

Community Relations Officer

April - March, Part-Time, Voluntary

Aim

The role is to maintain and foster better relations between the association and the wider community.

Key responsibilities

What you will be doing:

- Promote town-gown relations
- Represent students within the local community
- Organise projects which address key areas of concern shared by the students and wider town
- Previous key areas of concern have included anti-social behaviour, cycle safety and waste management facilities
- Help local causes reach the student population and vice versa
- Keep the students informed of developments within community relations
- Serve on the Students' Representative Council and the Student Services Council
- Chair the Community Relations Committee

How you will be doing it:

- Sit on the Community Council and a number of local and town-gown committees
- Liaise individuals and groups within the student population, university and community (including, but not limited to; Community Councillors, Fife Councillors, the University Discipline Officer, Friends of Craigtoun Park, the Association President, the Wellbeing Officer, Transition and the Bicycle Users Group)
- Ensure student events, such as Raisin Weekend or May Dip, cause as little disruption to local residents as possible

Useful skills or characteristics

- Good organisational skills
- Flexibility and logistical thinking
- Good communication skills, confidence and creativity
- The ability to work as part of a team
- A desire to listen to, and work with, a diverse range of people

Skills you can expect to learn and develop

- Developed public speaking and professional communication skills
- Increased organisational skills
- A better sense of the nature and history of St Andrews
- Improved event and time management skills
- Experience working in the third sector, and alongside local government groups
- Experience with policy-making and issues within the student community

Expected time commitment

On average, you will spend between 8 and 15 hours a week on this role. Some weeks will be more demanding than others.

Further questions

Please email the current holder of this post on comrels@st-andrews.ac.uk if you have any questions about this role.