



Minutes from Education Committee

5th of February 2018, 5:30pm

Students' Association Committee Room

Present

Member

Zachary Davis
Nicola Simonetti
Fanny Empacher
Lily Ratcliff
Erin Phillips
Julian Frink
Gergely Flamich
Cameron Smith
Charlotte Gordon
Alison Quinn
Ellen White
Gaby Levey
Abi Whitefield
Alice Foulis
Sarah Gharib
Philip Caraci
Andrew Mitchell
Carissa Jacobs
Caitlin Macdonald
Antonia Zimmermann
Rikke Nedergaard

Position

Director of Education
Arts & Divinity FP
Postgraduate Academic Convener
Art History SP
Biology SP
Classics SP
Computer Science SP
Divinity SP
Earth Sciences & Geology SP
Economics & Finance SP
English SP
Film Studies & Music SP
Geography & SD SP
History SP
IR SP
Management SP
Mathematics & Statistics SP
Medicine SP
Modern Languages SP
Philosophy SP
Social Anthropology SP

Absent

Member

Jacob Pepper

Position

Chemistry SP

1 Apologies

Member	Position
John Weaver	Science & Medicine FP
Alisa Danilenko	Physics & Astronomy SP
Gianluca Giammei	Psychology & Neuroscience SP

2 Minutes & Matters Arising

No previous minutes were available at the time of the meeting. They will be brought to the next meeting for approval.

3 Questions for Faculty Presidents

No questions were raised by the committee members.

4 Questions for PG Academic Convenor

No questions were raised by the committee members.

5 Questions for School Presidents

No questions were raised by the committee members.

6 Carve-ups for Elections Committee

The Director of Education informed members that the Elections Committee requires two senior academic representative members, one from Arts & Divinity and one from Science & Medicine. The School President Geography & SD and the School President of Biology volunteered respectively. The Director of Education informed the School Presidents about the upcoming elections and their associated responsibilities. Members asked for a guide to summarise and explain these responsibilities clearly.

ACTION - DoEd: Provide School Presidents with a guide to running School President elections.

7 Equality & Diversity

The School President for Mathematics & Statistics asked the committee what actions their Schools are taking to help address the gender imbalance at PG level. Members discussed the following:

- Philosophy has a mentoring scheme for women and minorities in their final year to be mentored by PG students.
- IR are addressing the gender imbalance in reading lists at undergraduate levels.
- Schools are trying to ensure there is equal representation throughout, such as on interview panels, open days, and on the School's webpages.

- The PG Academic Convenor mentioned that the University holds a women in science lunch, with representation from both students (late Honours and PG) and early career staff.
- The importance of having a role model for students and early career staff.

8 Honours Transitions

The Director of Education thanked the members for providing feedback on good practice surrounding the transition to Honours. This information will help form a presentation to be given at the University's Learning & Teaching Committee. The key themes identified where:

- Information sessions to help students pick modules and understand their content
- Social events to bring together the Honours' cohort
- Bridging student and staff relations
- Setting expectations, particularly in relation to exams and coursework

9 Agenda for School Presidents' Forum

After an in depth discussion members agreed to add the staff strike to the agenda for the School Presidents' Forum.

10 AOCB

There was no other business.

The meeting adjourned.

The next meeting will be the School Presidents' Forum on the 12th of February 2018 at 5pm in the Students Association Committee Room.