



Employability Rep Training

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Why am I talking to you?



- Give an insight into your role
- Show how the Careers Centre and your School will work together
- Discuss funding available
- Plan events

Careers Centre: where to find us



- 6 St Mary's Place
- Opposite the Student Association/Union
- 24 on the Campus Map
- 01334 462688
- www.st-andrews.ac.uk/careers



Researchers Alumni Staff Employers

University of St Andrews | FOUNDED 1413

Search...

Careers Centre

Exploring your future | Jobs and work experience | Postgraduate study | My Career | About

Career options | Course matters | Enterprise | Graduate destinations | Networking

University > Careers Centre > Exploring your future > Career options

Career options

Careers A-Z

Detailed information about popular career areas for University of St Andrews students and graduates.

Unsured about your career direction?

Some tools and resources to help you identify and explore career options.

Careers advice

Find out how to meet face-to-face or communicate online with our careers advisers.

Who is who



- **Careers Advisers**
 - School specific
 - Sectors – employer events, recruitment contacts, resources
 - Identify alumni
- **Careers Link (your school)**
 - Work in partnership with Careers Adviser & School President
 - Act as channel of communication
 - Promote events
 - Identify staff, alumni and students to act as contacts for events etc
- **Meetings with Careers Advisers + Careers Link + School President + Employability Reps**
- **Introduce yourself to your Careers Adviser and your Careers Link**

Your role



- Aware of what Careers Centre offers – website, events, career fairs, employer presence on campus – act as ambassador
- Work with network to put on events
- Promote and publicise events e.g. Lecture shouts, FB, Instagram

Careers Week – Semester 2



- Survey – a good starting point – Zach has sent out
- At University – Laidlaw Internships, “Life as a postgrad”, ‘How to tackle an assessment centre’
- Careers Day – whole day of events – Biology and Geography/SD
- After University
 - Alumni – Chemistry – panel of 6
 - English – Careers – Journalism, Creative Writing
 - Staff – Earth Science – pizza evening – staff showcase research
 - ‘Before you go’ – Classics – final years describe their job hunting experience
- Publicise



Careers Day – is it worth it?



- More students use Careers Centre
- Feedback

“A useful insight into the application process for summer internships/jobs”
“The presentation and the group activity helped me to begin thinking more seriously about life after university and the processes involved in searching for jobs.”

“This was really good. I found it challenging, so I am glad I had the opportunity to practice it before I have to go to an assessment centre where my performance matters.”

“Very informative, not just about innogy, but also about the renewable energy sector, which is hugely relevant and helpful to me.”

“Great presentation, inspiring to see such a career path”.

“This day helped me to begin thinking about my future life after university and I feel more confident and prepared to start making plans for the future.”

Organise Event



- Can be cross sector – careers in environmental sector
- Can be school specific of career specific