

Education Committee Meeting

Date | Time 15th September, 2022 6:00 PM | *Location* UCO:32

Meeting called by	Education Executive Committee	Attendees: Isabelle, Emma, Zoe, Ava, Kirsty, Patricia, Robbie, Quinn, Maggie, Rosa, AK, Toni, Tom, Dan, Martyna, Maggie, Robbie, Iona, Catherine, Madeleine, Claire, Kiki, Laurence, Yasmin, Federica, Anne, Chase, Taylor Optional: n/a Apologies: Absences: Alice, Grace, Maddie Please read: n/a Please bring: n/a
Type of meeting	Education Committee Meeting	
Facilitator	Faculty Presidents	
Note taker(s)	Toni	
Timekeeper	Toni	

Agenda Item

Topic	Presenter	Time Allotted
Welcome and housekeeping <ul style="list-style-type: none"> - Welcome back! - Advice on writing emails: reduce use of emojis for accessibility reasons, be mindful of quantity and frequency of emails - <i>Action Point</i>: SPs and LCs remember to submit your weekly reports. 	Fran (Arts and Divinity FP)	5 minutes
Library situation/teaching spaces <ul style="list-style-type: none"> - Library: Kirsty (SP Chemistry) asks when reduced library hours will be extended to usual hours. AK clarifies that reduction is due to shortage of staff and that usual hours will resume from 26th Sep onwards. - Teaching spaces: Patricia (SP Earth and Environmental Sciences) brings up that School of Earth and Environmental Sciences is short on teaching spaces. Issues: <ul style="list-style-type: none"> o Not enough teaching spaces that accomodates large first year lectures (180+ students). Dual delivery of livestream lecutres fails due to IT issues o School does not have labs despite lab-based work. Proposal to share labs with Bio and Chemistry o Laurence (SP Divinity): School of Divinity has a space that is not allowed to be used by first-year students which leaves them with reduced study spaces 	Fran (Arts and Divinity FP)	15 minutes
Annual Academic Monitoring Reports	AK (DoEd)	5 minutes

<ul style="list-style-type: none"> - General information: every school is self-evaluated annually, a third of each school are externally evaluated in addition. Schools are encouraged to share them with SPs (Classics and Music SPs already received them). Modern Languages did not do one last year 		
<p>Motion on Doctoral Teachers</p> <ul style="list-style-type: none"> - Motion initiated in response to recent changes in the School of IR which has often been a benchmark for other Schools to argue in favor of better working conditions for Doctoral Teachers - Motion includes sick pay, fixed contract hours, better working conditions and allows officers to share information <ul style="list-style-type: none"> o <i>Action Point</i>: SPs are urged to share information in their weekly emails about strikes once the motion passes - Petition going to be voted on by SRC next week 	AK (DoEd)	5 minutes
<p>Interim Chinese Convenor and Philosophy School President Update</p> <ul style="list-style-type: none"> - Philosophy SP <ul style="list-style-type: none"> o Nigel (former SP Philosophy) changed his degree which leaves the position vacant o Co-option on 29th September: Philosophy Honours students will be encouraged to put themselves forward, CRs in Philosophy will then nominate someone who will present at EduCom (28th September). EduCom will officially vote - Interim Chinese Convenor <ul style="list-style-type: none"> o Co-option on 29th September: Chinese (second-year) students will be encouraged to put themselves forward, CRs in Chinese will then nominate someone who will present at EduCom (28th September). EduCom will officially vote - <i>Question</i>: Kiki (SP IR) asks if Philosophy/Chinese students will have a chance to directly vote on their SP/Interim Convenor. <i>Answer</i>: due to time issues with elections, CR training and PG elections, EduExec is unable to organise school-wide elections. 	Fran (Arts and Divinity FP)	10 minutes
<p>Class Rep Elections</p> <ul style="list-style-type: none"> - Class Rep nominations are going well so far. However, no nominations for Music yet - Majority of EduCom decides to extend nominations period until Monday (19th Sep) 3pm - <i>Question</i>: how are unfilled roles going to be filled? <i>Answer</i>: cooption through LCs or SPs - Difficulties in reaching people <ul style="list-style-type: none"> o Catherine (SP English) asks for more ressources and is struggling to keep engagement up 	Chase (ARC)	10 minutes

<ul style="list-style-type: none"> ○ <i>Question:</i> roles such as evening rep, joint honours etc are not part of the nudge form. How should they be advertised? <i>Answer:</i> Nudge form would be too complicated to navigate if each individual position would be part of it. Advice to send nudge form to oneself for text, then copy and paste and send as email to person. ○ <i>Action Point:</i> Urge to everyone to advertise that CR is very low-effort and time commitment (1 hour per week) ○ <i>Action Point:</i> Send out another email tomorrow to advertise the roles that are currently unfilled - Class Rep Training scheduled is shared <ul style="list-style-type: none"> ○ Thursday 22nd September 5.15 – 6.45 for Science and Medicine ○ Friday 22nd September 5.15 – 6.45 ○ SPs and LCs will lead cooption for secretary and community and events roles in CR breakout rooms ○ Other school roles will be trained the following week - 		
<p>Final Announcements</p> <ul style="list-style-type: none"> - <i>Action Point:</i> sign up for table to advertise voting with cupcakes (20th and 21st Sep) - <i>Action Point:</i> RSVP Pub Crawl on 23rd Sep by 16th Sep 5pm - <i>Action Point:</i> send Reels for advertisement to Toni (asa7@st-andrews.ac.uk) - <i>Action Point:</i> collect feedback about replacement day for classes that are cancelled due to the Queen's funeral (Monday, 19th Sep) 	Chase (ARC) and Toni (ARI)	5 minutes

Observers: None

Resources: