



School Presidents' Forum

15th of October 2018, 5pm

Students' Association Committee Room

Agenda

1. Welcome & Introductions
2. Apologies
 - a. Paul (Proctor)
 - b. Absent: Camilla (Rector's Assessor), Srdja (Rector), Ashley (PG Convenor).
3. Matters Arising
 - a. NSS
 - i. The Dean of S&M thanks the students for the great engagement in NSS
 - ii. Areas that we did poorly in: Opportunities for students to work in groups, students to realise when they are working in groups; whether students know that the feedback is acted upon; library resources.
 - iii. We do well in teaching. Positive NSS data over the last 10 years through a statistics report
 - iv. The Dean of A&D asks to: articulate clearly to staff to assess whether there is enough 'good' teamwork opportunities.
 - v. How can we improve to let students know their feedback is acted upon?
 1. Show them how they made changes from previous years
 2. Publicise the minutes from SSCC
 3. Mid-semester surveys are useful to gather feedback as well but needs to be seen as something coming from students because of survey fatigue.
 - vi. Note that internal changes can be quick, but policy changes take a lot of time due to the University Committees they must go through.
 - b. New Academic Alerts Policy
 - i. Academic alerts have changed.

- ii. One aspect is compulsory attendance monitoring. This is due to multiple reasons:
 - 1. Some schools have no attendance monitoring whatsoever and students disappear off the radar which is not good.
 - 2. Pastoral reasons.
 - 3. UK Visas immigration for the Tier 4 national students: The consequences for not complying with certain regulations would be that the University could not issue Tier 4 visas anymore and current visas could be revoked. This happened in two universities in the UK.
- iii. Schools can track attendance as they would like and as works best with their curricula.
- iv. In Arts Schools there are generally mandatory tutorials, so this is not a problem. For some Science schools this is quite a big change.
- v. Why an academic alert? Because it provides information to all the stakeholders. This may look more formal but is also necessary.

4. AOCB

- a. Lecture recording
 - i. There is a policy that says that everything a lecturer says in a recording could be used in discipline proceedings. This issue was brought as potentially being a reason some lecturers are reluctant to record their lectures.
 - ii. The Deans responded that this is only in exceptional circumstances.
 - iii. The policy was discussed in general.
 - iv. If SPs wanted to try to change the policy, they could write a proposal and send this on to their Sabbatical Officer (Alice) who would take this to the relevant University committees for approval.

Meeting finished at 5:55pm.