

# **SRC Member for First Years**

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## **April - March, Part-Time, Voluntary**

### **Aim**

To prepare first years for arrival to St Andrews and represent them and deal with related issues throughout the year.

### **Key Responsibilities**

*What you will be doing:*

- Serve on the Students' Representative Council
- Liaise with student societies on first-year outreach
- Provide information through social media on all aspects of St Andrews life
- Update and advise on academic issues such as advising and course credits
- Be a point of contact throughout the year for First-Years and related issues

*How you will do it:*

Much of the work takes place over the summer, through emailing different societies, as well as creating and updating a social media presence to introduce yourself to the incoming students and answer their enquiries. You will participate as much as possible in Freshers' Week volunteering. Once the academic year starts, you will also attend meetings.

### **Useful skills or characteristics**

- Enthusiasm
- Punctuality
- Ability to work in a team
- Approachability

### **Skills you can expect to develop**

- Greater ability to work in a team
- Improved communication skills
- Organisational skills

### **Expected time commitment**

On average, you will spend between 5 and 8 hours a week on this role.

### **Further questions**

Please email the current holder of this Post if you have any questions about this role.