

# SRC Member without Portfolio

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## April - March, Part-Time, Voluntary

### Aim

The role is to liaise with all SRC Officers and Members to offer assistance with any projects or tasks if required.

### Key responsibilities

*What you will be doing*

- Assist SRC members with anything they need support with
- Tweet both SRC and SSC Council meetings
- Help members with administration
- Organise Council socials
- Be a voting member of the Student Services Council

*How you will be doing it*

- Make Officers and Members aware of your position to assist in tasks
- Liaise with various members of the SC and SRC
- Communicate via online channels with students about the activities of the SRC and SSC and their subcommittees
- Attend SSC and SRC meetings

### Useful skills or characteristics

- Be willing to help others with their projects
- Be approachable
- Have good knowledge of social media
- Have good organisational skills

### Benefits

- Gain exposure to a wide range of activities at the Association
- Get involved with a wide variety of projects
- Great experience for your CV
- Opportunities to meet a wide number of students
- Gain experience working in the third sector

### Expected time commitment

On average, you will spend between 5-10 hours on this role. It is a flexible and varied role, which you should be able to fit around other commitments.

### Further questions

Please email the current holder of this post if you have any questions about this role.