

Library and Learning Resources Training

11th October 2017, 5.15-6.15pm

Gateway Lecture Theatre 2

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doed@

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Objectives

- Understand the role of Library Reps and what you are likely to be asked to participate in this year
- Find out a bit more about some of the key Library services you may be asked about
- Have an idea of what your agenda as a library rep will be this year

What does a Library Rep do?

- the Students' Association viewpoint

Overview

- You are a Class Rep with a democratic mandate first and foremost. Consult your classmates and represent!
- You represent ALL students.
- Confidentiality.

Role Description

- Work closely with the Library on improving the library facilities, online reading lists, access to learning resources (both paper and online)
- Raise awareness about services on offer (inter-library loans, morebooks@ etc.)
- First steps: Make yourself known in your School. Save contact details of key Library and SA staff
- Feedback

- Student Library Users Group (SLUG)
 - 3 times a year
 - Library Reps + Library staff + DoEd
 - Collect feedback in advance
 - Send apologies if unable to attend / please try and send a replacement representative if possible
 - Suggest items for the agenda
 - Dates for this year:
 - 30th of October - 4pm
 - 15th of February - 4pm
 - 5th of April - 4pm
- Promote the Library

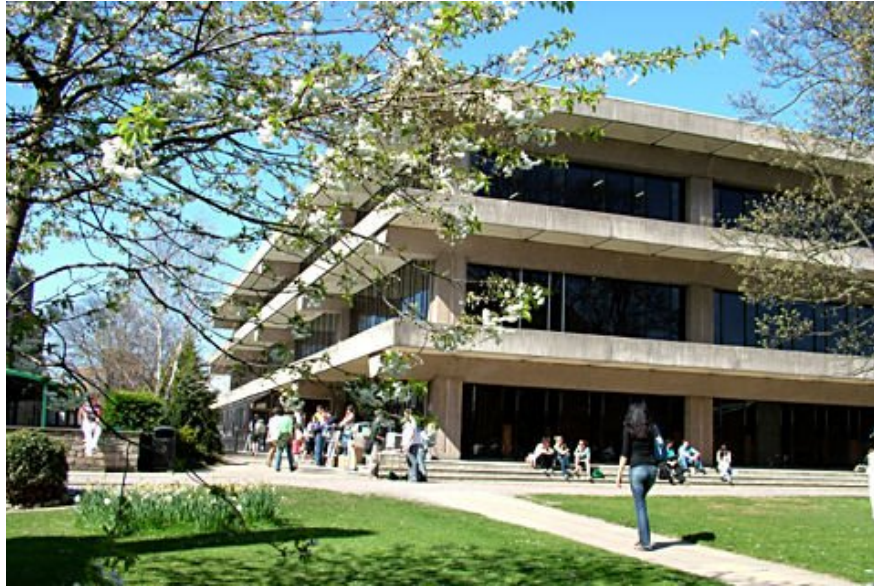
Icebreaker

How can the Library help?

Vicki & Hilda

How it works

- Library budgets
 - Books
 - Journals
 - Databases
 - Research Enhancement Funds
- Morebooks
- Inter Library Loans
- Reading Lists
 - Number of copies/short loans
- One-to-one or group appointments



What you can help with

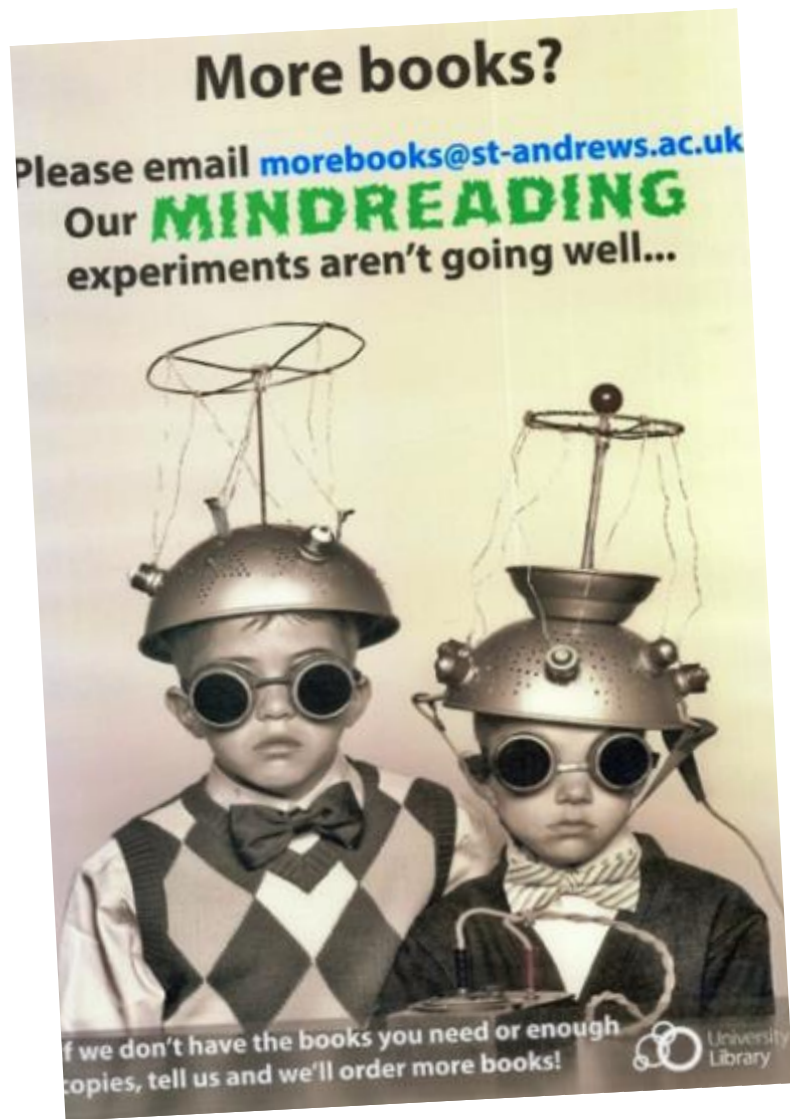
Advise and provide feedback on library services e.g. circulation policies (fines and loan periods)

Promote the resources specific to your subject area

Promote library skills sessions or help us organise sessions for students in your School

Help us improve NSS survey results

You Said We Did – we do listen and we do answer – help us use our communication channels to get the message out



Mindreading?

- Importance of feedback
- Do not wait till SSCC or the end of semester – email library@st-andrews.ac.uk ASAP!

Known problems

Library not big enough

Library temperature

Noise and zoning issues

Lack of awareness of services

Café issues

Seat hogging

What will be your agenda for this year as Library Rep?

Thank you!

