



## **ASSOCIATION PRESIDENT (SABBATICAL OFFICER)**

### **The Association**

The University of St Andrews Students' Association is a student-led organisation with over 8,000 current members. We are an exciting and dynamic organization, committed to providing the best possible experience for students.

We support an extensive system of 400+ student representatives on both the undergraduate and postgraduate level. We have a thriving student activities scene with over 150 affiliated societies and provide a range of services, alongside the primary entertainments venue for St Andrews students.

### **Core Purpose**

You are the public face and voice of the Students' Association and student body. You are responsible for all external relations of the organisation, including media enquiries, local community and alumni relations and, alongside the DoEd and DoWell, National lobbying and representation. You will be a trustee of the University Court as well as a trustee of the Student's Association, participating in decisions that will shape the future of both multi-million pound organisations.

You will oversee and further areas of social responsibility for the Students' Association and are also responsible for the long-term strategy of the organisation. You will also chair the Finance committee and negotiate the block grant the University gives the Students' Association each year, which funds the society budgets, grants and events the Association hosts.

In addition, you'll fulfill the role of a student trustee for the Association, responsible for overseeing all its functions as a charity representing St Andrews students. You'll work with other student officers, student groups, and senior staff of the Association to maintain and enhance the outstanding range of student activity available to St Andrews students.

### **Description of Specific Duties**

- Uphold the integrity of the Students' Association and represent students through public statements and answering press enquiries relating to areas vital to student life.
- Tackle and mitigate the harms of large issues or activities relevant to the student body, such as tuition fees changes, Brexit and Raising the Bar.
- Support, lead, and advise student representatives and their subcommittees, including the Association Chair, Association Alumni Officer, Association

Environment Officer, Association Community Relations Officer, SRC Widening Access Officer, SRC Accommodation Officer and SRC Member without Portfolio.

- Take joint responsibility, alongside the Director of Education and Director of Wellbeing, for reading, researching and responding to consultation documents relating to higher education and for National representation for St Andrews' students.
- Promote causes relating to social responsibility in order to benefit students; including environmental issues, affordability and availability of accommodation in St Andrews and widening access and participation of students applying to and studying at St Andrews.
- Be an active member of University Court, Planning and Resources Committee (PARC), Governance and Nominations Committee, Academic Council, Senate Business Committee and any other relevant University committee
- Be an active member of relevant committees within the Students' Association<sup>1</sup>, the University<sup>2</sup> and elsewhere.
- Fulfil the duties of a charity trustee and attend the meetings of the Students' Association Board (SAB)
- Chair the Students' Association Finance Subcommittee and attend the Governance and Nominations subcommittee
- Attend monthly local Community Council meetings and Housing Group meetings

### **Further Particulars**

**Hours of work:** Variable, evenings and weekend work required in addition to core office hours.

**Remuneration:** £18,549 p.a.

#### **Essential personal qualities:**

- Dedication
- Flexibility
- Strong team working skills
- Leadership skills
- Excellent verbal communicator and strong public speaking skills
- Problem-solving approach
- Planning and organisational skills
- Crisis management

<sup>1</sup> Such as: Students' Association Executive Committee, Students' Representative Council (SRC), Student Services Council (SSC), Senior Students Forum

---