:

The Committee shall adopt a body of By-Laws, which may be amended at any time by a two-thirds majority vote.

Section 2:

This Constitution shall take precedence over the By-Laws of the Postgraduate Society Committee.

Appendix A

Postgraduate Society President	Vice-President (Ball Convener)	Vice-President (Event Convener)	Vice-President (Pub Convener)	Vice-President (Academic Relations) <i>ex officio</i> Postgraduate Convener	Vice-President (External Relations)
Vice-President (Finance)	Formal Balls – Finance Officer	Academic & Non-Academic Events – Finance Officer	Pub Team – Finance Officer		Chamber of Ideas Representative
Social Media Officer	Formal Balls – Venues Officer	Academic & Non-Academic Events – Venues Officer	Pub Team – Venues Officer		External Partnerships Representative
Marketing Officer	Formal Balls – Decorations Officer	Academic & Non-Academic Events – Decorations Officer	Pub Team – Quiz Officer		
Committee Social Officer (Internal)	Formal Balls – Drinks/Catering Officer	Academic & Non-Academic Events – Speakers Officer	Pub Team – Movie Nights Officer		
Secretary + Co-Editor	Formal Balls – Publicity Officer	Academic & Non-Academic Events – Publicity Officer	Pub Team – Publicity Officer	Athletic Union Representative (Taught or Research Postgraduate)	
Audiovisual Officer (Video + Photos)	Formal Balls – Entertainment Officer	Academic & Non-Academic Events – Bonfire Officer		Mature Students Representative (Taught or Research Postgraduate)	
				Employability Officer	

Mr Schorr proposed the motion and Mr Woodhouse seconded.

Mr Schorr introduced the motion as such: this amends the postgraduate constitution; it's mostly the same but proposes to split the President's role in two. This is for multiple reasons, mainly that the time demands aren't reasonable. There will be two positions. The President will serve on the SRC, and the convener will do other aspects of the current role to spread the workload.

Mr Woodhouse stated that the role of Postgraduate Convener would be elected in the Spring election diet.

Ms Hill enquired about the position's pay.

Mr Schorr stated that the convener would receive the stipend and that he would like to see more funding for the positions.

Ms Mohamud asked why there were so many Vice-President positions and not things like 'Ball Convener'

Mr Schorr answered that it was 'just because' and that he was open to having the names changed even though it was just semantic.

Mr Woodhouse stated that one thing that was not within the motion was the expanded remit outside the society. Mr Woodhouse stated that the society was primarily social, and that academic will be focussed on the postgraduate representatives.

Ms Hill stated that the previous constitution had been amended to say, in section five, that the society shall represent the academic interests as opposed to only student interests.

Ms Hill moved to strike 'student interests' in Article III, section 5a. and replace it with 'students' academic interests'.

Ms Morrice seconded the motion.

Mr Schorr asked whether, given the changing roles, the current form might not be more appropriate. Mr Schorr stated that the society might lose contact with the university given the creation of the convener role; they'll be the access point. Mr Schorr added that it was only a technicality and wouldn't mean much in practice.

Ms Hill stated that she understood what Mr Schorr meant and that it was similar to how Ms Gold represented Mermaids to the University.

Mr Schorr moved that 'and the interests of the SSC Postgraduate Society' be insert in Ms Hill's motion following 'academic interests'.

Ms Morrice seconded the motion.

Ms Hill stated that the motions were ridiculously technical and that the Association President would continue to represent the interests of Postgraduates.

A roll call vote was held in the Students' Representative Council:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly	X		
Association Community Relations Officer	Katie O'Donnell	X		
Association Director of Events & Services	Daniel Palmer	X		
Association Director of Representation	Edward Woodhouse			X
Association Director of Student Development & Activities	Kelsey Gold			X
Association Environment & Ethics Officer	Dominyka Urbonaite	X		
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr	X		
Association President	Chloe Hill		X	
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor		X	
SRC Education Officer	Ondrej Hajda	X		
SRC Employability Officer	Lonie Sebagh			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud	X		
SRC External Campaigns Officer	Callum Bryce			X
SRC Member for Ethnic Minorities	Soraya Walli	X		
SRC Member for First Year	Joshua Carlton			X
SRC Member for Gender Equality	Ali West			X
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice	X		
SRC Member for University Accommodation	Anna Kennedy-O'Brien			X
SRC Member for Widening Access	Ben Anderson		X	
SRC Wellbeing Officer	Avalon Borg			X

With 9 members in the affirmative and 3 members in the negative, the amendment was amended.

Mr Woodhouse stated that he didn't see a particular point in clarifying as there was no need to make it finite as Sabbatical job titles fitted within all the job titles and there was no need to restrain it.

Ms Hill stated that part of the problem was the University expected much more and it would help if the positions were clear from the beginning. Ms Hill stated that it was important it was made clear for the benefit of the University.

Mr Woodhouse stated that he didn't think the problem would be solved by the semantics of a constitution but by better training and conversations with the University, particularly by making it clear to them that the Sabbatical Officers were the leaders.

Ms Hill stated that she thought it was better to make it clear as she had had problems with the University dealing with Postgraduates then refusing to talk with her about it again.

Ms West stated that, if there was a disagreement in the future, then they'd look to the document and, if the distinction were made, that would settle it.

Mr Hajda stated that it was good that they had it now and created some kind of institutional memory.

Mr Schorr stated that he didn't think it needed to be further clarified. Mr Schorr stated that there had been instances in the past when things had come up in meetings and the Postgraduate opinion had been sought and he'd expressed his experiences. Mr Schorr stated that the members should trust the President and the Convener to accurately represent the interests of the students.

Ms Urbonaite stated that she agreed with both Ms Hill and Ms West, but also with Mr Woodhouse. Ms Urbonaite stated that an extra line might be required but wasn't convinced it should be there.

A roll call vote was held in the Students' Representative Council:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly			X
Association Community Relations Officer	Katie O'Donnell			X
Association Director of Events & Services	Daniel Palmer	X		
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold	X		
Association Environment & Ethics Officer	Dominyka Urbonaite			X
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr		X	
Association President	Chloe Hill	X		
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor	X		
SRC Education Officer	Ondrej Hajda			X
SRC Employability Officer	Lonie Sebagh			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud	X		
SRC External Campaigns Officer	Callum Bryce			X
SRC Member for Ethnic Minorities	Soraya Walli			X
SRC Member for First Year	Joshua Carlton			X
SRC Member for Gender Equality	Ali West	X		
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice	X		
SRC Member for University Accommodation	Anna Kennedy-O'Brien			X
SRC Member for Widening Access	Ben Anderson	X		
SRC Welfare Officer	Avalon Borg			X

With 8 members in the affirmative and 2 in the negative, the amendment, as amended, was adopted.

Without dissent, the motion, as amended, was adopted.

9.5. J.27 – A Motion to Approve the Rules & Regulations of the 2014 Students' Association Elections

THIS SRC & SSC NOTE:

1. Annual elections are held in Semester 2 of the academic year, and
2. Rules and regulations governing the expected manner of candidates and Elections Committee are required.

THIS SRC & SSC BELIEVE:

1. The attached rules reflect the beliefs of the Councils that our elections should be open to all students on an equal basis; information for voters should be full, transparent, and accurate; and campaigning should not cause nuisance to voters or to members of the University or town communities, and
2. The proposed changes to positions within the Laws of the Students' Association are to the benefit of the Councils' effectiveness.

THIS SRC & SSC RESOLVE:

1. To approve the attached version of the Rules & Regulations for the 2014 Elections (Appendix I),
2. To adopt the conforming amendments to the Laws of the Students' Association (Appendix II),
3. To mandate the Director of Representation (as the Senior Elections Officer) to ensure the publication of voter information materials, as provided for by Appendix I, and
4. To consider the composition of the Councils as a standing item of business, to return annually to the last sitting of each Council before the scheduled date of the next elections.

Elections 2014 Rules & Regulations

Version: TW 02.02.14

Important Dates.

Annual General Meeting: Sunday, 23 February at 18.30 (Venue 2).

Candidate mixer: Sunday, 23 February at 21.00 (Venue 2).

Nominations open: Monday, 24 February at 09.00 (Online).

Nominations close (AU President, DoES, DoRep, DoSDA, SA President only): Wednesday, 26 February at 17.00 (Online).

Sabbatical candidates' meeting: Wednesday, 26 February at 17.30 (Venue TBC).

Nominations close (all other posts): Friday, 28 February at 17.00 (Online).

All candidates' meeting (incl. sabbatical candidates): Friday, 28 February at 17.30 (Venue 1).

General hustings: Monday-Tuesday, 3-4 March at TBC (Venue TBC).

Sabbatical candidates' debate: Wednesday, 5 March at TBC (Venue TBC).

Polls open: Wednesday, 5 March at 23.00 (Online).

Polls close: Friday, 7 March at 18.00 (Online).

Results (School Presidents): Friday, 7 March at 21.00 (Venue 1).

Results (All other posts): Friday, 7 March at 21.30 (Venue 1).

SRC Handover & Mixer (all SRC positions): Tuesday, 11 March at 19.00 (Venue 2).

Important Information.

The Elections Office will be open from Monday, 24 February in the Students' Association Committee Room for: Monday to Friday, 10.00-16.00, and Sunday (2 March), 13.00-16.00.

The Elections Committee will be [9 people; all four sabbs; DoRep as Snr Officer; SA President as Deputy Snr Officer; others chosen by volunteer process].

saelect@st-andrews.ac.uk; @saelect for Twitter.

The Elections Committee reserves the right to make changes to the rules but will ensure that all candidates are informed of any alterations by email. New rules will come into effect immediately, unless otherwise stated.

General Principles.

The rules and regulations for the Students' Associations elections are designed as guidance on how to stand as a candidate and get involved. We have developed these rules with the ambitions that:

- Our elections should be **open to all** students on an equal basis;
- Information for voters should be **full, transparent, and accurate**; and
- Campaigning **should not cause nuisance** to voters or to members of the University or town communities.

Section 1. Positions Elected.

1.1. *Sabbaticals* — The following sabbatical (full-time) positions are up for election:

- Association President,
- Athletic Union President,
- Director of Events & Services,
- Director of Representation, and
- Director of Student Development & Activities.

1.2. *Association Officer positions* — The following part-time Association-level positions are up for election:

- Association Chair,
- Community Relations Officer,
- Ethics & Environment Officer, and
- LGBT Officer.

1.3. *SRC positions* — The following positions are up for election on the Students' Representative Council:

- Accommodation Officer,
- Member for Private Accommodation,
- Member for University Accommodation,
- Education Officer,
- Postgraduate Convenor,
- Employability Officer,
- Equal Opportunities Officer,
- Member for Students with Disabilities,
- Member for Ethnic Minorities,
- Member for Gender Equality,
- Member for International Students,
- Member for Mature Students,
- Member for Widening Access,
- External Campaigns Officer,

- Wellbeing Officer, and
- Member for First Years.

INFO BOX: There are two types of positions on the SRC: officers and members. Officers chair their own respective subcommittees of the SRC, and members will form part of those subcommittees but do not chair a subcommittee.

1.4. *SSC positions* — The following positions are up for election on the Student Services Council:

- Broadcasting Officer (St Andrews Radio),
- Charities Officer (Charities Campaign),
- Debates Officer (Union Debating Society),
- Music Officer (Music is Love),
- Performing Arts Officer (Mermaids),
- Volunteering Officer (SVS),
- Societies Officer,
- External Funding Officer, and
- Member without Portfolio.

INFO BOX: There are two types of positions on the SSC: officers and convenors. The officers are the elected heads of the SSC subcommittees, while convenors are appointed heads of SSC subcommittees where that role requires an extraordinary amount of specialist knowledge. The two current convenor roles are the Design & PR Team Convenor and the Ents Convenor.

1.5. *Academic Representatives* — The following positions are up for election on the School Presidents' Forum:

- Art History School President,
- Biology School President,
- Chemistry School President,
- Classics School President,
- Computer Science School President,
- Divinity School President,
- Earth Sciences & Geology School President,
- Economics & Finance School President,
- English School President,
- Film Studies School President,
- Geography & Sustainable Development School President,
- History School President,
- International Relations School President,
- Management School President,
- Mathematics & Statistics School President,
- Medicine School President,
- Modern Languages School President,
- Philosophy School President,
- Physics & Astronomy School President,
- Psychology & Neuroscience School President,
- Social Anthropology School President,

- Arts/Divinity Faculty President, and
- Science/Medicine Faculty President.

INFO BOX: Remember the Senate Reps? We've merged that role with the new Faculty Presidents to bring academic representation into a singular system and better integrate the Senate Reps into the Association's activities.

Section 2. Nominations.

2.1. *Eligibility* — An individual can run for any position listed above, as long as s/he is:

- Is matriculated St Andrews student,
- Is not currently banned from the Union Building,
- Has not outstanding personal debts to the Association,
- (For Postgraduate President only) is a postgraduate student,
- (For AU President only) is a committee member of one of the Athletic Union's constituent clubs and be in good standing with the Athletic Union and the University,
- (For School Presidents only) be entering into an Honours year of study within the relevant School as a Single Honours or Joint Honours student, and
- (For Senate Reps/Faculty Presidents only) be a student enrolled in one of the relevant constituent Faculties.

2.2. *Limitation* — No one may run for more than one position within the Students' Association elections.

2.3. *Process* — Each nomination must be self-nominated and seconded by another two matriculated student who is not banned from the Union Building. No member of the Elections Committee (listed on the first page) may propose, second, actively support, campaign against someone, or run as a candidate in any of the races mentions in Section 1 until the results of the first election are announced.

2.4. *True candidacy* — Nominations will only be accepted by candidates making a true reflection of their own character. Nominations on behalf of other students or as impersonations of another individual will not be accepted.

2.5. *Supplementary information* — Nominations must include:

- For sabbatical (Section 1.1) candidates only:
 - Statement (up to 250 words) explaining why people should vote for you,
 - Photograph of your likeness,
 - A list of any relevant positions previously held or student group memberships (optional),
 - Mobile phone number and SaintMail address, and
 - Some optional additional information that may be required as part of the Elections Committee's voter information services. This information will be made clear to you at the close of nominations for sabbatical candidates.
- For all other candidates:
 - Statement (up to 100 words) explaining why people should vote for you,
 - Photograph of your likeness,
 - A list of any relevant positions previously held or student group memberships (optional), and

- Mobile phone number and SaintMail address.

2.6. *Timing* — Nominations will open for all candidates on [[date above]]. Nominations will close for all Section 1.1 positions on [[date above]]. Nominations for all other positions will close at [[date above]].

2.7. *Information meeting attendance* — Candidates are required to attend the [[sabb meeting]] and [[all candidates meeting]]. If a candidate cannot attend the meeting, the candidate must inform the Elections Committee before the start of the meeting and, for Section 1.1 candidates, must send a named campaign delegate.

2.8. *Withdrawal* — A candidate may withdraw from the race at any time up until the start of voting by notifying the Elections Committee by email.

Section 3. Hustings & Debates.

3.1. *General hustings* — All candidates are expected to participate in their hustings. Sabbatical candidates are asked to provide a 4-minute speech, followed by 6 minutes of questions. All other candidates are asked to prepare a 2-minute speech, followed by 3 minutes of questions.

INFO BOX: Hustings are important, because they give voters the chance to compare candidates and you the chance to prove yourself. The chair of the hustings is responsible for encouraging lively and good-humoured debate, though they can rule out irrelevant questions and ask someone in the audience to leave if necessary.

Hustings for all candidate will be on Monday and Tuesday of Elections Week. All candidates will find out their designated husting time by Friday evening at the end of nominations. If you cannot make your time, please inform the Elections Committee to make alternative arrangements.

3.2. *Halls hustings* — All sabbatical candidates are encouraged to participate in the hustings held in the halls of residence around town. Candidates are expected to participate in at least half of the organised hustings, unless prior notice is given to the Elections Committee for inability to attend for a good reason.

INFO BOX: Timings for halls hustings will be given to sabbatical candidates at the [[sabbs meeting]]. Candidates will be informed of speech length and amount of time for questions will also be determined at that meeting, according to the number of candidates and time availability.

3.3. *Sabbatical debate* — The sabbatical debate will take place on Wednesday of Elections Week [[time, place]]. The debate will consist of a separate debate for each position, with candidates being given 2 minutes for an opening speech, followed by questions from the floor to be answered by all candidates, concluding with a 1 minute closing speech.

3.4. *School President hustings* — Hustings for School Presidents are organised by the outgoing School President, unless that individual is running for re-election, in which case the husting will be organised by the Elections Committee. Candidates will be informed of the alternative arrangements.

Section 4. Budget.

4.1. *Allocation* — All purchases related to publicity material need to be recorded and counted towards each candidate's budget. Sabbatical candidates may spend no more than £100. All other candidates may spend no more than £35.

4.2. *Authorisation* — The authority to authorise any purchase lies with the Elections Committee. Candidates should provide a receipt to the Election Committee for reimbursement and authorisation. Candidates will be penalised for unauthorised spending.

INFO BOX: If you can't afford the budget to run a campaign, we will help with the costs. Candidates are encourage to let Iain Cupples (Student Advocate [Education]) or Jillian Cowan (Management Accountant) know as soon as possible. Evidence of financial hardship will be required, and this will be handled in complete confidence.

4.3. *Reimbursement, sabbatical candidates* — All sabbatical candidates are entitled to 50% reimbursement of their budget, regardless of first preference votes won. Any sabbatical candidate who participates in his/her general hustling and in the sabbatical debate (or provides prior notice with a good reason for absence) will be reimbursed his/her full budget, regardless of first preference votes won.

4.4. *Reimbursement, all other candidates* — All other candidates will have 50% their entire budget reimbursed, if they have participated in their general hustling or given prior notice with a good reason for absence.

4.5. *Reimbursement, time limit* — Budgets will be repaid for up to one calendar month after the election results are announced.

Section 5. Campaigning.

5.1. *Time period* — Campaigning starts at the designated end of the [[all candidates meeting]] and ends when polls close at [[time above]]. Campaigning outside of this time period is not allowed.

5.2. *Definition* — Campaigning is understood as any public activity by a candidate or an individual on his/her team relating to the elections where one could reasonably expect a student who is not a member of the candidate's campaign team to hear or witness said activity. The exact enforcement of this definition in rules arbitration lies with the Elections Committee. References in the rules to activities that a candidate may not do apply to his/her whole team.

INFO BOX: While campaigning is prohibited outside of the designated period, you can start to prepare your campaign and assemble a campaign team in advance if you want. You can also print your materials in advance, although they must be stored with the Elections Committee until the start of campaigning.

5.3. *Campaign team, eligibility* — Only ordinary, life, and honorary members of the Students' Association are allowed to campaign for any candidate. (All matriculated students are automatically ordinary members.) Members of University or Union staff are not allowed to campaign. Students who also work for the University or the Union can campaign only when off duty.

5.4. *Campaign team, size* — Until the start of campaigning, campaign teams may not be larger than thirty people, not including the candidate him/herself.

5.5. *Campaign team, online groups* — If a candidate maintains a private online group (e.g., Facebook, Google Group), the candidate must ensure that the Senior Elections Officer or Deputy Senior Elections Officer is invited as a member of said group by no later than Sunday of Elections Week, or 12 hours after the creation of the group, whichever is later. Access is treated confidentially and used only to ensure rule compliance.

INFO BOX: There is a lot you're not allowed to do as a candidate, but there's even more that you are allowed to do. If you have any doubt about any aspect of your campaign activity or campaign team, the Elections Committee is here to provide guidance and to support candidates as best as possible to ensure a fair and thriving elections process.

Any questions, contact any member of the Elections Committee or email saelect@.

5.6. *Unfair advantages prohibited, personal contacts* — No candidate may use personal or work contacts to gain an unfair financial advantage over other candidates.

5.7. *Unfair advantages prohibited, positions held* — No candidate may use any position of responsibility (e.g., society positions) to actively advertise their campaign but may continue to serve in their role without referencing the elections.

5.7. *Unfair advantages prohibited, endorsements* — No affiliated societies or subcommittees may officially endorse any candidate.

5.8. *Prohibited activity, antisocial behaviour* — Candidates should be aware that when campaigning, they are not just representing themselves but also the Association, the University, and its students. No candidate should engage in a conflict with a competitor or with the townfolk, play unsociably loud music or other disturbances, pester people, or be abusive to other candidates.

5.9. *Prohibited activity, personal attacks* — Candidates are encouraged to share and debate ideas related to the positions up for election, using constructive criticism where relevant. No candidate may use a personal attack on any other candidate for any reason.

5.10. *Prohibited activity, halls of residence* — Halls of residence are people's homes, and candidates should not intrude or annoy students in their own homes. Candidates are not allowed to disturb residents at dinner or request that they are allowed to address the dining hall. Hall hecklings for sabbatical candidates will be organised centrally by the Elections Committee; candidates should not try to contact Residence Managers or Wardens individually for information. Candidates are allowed to display publicity (e.g., flyers, posters, etc.) in halls of residence, but are not allowed to flyer individual rooms or flats.

5.11. *Prohibited activity, academic venues* — No candidate may campaign in lectures, seminars, tutorials, or lab classes. No candidate should ask to speak before or after lectures, or use the lecture theatre as a vehicle for campaigning.

5.12. *Prohibited activity, University Libraries* — No candidate may campaign actively inside any of the University Library's sites (including flyering desks or handing out publicity

material), namely – the Main Library, St Mary’s Library, JF Allen Library, Purdie Library, and Martyrs Kirk. Candidates may hand in one poster to the library staff for display in the Main Library. Posters can be hung on the old railings on the southeast corner of the main Library building but not on the railings opposite the main entrance. Any posters put up by students must be removed at the end of campaigning. Candidates may campaign outside the Main Library by keeping to the gravel, but noise must be kept to a minimum and no music should be played during campaigning. Candidates should not block the entrance to the building.

5.13. *Prohibited activity, Union Building* — No candidate may campaign if causing a disruption to the Union’s commercial services or nuisance to paying customers. No candidate may campaign in the Elections Office. Candidates may submit one poster to the Elections Committee to be posted in the Students’ Association: candidates are not permitted to put up any other posters inside the Union Building. No campaigning is allowed inside the Union Building on the Friday of Elections Week as it is a polling station.

5.14. *Prohibited activity, online campaigning* — No candidate may engage in any online campaigning that automatically includes an individual without their consent to be a part of it. Specifically, Facebook groups are prohibited. (Facebook groups may be used for private campaign organising.) No candidate may use any society, School, or any other mailing list to harvest email addresses, phone numbers, or any other data for campaign purposes. No candidate may use any pre-existing social media group or website to promote his/her campaign.

5.15. *Prohibited activity, public property* — No candidate may mark or deface any public property (e.g., pavements, walls) with chalk or anything else. Candidates may only post publicity where they have received explicit permission to do so from the relevant person or body.

5.16. *Prohibited activity, motor vehicles* — No candidate may use a car or any other vehicle to promote his/her campaign.

5.17. *Prohibited activity, et cetera* — No candidate may engage in blackmail, bribery, and harassment in relation to his/her campaign. No candidate should break the law (e.g., flyposting) or do anything that would bring the candidate or the Students’ Association into disrepute while campaigning. Candidates should be mindful to ensure their safety and the safety of their team members.

Section 6. Publicity.

6.1. *Budgeting compliance* — All publicity, online or physical, must be budgeted and, as a part of this, matched to receipts as relevant. As such, all publicity should be validated to the Elections Committee. Unauthorised publicity is prohibited and subject to penalty.

INFO BOX: Candidates are encouraged to be innovative and creative with their publicity tactics. Posters, stickers, banners, campaign websites, paid web ads, and social media profiles/pages are all common forms of publicity – subject to the rules in this section.

While your publicity must be budgeted, the materials to create your publicity are not required to be declared. This includes pens, paper, glue, scissors, glitter, string, tape,

paint, and face paint. Recycled items that candidates acquire for free, such as cardboard boxes, may not be charged either – subject to the discretion of the Elections Committee.

If you have any questions on compliance with this section, please contact the Elections Committee or email saelect@. In particular, we encourage candidates to 'preview' printed materials with the Elections Committee digitally before printing to ensure your stuff meets the standard.

6.2. *Budget limitation* — The budget allocated to each candidate may only be used for publicity for that candidate. Candidates cannot refer to other candidates in their publicity.

6.3. *Students' Association and Athletic Union resources* — No candidate may use any Students' Association or Athletic Union resources to help his/her campaign.

6.4. *Poster sizes* — Posters for sabbatical candidates may not exceed the size of an A3 sheet of paper. Posters for all other candidates may not exceed the size of an A4 sheet of paper.

6.5. *Required elements* — Each printed poster and flyer must contain the date of the election and an encouragement to recycle. Posters and flyers for AU President candidates must also contain the Saints Sport logo.

6.6. *Regulation of banners* — Banners must be properly secured when put up, and no candidate may use any hanging weights (e.g., water bottles) as they pose a safety risk. The Elections Committee reserves the right to ask candidates to move or take down any banners.

6.7. *Edible goods* — All costs of production and/or purchase of any edible goods (e.g., cakes or sweets) must be reported to the Elections Committee and deducted from the candidate's budget. No candidate is permitted to give out free or discounted alcohol as a way of promoting his/her campaign.

6.8. *Offensive material* — No publicity should contain anything offensive. The Elections Committee retains the right to define what qualifies as offensive.

Section 7. Rule Breaking.

7.1. *Rule compliance* — By electronically signing the online nominations form, candidates agree to comply with the Elections Rules.

7.2. *Rule monitoring* — It is the responsibility and authority of the Elections Committee to ensure a fair elections process by monitoring compliance and deciding when rule breaking occurs. With exception of the right to appeal mentioned in 7.6 and 7.7, the decisions of the Elections Committee are final.

7.3. *Notification limit* — The Elections Committee should be informed of any alleged rule breaking within 48 hours of the alleged infraction. Any individual may submit a report of rule breaking, and the Elections Team may ask for further information and information of any witnesses to help reach a decision. The final deadline for complaints about rule breaking is 5pm on the Tuesday following the elections results.

7.4. *Result notification* — The Elections Committee will notify the informant of Section 7.3 of the Elections Committee's judgement by the end of the day of the submitted report. In the event of an affirmative decision by the Elections Committee that rule breaking occurred, the Elections Committee will separately notify the candidate in question.

7.5. *Rule breaking by team member* — If someone other than the candidate or his/her campaign manager has broken a rule, the candidate or campaign manager must have taken every reasonable step to prevent it and should attempt to rectify and compensate for rule breakings.

7.6. *Right to appeal* — Any candidate (except a candidate for AU President, see 7.7) found guilty of rule breaking by the Elections Committee may appeal that decision by submitting his/her case, in writing, to the Chair of the Students' Association Board, Kevin Dunion. Appeals must be made on the basis of:

- Bias or prejudice,
- Information not known at the time, or
- Procedural irregularity.

7.7. *Right to appeal, AU President* — Any candidate for AU President found guilty of rule breaking by the Elections Committee may appeal that decision by submitting his/her case, in writing, to Malcolm MacLeod, Vice-Principal (Enterprise & Engagement). Appeals must be made on the basis of:

- Bias or prejudice,
- Information not known at the time, or
- Procedural irregularity.

7.8. *Penalties* — In response to rule breaking, the Elections Committee may, depending on the severity of the case, issue punishments such as written warnings, fines, disqualification of part or all of budget reimbursement, or disqualification from the election.

Section 8. Voting & Results.

8.1. *Voting method* — Each student shall have a single transferable vote for every election. Voting will be conducted online.

8.2. *Public polling station* — A polling station shall be made available in the front reception of the Union Building on Friday of Elections Week.

8.3. *Results Verification* — Results are subject to verification by a nominee of the Students' Association Board and of the University Court that the process was fair. Candidates may challenge the results if they believe they were unfair by submitting an appeal according to the process detailed in sections 7.6 and 7.7.

J. 27 – APPENDIX II

Legend:

AC – Accommodation

CR – Community Relations

ED – Education

EE – Environment & Ethics

EY – Employability

EO – Equal Opportunities

EX – External Campaigns

PG – Postgraduate

WB – Wellbeing

xxC – Committee

xxO – Officer

1. *Generally* – Replace all references to ‘Elections Officers Committee’ with ‘Elections Committee’.

In Chapter 1:

2. Amend §3.4.9 (DoRep Sabbatical Team) to the following:

3.4.9.1. Postgraduate **Society** President

3.4.9.2. ~~Senate Representatives~~ **Postgraduate Convenor**

3.4.9.3. Faculty Presidents

3.4.9.4. Association LGBT Officer

3.4.9.5. SRC Education Officer

3. Amend §3.7.3 (EEO remit) to replace the Director of Representation with the Association President.
4. Amend §3.11.1.2 (EEC membership) to replace the Director of Representation with the Association President.

In Chapter 2:

Amend §1.1 (SRC Elected Membership) to the following:

- 1.1.1. Association President
- 1.1.2. Association Director of Events & Services
- 1.1.3. Association Director of Student Development & Activities
- 1.1.4. Association Director of Representation
- 1.1.5. Association Chair
- 1.1.6. Association Community Relations Officer
- 1.1.7. Association Environment & Ethics Officer
- 1.1.8. Association LGBT Officer
- 1.1.9. President of the Athletic Union
- 1.1.10. SRC Education Officer
- 1.1.11. SRC Accommodation Officer
- 1.1.12. SRC Equal Opportunities Officer
- 1.1.13. SRC External Campaigns Officer
- 1.1.14. SRC Employability Officer
- 1.1.15. SRC Wellbeing Officer
- 1.1.16. SRC Member for First Year
- 1.1.17. SRC Member for Widening Access
- 1.1.18. SRC Member for Students with Disabilities
- 1.1.19. SRC Member for International Students
- 1.1.20. SRC Member for Mature Students
- 1.1.21. SRC Member for Part-Time Students
- 1.1.22. SRC Member for Ethnic Minorities
- 1.1.23. SRC Member for University Accommodation
- 1.1.24. SRC Member for Private Accommodation
- 1.1.25. ~~Association~~ Postgraduate ~~President~~ **Convenor**
- 1.1.26. Arts/Divinity ~~Senate Representative~~ **Faculty President**
- 1.1.27. Science/Medicine ~~Senate Representative~~ **Faculty President**
- ~~1.1.28. SRC Member for Postgraduate Taught Courses (non-voting)~~
- ~~1.1.29. SRC Member for Postgraduate Research Courses (non-voting)~~
- 1.1.30. Education Researcher (non-voting)

5. Amend §4.2 (listing SRC subcommittees) to reference the SRC Wellbeing and SRC Employability Committees.
6. Amend §5.1.2 and §5.1.5 (ACO remit) to include Association President instead of Director of Representation.
7. Amend §5.2 (ACC Membership) to include Association President and remove Director of Representation.
8. Strike §5.7.16 (SRC Member for Part-Time Students as EOC Member).
9. Strike §5.10.3 (EXO remit re: attending CHESS meetings).
10. Amend §5.11.1 (EXC membership) to include the EYO and the WBO and remove the two SRC nominees.
11. Amend §5.13.1.4 (EYC membership re: PG President) to reference Postgraduate Convenor, or his/her designate from the elected Postgraduate Society Committee.

12. Strike §6.1 (Senate Representatives) and replace with:

6.1. Faculty Presidents – The Faculty Presidents shall:

6.1.1. Inherit the title of ‘Senate Representatives’ and be elected accordingly;

6.1.2. Represent the views of the SRC, in conjunction with the other student members, to the Academic Council and Senatus Academicus;

6.1.3. Represent the views of his/her constituency to both the SRC and the Senatus Academicus;

6.1.4. Be full members of the SRC Education Committee and SRC Education Executive Committee;

13. Strike §6.2 (Members of Student Groups).

14. Add a new section, §6.2, as follows:

6.2. Postgraduate Convenor – The Postgraduate Convenor shall:

6.2.1. Inherit the title of ‘Postgraduate Senate Representative’ and be elected accordingly;

6.2.2. Represent the views of the SRC and of his/her constituency, in conjunction with the other student members, to the Academic Council and Senatus Academicus;

6.2.3. Sit *ex officio* as a member of the SSC Postgraduate Committee;

6.2.4. Be a full member of the SRC Education Committee and the SRC Education Executive Committee;

6.2.5. Serve as the postgraduate student member to the University’s Learning & Teaching Committee;

6.2.6. Convene and chair the Postgraduate Forum;

In Chapter 3:

15. Amend §1.1.10 (SSC membership re: PG Pres) to refer to the Postgraduate Society President.

16. Amend §4.2.9 (Postgraduate Committee as SSC subcommittee) to remove reference to St Leonard’s College.

17. Amend §5.10 (defining PG President role) as follows:

5.10. The ~~Association~~ Postgraduate **Society** President shall have special responsibility for the SSC Postgraduate Committee (~~the St Leonard’s College Postgraduate Society~~) and shall:

5.10.1. Convene and chair the SSC Postgraduate Committee;

5.10.2. Work in consultation with the ~~Association President~~ **Director of Representation** and the Director of Student Development & Activities, including during formulation of the Society’s annual budget;

5.10.3. Call the SSC Postgraduate Committee AGM; **and**

5.10.4. Carry out other duties numbered in the Postgraduate Society Constitution.

In Chapter 4:

18. Amend §1 to remove reference to Senate Representatives.

In Chapter 6:

19. Amend §1.1 (positions for election) to remove the Association Postgraduate President, SRC Member for Part-Time Students, and the Senate Representatives; to rename the SRC Equal Opportunities & Welfare Officer to SRC EOO; and to add the Postgraduate Society President, the Postgraduate Convenor, and the Faculty Presidents as relevant.
20. Amend §1.3.2 (eligibility) to clarify that two Faculties exist within each Faculty President constituency.
21. Amend §1.3.4 (limit to candidacies) to remove reference to Senate Reps.
22. Amend §1.4.2.2 (handover date: Jul 1) to include the Postgraduate Society President and the Postgraduate Convenor.
23. Amend §1.4.2.3 (handover date: Aug 1) to change to the Faculty Presidents.
24. Add a new §1.4.2.4: 'The School Presidents shall take office at the end of the next consecutive examination diet.'
25. Amend §4.1.4 (when Senior Elections Officer casts tie-breaking ballot) to refer to the beginning of voting rather than beginning of nominations.
26. Amend §4.3 (nominations process) to the following: 'Nominations of all candidates for election shall be made online according to the requirements set out in these Laws and in the election rules.'
27. Strike §4.4.2 (requiring printing to occur in General Office).
28. Strike §4.5.6 (detailing time requirements for hustings).
29. Strike §4.7.2 (voting papers must come from Elections Cmte).
30. Strike §4.7.3 (staffing of ballot boxes and vote counting).

Mr Woodhouse proposed the motion and Mr Palmer seconded.

Mr Woodhouse introduced the motion as such: this motion is one which must go through the SRC and SSC every year and it sets out the rule book. A lot of it stays the same, but the biggest change that I can think of is something that has existed informally and that is that a person cannot have more than 30 people in a group until the start of the campaign. Another thing is that Sabbatical nominations have been moved forward so that can be a lot more information, let it occur outside the embargo period. Mr personal ambition is to do a lot more in providing more information, on a non-partisan basis, on who's running etc. One of the other key things is try to establish the tradition that all the roles are placed under review each year so that whether that have or haven't worked can be evaluated. An example would be the review of the splitting of the postgraduate position.

Mr Hajda asked where the review would take place.

Mr Woodhouse answered that the review would take place, informally, in the drafting of the document before the members but would then have to go before both Councils. Mr Woodhouse stated that voting would also no longer be used to evaluate the refunding of campaign expenses. Mr Woodhouse stated that the big change there was that all Sabbatical Officers would be eligible for refunds if they fully participated in the campaign, recognising how intensive that campaign is in comparison to other posts. Mr Woodhouse asked the members for their opinion on having mandatory photographs of candidates.

Mr Anderson moved to strike all references to 'widening access' from the motion and replace it with 'widening access and participation'.

Ms Hill seconded.

The amendment was adopted without dissent.

Mr Woodhouse moved that the motion be amended to read:

J.27 A Motion to Amend the Rules & Regulations of the Students' Association
Elections

[...]

This SRC & SSC Resolve:

[...]

2. To adopt the conforming amendments to the Laws of the Students'
Association (Appendix II)

[...]

J. 27 – Appendix II

[...]

In Chapter 2

5. Amend §1.1 (SRC Elected Membership) to the following:

[...]

~~1.1.21 SRC Member for Part-Time Students~~

Ms Morrice seconded.

The motion was adopted without dissent.

Mr Woodhouse noted that Mr Palmer should be the Deputy Senior Officer and not Ms Hill.

Mr Woodhouse moved that the motion be amended to read:

J.27 A Motion to Amend the Rules & Regulations of the Students' Association Elections

[...]

This SRC & SSC Resolve:

1. To approve the attached version of the Rules & Regulations of the Students' Association (Appendix 1)

[...]

J. 27 – Appendix I

[...]

Important Information

[...]

The Elections Committee will be [9 people; all four sabbs, DoRep as Snr Officer, SA President **DOES** as Deputy Snr Officer; others chosen by volunteer process].

Ms Hill seconded.

The motion was adopted without dissent.

Ms Mohamud asked whether Mr Woodhouse wanted opinions about requiring pictures for the ballot page or more generally.

Mr Woodhouse stated that the website was standardised and that it was a requirement to submit a photograph and he wanted to discuss that requirement.

Mr Mathewson stated that the rules did not mention the rector's assessor in Appendix 2 paragraph 5.

Mr Baldi stated that the position was mentioned elsewhere in 2 Laws § 1.

Ms Hill stated that, as the members would probably remember, they had all received an email from 'St Andrews Anonymous' about how giving a photograph was compulsory and expressed her hope that the members would have some views on that. Ms Hill stated that, when the Sabbatical Officers were talking about it, they were going to change it. Ms Hill stated that it was her view that having the picture was unavoidable but that she could understand the reasoning behind not having pictures on CVs but having them in campaigns.

Mr Baldi stated that he could forward the email to those members who had not received it.

Ms Hill, summarising the email, stated that it had complained about photographs being compulsory and that it disadvantaged those with visible disabilities and advantaged those who were attractive and then cited examples of laws in different countries to prevent that discrimination.

Mr Anderson asked whether campaigning on a common logo would need to be prevented as slates weren't allowed.

Mr Cupples stated there were rules about candidates referring to candidates but nothing preventing slates.

Ms Hill asked whether she could scrap that rules as slates were great.

Mr Cupples stated that it was used to prevent phony candidates from artificially inflating funding for legitimate candidates.

Ms Mohamud asked whether blocking slates prevented Facebook help.

Mr Woodhouse stated that it was everything but funding was explicitly dealt with.

Mr Palmer stated that you couldn't pool money together but publicity was tied and covered it.

Mr Anderson moved to amend the motion to read:

J.27 A Motion to Amend the Rules & Regulations of the Students' Association Elections

[...]

This SRC & SSC Resolve:

1. To approve the attached version of the Rules & Regulations of the Students' Association (Appendix 1)

[...]

J. 27 – Appendix I

[...]

6.2. *Budget limitation* – The budget allocated to each candidate may only be used for publicity for that candidate. ~~Candidates cannot refer to other candidates in their publicity.~~

6.3 Candidates cannot refer to other candidates in any of their publicity.

[Renumber accordingly]

Mr Bryce seconded the motion.

Ms Mohamud asked whether having someone on your team meant that that person couldn't work on another team.

Mr Woodhouse answered that a person could do publicity for two teams but not have one piece of publicity for two candidates.

Ms Mohamud asked whether a campaign t-shirt and a campaign backpack for different candidates would be acceptable.

Ms Hill stated that she would like to remove both provisions as they were designed to prevent the pooling of campaign funds rather than slates but ended up blocking slates. Ms Hill noted that the rules, as written, prevent candidates from evening saying that they supported other candidates.

Mr Anderson stated that he would like to withdraw his motion.

Without dissent, the rules were suspended to permit the motion to be withdrawn.

Mr Anderson's motion was withdrawn.

Ms Hill asked whether removing the seconded sentence in Appendix II, section 6.2 would be sufficient. Ms Hill stated that it would prevent an official slate and that Birmingham Guild had a joint poster layout stating their points. Ms Hill stated that she didn't see why students should be prevented from doing that if they wanted to.

Ms West asked what prevented students running negative campaigns.

Mr Hajda stated that he agreed with the removal of the block on campaign funding but also on preventing the pooling of funding.

Mr Woodhouse stated that he would not interpret the rules as blocking slates as it would still be possible to have a common name, just not a name of any particular candidate e.g. Vision University.

Ms Hill asked how that would work and whether there could be a common poster. Ms Hill asked if it would be impossible due to the budget.

Mr Palmer stated that he thought it restricted slates but not completely. Mr Palmer stated that the removal of the second sentence would allow common campaigning but not shared budgets.

Mr Cupples stated that he thought it would ultimately be necessary to rely on the Elections Committee to deal with it. Removing the rule on referring to other candidates would mean four small faces would fine but the majority of the poster devoted to their chosen Presidential candidate would not.

Mr Palmer stated that he thought it had been left unclear and lead to problems in the past.

Mr Woodhouse asked whether it would be helpful to add an infobox, as had been done for other unclear points.

Mr Woodhouse moved that the second sentence of J. 27 Appendix I 6.2 be struck; a fifth resolving clause to J.27 be added reading 'The Director of Representation, in cooperation with the Director of Events and Services, shall insert an info box following 6.2 that clarifies the implementation of 6.2.'; a sixth resolving clause be added to J. 27 that reads 'The election committee shall correct all grammar errors as required'.

Ms Kennedy-O'Brien seconded.

The amendment was adopted without dissent.

Ms Mohamud stated that she liked Ms Hill's alternative that, even if you had no photo, you had something.

Mr Woodhouse stated that the problem with that was that bias was introduced.

Mr Anderson stated that there was Photoshop in the union.

Mr Woodhouse stated that it was then about a skillset.

Mr Mathewson stated that elections were about skillsets.

Ms Morrice stated that if they said they need not have a photo, tell them that they're just not helping themselves, then we can make the rule and they can choose not to do it.

Ms West stated that the emailing gave her a lot of feelings, that it was long and discussed a lot of biases. Ms West stated that the proposed solution didn't solve the problem and only resulted in an uninformed electorate as opposed to tackling the issue. Ms West stated that

the idea candidates could select a logo as opposed to a photograph was a good idea but really only made a big deal out of something that didn't have a very big impact.

Ms Mohamud stated that it was also one of the few times someone could see the faces of those who'd end up in office.

Ms Urbonaite stated that allowing the image is a good idea and that if people didn't have access to photoshop they could choose to have a picture of a rock or a tree, for example, just not their face.

Ms Kennedy-O'Brien stated that it was important for people to know who they were voting for and that the only way to do that was to have it on the ballot. What they're dealing with is that attractive people are more likely to be voted for, having them next to a tree won't impact on the bias.

Mr Palmer stated that he thought all candidates should submit a photo and that a lot of candidates already had problems with the appropriate scale for the photo as it was.

Ms O'Donnell stated that she thought it was important for accountability that the electorate knew who people were and she did not think allowing a logo would not help nor would it be beneficial for accountability.

Ms Hill stated that, if she had the choice, she would not have put a picture down even though people had told her they would vote for her as she was the 'fittest one running', and that even just giving people the option allows them to make their own decision.

Ms West stated that the person who had sent the email had attached a screenshot showing a Facebook post that said 'Choosing the member for gender equality based on who is the fittest' and that she was uncomfortable with the implication. Ms West added that, despite that, the Saint ran a survey every year about recognisability and the results were always poor.

Ms Mohamud stated that she was in favour of keeping the picture as it maintained interest and links it with the text.

Ms Hill stated that Ms Mohamud was admitting that people made decisions based on the picture.

Mr Mathewson stated that she was not, only that it let people link the face to the blurbs.

Ms Mohamud stated that there would still be biases such as in names.

Ms Hill stated that the vast majority of people would recognise their name and not the picture and that she would like to give people the option.

Ms Hill moved to strike 'Photograph of your likeness' from 2.5 of Appendix I of J.27 and replaced it with 'An optional photograph of your likeness or campaign photo'.

Ms West stated that she thought it might look bad if people didn't have a campaign photograph, like they hadn't managed to get it done.

Ms Kelly stated that, if it were optional, she didn't see how it were a problem as it wasn't restricting some people from having it or not.

Mr Anderson stated that there should be a check-box on the site to prevent people from accidentally not submitting one.

Mr Cupples stated that was the case now and that a tick box could be inserted to say they'd like to move forward without a photograph.

Ms Mohamud stated that she thought pictures were important for accountability to see who's going forward.

Mr Schorr stated that he would support giving people the right to opt out of it and have text as a logo, but that joke candidates might try to take advantages, so a definition of logo would be required.

Ms Morrice stated that she was going to say the same thing and that it would be open to abuse.

Mr Woodhouse stated that the intention was that the picture was there for the voter rather than the candidate's benefit. Mr Woodhouse stated that he wanted to get more information to people so they could make their decision and that he was hesitant to expand it to include logos as it would result in judgement on an irrelevant skillset or on having a friend who is a good graphic designer. Mr Woodhouse stated that he would be stuck trying to interpret how to define campaign images.

Mr Cupples stated that some of the mooted abuses couldn't take place as they were forbidden under different rules such as banning the use of society logos as endorsements were banned.

Mr Mathewson stated that having a photograph was important as a lot of decisions were made on snap judgements or recognising someone from the past e.g. remembering that someone from tutorial was really clever.

Ms O'Donnell asked how it would be regulated.

Ms Mohamud stated that, in terms of what Mr Woodhouse had said, they're exposed to a lot of information in a short amount of time and it helps to have that human element.

Ms Kelly stated, in relation to what Mr Woodhouse said, that they didn't need to regulate what logos were as, when she had ran, it had needed to be approved and that wasn't changing.

Ms West stated that her opinion had changed slightly and if a person was running for a position, you can only hurt yourself by not having a photograph but at the same time you couldn't force someone to do it. Ms West stated that, if the election committee anticipated difficult there could be two options: a picture or text saying that they had chosen not to supply a photograph.

Ms Hill stated that all campaign material was checked and that the logo would be checked in the same way.

Mr Woodhouse stated that looking at flyers or posters for violations was slightly different but that he couldn't express how.

Ms Urbonaite stated that, if it were based on a photo or not, then it could only be a disbenefit to the candidate to choose not to provide one, and that they should be allowed to make that decision if they want to.

Ms West stated, on one hand, she agreed with Ms Hill and didn't want to make any one uncomfortable but on the other hand you were running for election and that required putting yourself out there. Ms West stated that there was a distinction between campaign images and ID photographs.

Mr Woodhouse stated that he was against the amendment because of the different purposes of those pictures.

Ms West stated that you can't say putting a logo and putting a photograph of something else isn't really a viable alternative.

Ms Kennedy-O'Brien said there were two options, a photo or not a photo. Ms Kennedy-O'Brien stated that she didn't think it would pressurise those who didn't want to provide a photograph and added that most people present, whether or not they were overjoyed with their appearance, were happy to have a photograph in certain circumstances.

Ms Hill stated that the option was to have a picture or a picture judged by the campaign committee. Ms Hill stated that having a picture is clearly beneficial but if you don't want one then there's no need to force it.

Mr Woodhouse stated that he agreed with the first point but didn't see how it fixed the problem, and probably made it worse, as it added extra chance for bias on non-relevant information. Mr Woodhouse stated that the election process was meant to be as equal as possible and that he was uncomfortable with adding scope to make it more biased.

Ms Hill stated that good photographs and good writers were also irrelevant.

Mr Hajda stated that there should be a photograph or no photographs at all and that he didn't agree with putting campaign photographs up, as it could lead to judgements based on design skills. Mr Hajda stated that there should be the option to not have a photograph based on the email, if you feel strongly against it.

Without objection, the previous question was ordered.

A roll call vote was held in the SRC:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly	X		
Association Community Relations Officer	Katie O'Donnell		X	
Association Director of Events & Services	Daniel Palmer	X		
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold			X
Association Environment & Ethics Officer	Dominyka Urbonaite	X		
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr	X		
Association President	Chloe Hill	X		
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor			X
SRC Education Officer	Ondrej Hajda		X	
SRC Employability Officer	Lonie Sebagh			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud		X	
SRC External Campaigns Officer	Callum Bryce		X	
SRC Member for Ethnic Minorities	Soraya Walli	X		
SRC Member for First Year	Joshua Carlton		X	
SRC Member for Gender Equality	Ali West		X	
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice		X	
SRC Member for University Accommodation	Anna Kennedy-O'Brien		X	
SRC Member for Widening Access	Ben Anderson	X		
SRC Welfare Officer	Avalon Borg			X

J.27, as amended, was before the council.

The SRC recessed for ten minutes.

Mr Schorr moved to insert PG Officer (PG Society) into 1.4. of Appendix I of J. 27.

Mr Anderson seconded the motion.

The motion was adopted without dissent.

Ms Morrice moved to insert 'Optional' before 'photograph of your likeness' in J.27 Appendix I 2.5.

Ms Gold seconded the motion.

Ms Mohamud asked whether that would cover the point that Mr Hajda had raised that you can choose not to have a picture but that if you did it must be of your likeness.

Ms Hill stated that it would mean that it was no longer optional. Ms Hill asked whether an info box should be added to state that it was encouraged that candidates supply a photograph as otherwise it would be bad for them.

A roll call vote was held in the SRC:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly			X
Association Community Relations Officer	Katie O'Donnell		X	
Association Director of Events & Services	Daniel Palmer	X		
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold			X
Association Environment & Ethics Officer	Dominyka Urbonaite		X	
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr	X		
Association President	Chloe Hill			X
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor			X
SRC Education Officer	Ondrej Hajda	X		
SRC Employability Officer	Lonie Sebahg			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud		X	
SRC External Campaigns Officer	Callum Bryce		X	
SRC Member for Ethnic Minorities	Soraya Walli		X	
SRC Member for First Year	Joshua Carlton		X	
SRC Member for Gender Equality	Ali West	X		
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice	X		
SRC Member for University Accommodation	Anna Kennedy-O'Brien			X
SRC Member for Widening Access	Ben Anderson		X	
SRC Welfare Officer	Avalon Borg			X

With 5 members in the affirmative and 8 members in the negative, the amendment was not adopted.

Mr Baldi encouraged the Minutes Secretary to enjoy the write up of the minutes.

Ms Hill asked whether they should email the student back to tell them that photographs would remain compulsory.

Ms Kennedy-O'Brien stated that as it was an account established entirely for the purpose of sending that email it was unlikely to be monitored.

Mr Woodhouse stated that the one amendment not considered was to remove the option for photographs all together.

Mr Woodhouse stated that senate representatives were being augmented and changed and that it was currently a half-way house and not perfect. Mr Woodhouse stated that faculty president will be directly elected and that he had already encouraged school presidents to run on expecting the motion to pass.

Ms Urbonaite stated that her position said Ethics and Environment and not Environment and Ethics.

Ms Urbonaite moved to strike all references to 'Ethics & Environment' and replaced it with 'Environment & Ethics' from the motion J. 27 and its appendices.

Ms Kennedy-O'Brien seconded the motion.

The amendment was adopted without dissent.

The motion, as amended, was adopted without dissent.

9.6. J.28 – A Motion to Change the Composition of the SRC Education Committee

THIS SRC AND SSC NOTE:

1. The current SRC Education Committee was returned to its function in the last year, and
2. The SRC Education Committee has requested the following review of its composition.

THIS SRC AND SSC BELIEVE:

1. The SRC Education Committee should retain the authority to serve as the Students' Association main representative body on thematic issues relating to teaching and research within the University, and
2. The SRC Education Committee should work in closer relationship with the School Presidents system.

THIS SRC AND SSC RESOLVE:

1. To adopt the following revision to the Laws of the Students' Association.

5.3. SRC Education Officer.

The SRC Education Officer shall have special responsibilities for those areas concerning education and shall:

5.3.1. Convene and chair meetings of the SRC Education Executive Committee.

5.3.2. Coordinate his/her activities with the Director of Representation.

5.3.3. Work in close cooperation with the Student Advocate (Education).

5.3.4. Implement SRC policy regarding education issues.

5.3.5. Liaise with the University Library and IT Services on student matters.

5.3.6. Be a member of the:

5.3.6.1. Library Strategy Advisory Group (LSAG);

5.3.6.2. Student Library Users Group (SLUG); and

5.3.6.3. Postgraduate Forum.

5.3.7. Be responsible for having minutes kept of SRC Education Committee, SRC Education Executive Committee and Student Opinion on Academic Council (SOAC) Advisory Group and filing them in the General Office and online.

5.4. SRC Education Committee.

5.4.1. Membership – Membership of the SRC Education Committee shall include all the School Presidents and the Membership of the SRC Education Executive Committee, as detailed in §5.5.1

5.4.1.1. Chair & Convenor – The Director of Representation shall chair and convene the SRC Education Committee.

5.4.2. Remit – The SRC Education Committee shall:

5.4.2.1. Support the academic representation system, including School Presidents and Class Representatives;

5.4.2.2. Ensure the regular sharing of common good practice and themes across the Schools; and

5.4.2.3. Promote student engagement on matters relating to learning, teaching, and research.

5.4.3. Meeting – The SRC Education Committee shall meet no fewer than five times each semester, with accommodations made to avoid clashes with the School Presidents' Forums

5.5. SRC Education Executive Committee.

5.5.1. Membership – Membership of the SRC Education Executive Committee shall include:

5.5.1.1. SRC Education Officer (Convener & Chair),

5.5.1.2. Director of Representation,

5.5.1.3. Postgraduate Convenor,

5.5.1.4. Postgraduate Society Member, elected by the Society Committee and who shall be a taught postgraduate if the Postgraduate Convenor is a research postgraduate or a research postgraduate if the Postgraduate Convenor is a taught postgraduate;

5.5.1.4. Arts/Divinity Faculty President, and

5.5.1.5. Science/Medicine Faculty President.

5.5.2. In attendance – The following individuals are invited to regularly attend the SRC Education Executive Committee without **voting rights**:

5.5.2.1. Member for Widening Access, and

5.5.2.2. Student Advocate (Education).

5.5.3. Remit – The SRC Education Executive Committee shall:

5.4.2.1. Formulate and ensure the execution of SRC policy on education;

5.4.2.2. Keep the SRC informed of University education policy;

5.4.2.3. Coordinate and ensure representation and advocacy within the University education structure; and

5.4.2.4. Set the agenda for the SRC Education Committee.

5.5.3. Meetings – The SRC Education Executive Committee shall meet no more than seven days before each meeting of the SRC Education Committee

5.6. Student Opinion on Academic Council (SOAC) Advisory Group.

5.6.1. Membership – The Student Opinion on Academic Council (SOAC) Advisory Group shall include the following members:

5.6.1.1. SRC Education Officer (Convener & Chair);

5.6.1.2. Association President;

5.6.1.3. Director of Representation;

5.6.1.4. Postgraduate Convenor;

5.6.1.5. Arts/Divinity Faculty President; and

5.6.1.6. Science/Medicine Faculty President.

5.6.2. Remit – The Student Opinion on Academic Council (SOAC) Advisory Group shall:

5.6.2.1. Ensure consistency in the Students' Association delivery of academic representation across all levels;

5.6.2.2. Instil confidence within the student representatives on the Academic Council to fully advocate the student perspective;

5.6.2.3. Inform student representatives on the Academic Council with sufficient information to fully advocate the student perspective; and

5.6.2.4. Inform student representatives outwith the Academic Council on the proceedings of the body in a timely and regular manner.

5.6.3. Meetings – The Advisory Group shall meet no less than three days in advance of every meeting of the Academic Council.

5.6.4. Structure – The Advisory Group shall act as a subsidiary body of the SRC Education Committee.

Mr Hajda proposed the motion and Mr Woodhouse seconded.

Mr Hajda proposed the motion as following: as I said in my officer report, I had a meeting and tried to restructure the Committee to reflect the School Presidents system's existence. The current Education Committee, if this motion passes, will encompass all school presidents and creates a new body, called the Education Executive Committee that will be comprised of the members of the current Education Committee. The other change is that, at his request, Mr Anderson will no longer be a voting member of the committee but will always be welcome.

Mr Anderson moved to strike all references to 'Widening Access' in the motion and insert 'Widening Access & Participation'.

Ms Kelly seconded.

The amendment was adopted without dissent.

J. 28, as amended, was adopted without dissent.

9.7. J.29 – A Motion to Create a Non-Voting Member Position for the Principle Ambassadors

THIS SRC AND SSC NOTE:

1. That in the last 2 years various SRC members have worked closely with the Ambassador team on various projects, including the University's Open days and the 'Beyond Fife' schools project.
2. That there are a number of areas where SRC projects overlap with, or share common interests with, projects run by the Ambassadors.

THIS SRC AND SSC BELIEVE:

1. That joint efforts between different groups is vital to further the aims and objectives of the SRC.
2. That a seat for the principle Ambassadors would mean they have regular involvement with the SRC, and gain a better understanding of the Students' Association.
3. The SRC should be actively seeking to work with other bodies out with the Association.
4. Closer work with the Ambassadors will make the transition between successive council members and Ambassadors easier.

THIS SRC AND SSC RESOLVES:

To recommend the following amendments to the Laws to SAB with the recommendation that the same do pass:

1. To create a non-voting member position on the SRC for the principle Ambassadors, to be filled as they choose (i.e. by one person or alternating between the principle Ambassadors).

Ms Hill proposed the motion and Mr Anderson seconded.

Ms Hill introduced the motion as such: Mr Anderson and I have been working with the ambassadors and they do a lot of open day stuff and, after slight issues with admissions, worked with them even more. On the Widening Access and Participation side, they're involved with Ben and myself and, on stuff for student from low income backgrounds. Particularly, Patrick, one of the ambassadors, but some of the others, they see an overlap and want to be involved. They hadn't realised that there would be an option for him to be officially involved and to recognise the work they do on the representational front. This would recognise the connection.

Mr Woodhouse stated, when comparing it to the Rector's Assessor, there's only one. Mr Woodhouse asked who was being invited when the Ambassadors were invited.

Mr Woodhouse asked how one became a Principal Ambassador.

Ms Morrice answered that you had to be an ambassador, you then got in touch with them and there was an interview with eight people interviewed.

Mr Woodhouse asked whether the position included a student in the interview panel.

Ms Morrice stated that it did.

Ms Hill stated that it was basically the same group that selected the Rector's Assessor.

Mr Woodhouse asked how the *in camera* process would work with a non-voting member.

Mr Baldi stated that, under standing order 1.5, the galleries are cleared but people who have rights of attendance are allowed to stay.

Mr Anderson stated that there was a lot of communication and that this should make it a lot easier.

Mr Bryce asked how 'principal' should be spelled.

Ms West moved that all references to 'principle' be struck from the motion and be replaced with 'Principal'; and that all references to 'SRC Member for Widening Access' be struck and replaced by 'SRC Member for Widening Access & Participation'.

Mr Anderson seconded the motion.

The motion was adopted without dissent.

Mr Woodhouse stated that he was hesitant that the SRC was deeply democratic and only one member wasn't elected, and that position had a major representative function.

Mr Cupples stated that provisions existed for the Rector's Assessor to be elected.

Mr Woodhouse stated that one of the main distinctions between membership and non-membership was being in the room when the Council was adjourned *in camera*.

Ms Hill stated that there was a difference between sitting against the wall and being able to sit at the table and speak, there were also issues with coordinating representation work with problems at the University. Ms Hill added that it meant bringing in a different set of skills that the SRC did not have.

Mr Woodhouse stated that he agreed that it was helpful to have them on board but that he didn't see that it answered the *in camera* section. Mr Woodhouse stated that there were other areas where people contributed heavily, such as Nightline and the Wellbeing Committee. Mr Woodhouse asked whether it would be prudent, if they wanted to expand the remit, to create a Widening Access Committee so that they didn't necessarily need to be in the SRC.

Ms Hill stated that they did a lot of other stuff, open days and stopping at the Union, and they really struggle to be aware of what is going on and talking about the redevelopment. Mr Hill stated that this motion should solve those issues. Ms Hill stated that the alternative was sending them newsletters but that it was not the same thing.

Ms West asked, in reference to *in camera* adjournments, whether there was a procedure that could be used to mitigate the concerns.

Mr Baldi stated that anyone could be invited to be in regular attendance, and they can be given whatever rights as the Councils see fit except voting rights, but that trying to do it in this motion would not be germane as it's a J-Series motion under consideration. Mr Baldi stated that it could be done but would be more complicated.

Mr Woodhouse stated that extending them an invitation would solve all the problems.

Ms Hill stated that she did not know what the objection to their attendance at *in camera* proceedings was.

Mr Woodhouse stated that he didn't see that they should be privy to confidential information.

Ms Hill stated that there were ambassadors around the table even then.

Mr Woodhouse stated that they had a democratic mandate.

Ms Hill stated that the University paid those ambassadors and that the Sabbatical Officers were also paid.

Mr Woodhouse stated that if they were elected, then that was great, but otherwise he had reservations.

Mr Mathewson stated that the scope for mutual benefit was the reason for the tight interaction between the Rector and the SRC.

Mr Cupples stated that, until Andrew Neil's Rectorship, the Rector's Assessor had been elected and had voting rights. Currently, the Rector's Assessor doesn't have voting rights as he was not elected.

Mr Mathewson stated that there was a large amount of misinformation, back and forth, and getting student ambassadors involved that have skills could only enhance the group.

Mr Woodhouse stated that he didn't take contention with saying they had skills.

Ms West asked how she could pursue a motion to provide the Principal Ambassadors with a standing invitation.

Mr Baldi stated that, due to the proceedings of this meeting, an emergency R-Series motion would be in order if this instant motion failed and could provide for a standing invitation with substantially the same effect.

A roll call vote was held in the SRC:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly	X		
Association Community Relations Officer	Katie O'Donnell	X		
Association Director of Events & Services	Daniel Palmer			X
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold			X
Association Environment & Ethics Officer	Dominyka Urbonaite			X
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr			X
Association President	Chloe Hill	X		
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor	X		
SRC Education Officer	Ondrej Hajda	X		
SRC Employability Officer	Lonie Sebagh			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud	X		
SRC External Campaigns Officer	Callum Bryce		X	
SRC Member for Ethnic Minorities	Soraya Walli	X		
SRC Member for First Year	Joshua Carlton	X		
SRC Member for Gender Equality	Ali West		X	
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice			X
SRC Member for University Accommodation	Anna Kennedy-O'Brien		X	
SRC Member for Widening Access	Ben Anderson	X		
SRC Welfare Officer	Avalon Borg			X

With 9 members in the affirmative and 4 in the negative, the motion, as amended, was adopted.

9.8. R. 21 – A Motion to Make Supplemental Appropriations for Councils Administration

Mr Baldi vacated the chair.

Ms Mohamud took the chair.

THIS SRC NOTES:

1. That the SRC & SSC General Fund (hereinafter 'General Fund') exists to provide for the administration of the Councils, including, but not limited to, general administrative expenses, publicity, and social activities;
2. That the Association's annual budget, as approved by SAB on 26 September 2013, appropriated a sum of £2500 to the General Fund;

3. That the budgeted amount for the General Fund in the current financial year is £1500 less than the budgeted amount in the previous financial year;
4. That in early October the Association Chair, in consultation with the Management Accountant, set an initial budget (hereinafter 'Initial Councils Budget') anticipating £2,508.12 in expenditure from the General Fund for the current financial year;
5. That the Councils spent 51% more than budgeted for in the Initial Councils Budget for general administrative expenses in the first two quarters of the current financial year;
6. That the Councils spent 19% more than budgeted for in the Initial Councils Budget for social activities in the first two quarters of the current financial year;
7. That the Initial Councils Budget does not divide expenditure for publicity into quarterly expenditure;
8. That the Councils will likely underspend the amount budgeted for publicity in the Initial Councils Budget over the course of the current financial year;
9. That, in recognition of the overspend on first semester activities, the Association Chair, in consultation with the Management Accountant, recast the budget (hereinafter the 'Recast Councils Budget') (attached hereto as Appendix 1 and incorporated hereby by reference as if set out in full) anticipating £3,001.76 in expenditure for the current financial year;
10. That the Recast Councils Budget creates a £501.76 deficit in the General Fund; and,
11. Its authority under 2 Laws § 3.3 to appropriate a sum of up to £1000.00 at any meeting.

THIS SRC BELIEVES:

1. That the Association Chair did not make appropriate assumptions in creating the Initial Councils Budget;
2. That no other reasonable appropriations mechanism exists to prevent a deficit in the General Fund;
3. That the Recast Councils Budget makes all feasible reductions to expenditure without degrading the Councils ability to carry out their functions;
4. That the Councils should undertake general administration to function effectively;
5. That the Councils should publicize their activities to increase the transparency and accessibility of their activities; and,
6. That the Councils should encourage social interaction and cohesion of their members to improve their ability to work effectively together.

THIS SRC RESOLVES:

1. To appropriate a sum not to exceed £502.00 from its discretionary fund to the General Fund.

OVERVIEW

DESCRIPTION	BUDGET	ACTUAL	VARIANCE	RECAST
Administration Semester 1	£626.64	£947.61	51%	£947.61
Administration Semester 2	£654.98	£0.00	N/A	£972.75
Publicity	£104.50	£14.32	-86%	£62.70
Social Activities Semester 1	£726.00	£862.70	19%	£862.70
Social Activities Semester 2	£396.00	£0.00	N/A	£156.00
TOTAL EXPENDITURE	£2,508.12	£1,824.63	-27%	£3,001.76
APPROVED BUDGET	£2,500.00	£2,500.00	0%	£2,500.00
SRC DISCRETIONARY	£0.00	£0.00	0%	£502.00
SURPLUS/DEFICIT	-£8.12	£675.37	8420%	£0.24
SURPLUS/DEFICIT %	-0.325%	27.015%	8420%	0.008%

ADMINISTRATION

DESCRIPTION	BUDGET	ACTUAL	VARIANCE	RECAST
Semester 1 (x11)				
Minutes Secretary	£410.15	£682.36	66%	£682.36
Printing	£134.75	£199.08	48%	£199.08
Sundry Expenses	£0.00	£66.17	N/A	£66.17
Sundry Overrun (15%)	£81.74	£0.00	N/A	£0.00
Total Semester 1	£626.64	£947.61	51%	£947.61
Semester 2 (x10)				
Minutes Secretary	£347.05	£0.00	N/A	£579.57
Printing	£122.50	£0.00	N/A	£181.30
Sundry Expenses	£0.00	£0.00	N/A	£60.00
Association AGM	£100.00	£0.00	N/A	£25.00
Sundry Overrun (15%)	£85.43	£0.00	N/A	£126.88
Total Semester 2	£654.98	£0.00	N/A	£972.75

TOTAL ADMINISTRATION	£1,281.62	£947.61	-26%	£1,920.36
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PUBLICITY

DESCRIPTION	BUDGET	ACTUAL	VARIANCE	RECAST
Poster Runs	£45.00	£7.00	-84%	£7.00
Hoodies/Jackets	£50.00	£7.32	-85%	£50.00
Sundry Overrun (10%)	£9.50	£0.00	N/A	£5.70
TOTAL PUBLICITY	£104.50	£14.32	-86%	£62.70

SOCIAL ACTIVITIES

DESCRIPTION	BUDGET	ACTUAL	VARIANCE	RECAST
Semester 1				
Bar Socials	£240.00	£356.30	48%	£356.30
Christmas Dinner	£420.00	£506.40	21%	£506.40
Sundry Overrun (10%)	£66.00	£0.00	-100%	£0.00
Total Semester 1	£726.00	£862.70	19%	£862.70
Semester 2				
Bar Socials	£360.00	£0.00	N/A	£120.00
Sundry Overrun (10%)	£36.00	£0.00	N/A	£36.00
Total Semester 2	£396.00	£0.00	N/A	£156.00
TOTAL SOCIAL ACTIVITIES	£1,122.00	£862.70	-23%	£1,018.70

Mr Baldi introduced the motion as such: I worked with Jillian to prepare a budget, the assumptions made in that budgeting process were in some degree flawed. We had anticipated less time on minutes; this year's minutes are of a particularly high quality but that takes time to prepare. That's the largest thing in raw numbers. We are also slightly above on the social budget and printing and my current projection is that we will run out of operating money sometime around week 6 or 8. The Councils could have the equivalent of the US government's shut down. I've cut as much as possible, printing in booklet form to half costs, ensured expenses were correct, but still have a deficit of approximately £500. I want to be able to continue to operate.

Ms Hill asked how much was left in the discretionary fund.

Mr Baldi answered that £1250 would be left.

Ms Hill stated that these meetings go on for ever and then we make the Minutes Secretary go away and write it up.

Ms Morrice stated that the Minutes Secretary got paid nearly £600 and that she was in shock at that.

Ms Hill noted that the Minutes Secretary was paid more, per hour, than the Sabbatical Officers.

Mr Baldi asked whether the Sabbatical Officers made minimum wage.

Ms Hill stated that they did not once the number of hours of work put in was calculated.

Ms Hill stated that she had asked Mr Baldi to cut the social.

Mr Baldi stated that he was working on a Dissolution Party.

Ms Kennedy-O'Brien stated that she would provide the fun and that Mr Baldi would provide the funds.

Mr Woodhouse asked whether there were any provision to have appropriations only following the running out of money so that they could say they had 'shutdown the Councils'.

Mr Baldi stated that the problem with that was they account on a cash basis and not on accrual basis which meant they run out of money before they 'ran out' of money and therefore would not be able to pay their bills.

Mr Woodhouse stated that they should not do that then.

The motion was adopted without dissent.

9.9. R. 22 – A Motion to Reduce the Amount of Paper Used in the SRC

THIS SRC NOTES THAT:

1. While agendas are currently printed out for every member of the SRC, many choose to read the week's agenda on laptops instead.
2. Members can currently 'opt-out' of having their agenda printed.

THIS SRC BELIEVES THAT:

1. If members had to opt-in to having the agenda printed less paper would be wasted at meetings.

THIS SRC RESOLVES:

1. To print agendas for meetings as and when they are requested.
2. To ask incoming Members at the first meeting of a new SRC.

Mr Bryce proposed the motion and Ms Urbonaite seconded.

Mr Bryce introduced the motion as such: I think it should be taken as granted that everyone has access to a computer and not print on that basis, but they can ask if they want.

Ms Kennedy-O'Brien asked whether the sign-up at the first meeting was the final decision.

Mr Bryce answered that, if it wasn't clear, they can ask and that the motion could be amended to make it clear.

Ms Kennedy-O'Brien stated that, if it was understood, then an amendment was not necessary.

Ms Hill stated that, controversially, she did not think the motion was a good idea as she had, on occasion, attended and not read the motions in advance. Ms Hill stated that people sitting on their laptops to read it was more alienating rather than having a piece of paper. Ms Hill added that she wanted the SRC to be as open as possible.

Mr Hajda stated that he would want some paper available for those in the galleries.

Ms Urbonaite stated that they had all committed to spending some time in advance of the meetings to read the motions and that she viewed it as part of her role to do so.

Ms Morrice stated that a 'one between two' system would be quite effective but that it would be a lot of hassle to email all the time.

Mr Bryce stated that they could sign up for print outs in advance.

Mr Woodhouse stated that he was worried that members would get confused on complex motion and that the costs were justifiable to keep people up to date and ensure they had no excuse for not understanding.

Mr Schorr stated that the intention was to reduce paper for environmental reasons.

Ms Kennedy-O'Brien stated that she thought the paper trail was useful and that she didn't know where she saved things on her computer but that she had a box containing all the past agenda.

Ms Hill stated that they had the same discussion at the start of the year and that they could have a projector to display the agenda. Everyone had been against it. Ms Hill stated that it restricted people from sorting through and keeping up to speed.

Ms Urbonaite stated that the intention was not to restrict people from opting in, it just says that people now have to opt-in and they'll know how many copies to print in advance.

Mr Bryce stated that, on alienation, there were ten people using their laptops during the meeting.

Ms Hill stated that she had to email a reporter and had closed it as soon as possible. Mr Bryce, on the other hand, had been using it permanently and that had made it difficult to keep a conversation going.

Mr Baldi asked that the members refrain from commenting on people's behaviour or raise it with the Chair if they saw a problem.

Mr Mathewson moved that the previous question be order.

Without objection, the previous question was ordered.

A roll call vote was held in the SRC:

OFFICE	NAME	AYE	NO	ABS.
Arts/Divinity Senate Representative	Sophie Kelly			
Association Community Relations Officer	Katie O'Donnell			X
Association Director of Events & Services	Daniel Palmer		X	
Association Director of Representation	Edward Woodhouse		X	
Association Director of Student Development & Activities	Kelsey Gold		X	
Association Environment & Ethics Officer	Dominyka Urbonaite	X		
Association LGBT Officer	David Norris			
Association Postgraduate President	Scott Schorr	X		
Association President	Chloe Hill		X	
President of the Athletic Union	Jess Walker			
Science/Medicine Senate Representative	Peter DaBell			
SRC Accommodation Officer	Scott Taylor	X		
SRC Education Officer	Ondrej Hajda	X		
SRC Employability Officer	Lonie Sebagh			
SRC Equal Opportunities & Welfare Officer	Hibak Yusuf Mohamud	X		
SRC External Campaigns Officer	Callum Bryce	X		
SRC Member for Ethnic Minorities	Soraya Walli	X		
SRC Member for First Year	Joshua Carlton	X		
SRC Member for Gender Equality	Ali West			X
SRC Member for International Students	Caroline Rhoads			
SRC Member for Mature Students	Melissa Turner			
SRC Member for Private Accommodation	VACANT			
SRC Member for Students with Disabilities	Fay Morrice	X		
SRC Member for University Accommodation	Anna Kennedy-O'Brien		X	
SRC Member for Widening Access	Ben Anderson		X	
SRC Welfare Officer	Avalon Borg			X

With 9 members in the affirmative and 6 members in the negative, the motion was adopted.

10. Any Other Competent Business

Adjournment

The meeting was adjourned at 2207