

# University Rooms

## Accommodation, Conferences & Events (ACE)

These rooms are bookable from **18:00-21:30 Mon-Fri**

Please contact ACE via

E: [reservations@st-andrews.ac.uk](mailto:reservations@st-andrews.ac.uk)

T: 01334 463000

Room	Capacity	AV Equipment
Buchanan Lecture Theatre	367	✓
Buchanan classroom 103	18	✓
Buchanan classroom 215	16	✓
Buchanan classroom 216	26	✓
Buchanan classroom 305	26	✓
Buchanan classroom 306	16	✓
Buchanan classroom 312	18	✓
Buchanan classroom 401	12	✓
Buchanan classroom 402	18	✓
Parliament Hall	180	✓
United College School 1	94	✓
United College School 2	94	✓
United College School 3	156	✓
United College School 5	60	✓
United College School 6	106	✓
United College room 30	25	✓
United College room 31	30	✓
United College room 32	28	✓
United College room 36	16	✓
United College room 50	16	✓
United College room 54	16	✓

**For any bookings starting prior to 18:00 Mon-Fri (except Parliament Hall), please contact [timetab@st-andrews.ac.uk](mailto:timetab@st-andrews.ac.uk) in the first instance**

## Timetabling Office

**For all weekend bookings, please contact ACE**

The rooms below are bookable from **18:00-21.30 Mon-Fri**

Please contact the Timetabling Office via

E: [timetab@st-andrews.ac.uk](mailto:timetab@st-andrews.ac.uk)

T: 01334 463099

Room	Capacity	AV Equipment
Arts Lecture Theatre	90	✓
Arts Seminar room 1	40	✓
Arts Seminar room 2	22	✓
Arts Seminar room 3	22	✓
Arts Seminar room 4	24	✓
Arts Seminar room 5	24	✓
Arts Seminar room 6	24	✓
Arts Seminar room 7	40	✓
Arts Seminar room 8	22	✓
Arts Seminar room 9	22	✓

### Applicable to all University Rooms

- A minimum of three days notice is required for all Mon-Fri bookings.
- For specific AV requirements contact Media Services on 01334 463674 or email [media@st-andrews.ac.uk](mailto:media@st-andrews.ac.uk)
- Please note that bottled water only is permitted in the majority of the teaching rooms.
- Where permitted, any food, drink and alcohol must be provided by University's Catering Services via [cateringservices@st-andrews.ac.uk](mailto:cateringservices@st-andrews.ac.uk)
- All rooms to be vacated no later than **21:30**. Out of hours charges are applicable all day at weekends.
- Under no circumstances can one society book on behalf of another.
- Room booking and usage are subject to Terms and Conditions.

Information is an indicative guide only and may be subject to change