

Education Committee Meeting

22nd February 2024 | 18:00 | Large Rehearsal Room

Meeting called by	Education Executive Committee	Attendees: Emily, Cam, Hitanshi, Calum, Harry, Ben, Syna, Aarushi, Sadie, Olivia, Krish, Harry, James, Anna, Chloe-Anna, Anastasia, Kiera, Tom, Sydney, Daria, Serena, Frederica Online: Shreya, Ruchi, Sairaa, Harriet, Mariana Apologies: Rohin, Michael, Rebekah, David, Gemma Absences: Christy Guests:
Type of meeting	Education Committee Meeting	
Chair	Faculty Presidents	
Note taker(s)	Emily Bannister	

Agenda Item

Topic	Presenter	Time Allotted
Welcome <ul style="list-style-type: none"> Approval of the Minutes. Social Anthropology SP will be appointed soon. 	Sci/Med FP	5 Minutes
First Agenda Item: Chair/Desk Study Space <ul style="list-style-type: none"> Very little space and lots of broken desks when making lecture notes. Wider question of accessibility. Mod Lang SP: Lower College building desks are difficult to manage (loose screws) when making notes. Collapse under weight of laptop. IR SP: Old Union Diner has amazing technology so why not elsewhere in University. DoEd: OUB is available all day for use and has plenty of working spaces. University has lots of chairs that need spaces (SPs make list of university spaces that need new chairs and desks to let estates know- Microsoft form to be sent around). 	Sci/Med FP	10 minutes
Second Agenda Item: Exams on May Dip <ul style="list-style-type: none"> Arts/Div FP raising on Divinity SPs behalf. Divinity has exams set on May 1st even though the University avoids setting exams on this date. Seems to be just a Divinity problem so should be discussed at a school level. Bank holiday doesn't fall on May 1st this year. DoEd message Director of Student Experience making sure May Dip is still on May 1st. 	Arts/Div FP	10 minutes

<p>Third Agenda Item: UAF</p> <ul style="list-style-type: none"> • 7th March 2024 • EduExec suggested points: study spaces, accessibility, feedback loop, grade conversions, integrated masters fees, grade curving, lecture capture/attendance <p>Standardizing Exam Feedback Policy:</p> <ul style="list-style-type: none"> • IR SP: Exam feedback is always limited in comparison to assignment feedback. After the entire summer professors have forgotten exam feedback so cannot give well rounded response to previous academic years exam. • Psych/Neuro: after exam never see exam paper again. Lecturers often refuse to meet students for feedback. • Art/Div FP: feedback depends on the lecturer but in most instances students must reach out themselves to receive feedback. • CompSci SP: feedback entirely depends on professor. • English SP: only receive one or two lines of feedback per question. <p>Emails from school office:</p> <ul style="list-style-type: none"> • French LC: complains about amount on emails sent by school office. Could be the case of only one or two emails per week. Lots of university emails saying the same thing as if the first email hasn't been able to send to all students even though it has reached everyone. • IR SP: SPs should chat to their school about email amounts. So many emails that it's more tempting to delete than read. • Arts/Div SP and DoEd: Bring up on school level rather than UAF. <p>Publicizing MEQ results:</p> <ul style="list-style-type: none"> • IR SP: should bring up to find out school policies. Staff need to be held accountable for following through on feedback (suggested Mid-semester review from Director of Teaching). • Mod Lag SP: students can potentially submit multiple responses. Potential 'You Said, We Listened' publicizing staff addressing action points. • Comp Sci SP: Staff feel like any feedback they get should be more personal (anonymous)- anonymity encourages negativity- thus staff reluctant to support MEQs. • Arts/Div FP: will be brought up in wider subject of 'feedback loop' at UAF. <p>Lack of university subscriptions</p> <ul style="list-style-type: none"> • IR SP: how can we maintain a high level of knowledge without credible sources? Suggests online and paper copies of magazines to be made available in the library. • Arts/Div FP: raised this in library report. 	<p>Sci/Med FP</p>	<p>20 minutes</p>
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- Comp Lit LC: book review assignment encouraged to look at reviews in The New Yorker etc. but don't have access to the sources.
- German LC: library should publicize what university already has access to in a mass list.

Lecture Capture

- English SP: 'Caption ED' would have to be bought but would be more effective and accessible.
- Sat next to Physics: potential of replacing Panopto because all lecture cameras will be replaced meaning that compression will be incorrect.
- Sci/med FP: can ask wider question of 'why panopto?'
- Chemistry SP: we used to have lecture capture but university relinquished contract this year.

Grade Curving

- Finance SP: How students can appeal grade.
- Physics SP: need more transparent policy on how grade curving is decided or if it even occurs at all.

Lecture Attendance

- DoEd: Feedback from staff that they would like to make lectures compulsory. Moving away from 'pen and paper' recording absences towards using university app. DoEd and student working group trying to prevent compulsory lectures. University leaning towards tracking attendance through Bluetooth or matriculation cards.
- IR SP: how would this work with 300+ sub-honors students in lectures?
- Sci/med FP: concern with staff that sub-honors are falling into habit of missing lectures, and this would continue through to honors level.
- Chemistry SP: scanning QR code could work effectively.
- Maths SP: Extenuating circumstances policy should be considered.
- Physics SP: when make friends in class more likely to attend so more of a sense of community needed.
- Gemma: community/socials more important to encourage people to attend.
- Mod Lang SP: Need to create culture of attending everything as students paying for resources so should use them.

Finalized UAF agenda points and speakers

(10/15 mins on each point)

1. Exam feedback: IR SP
2. Study Spaces: IR SP
3. Closing feedback loop: Chinese LC.
4. Grade curving: Math SP

5. Lecture Captions: Math SP 6. Integrated Masters fees: Bio SP. 7. Attendance: Comp Sci SP.		
AOCB <ul style="list-style-type: none"> • None 	DoEd	5 minutes

Observers:

Resources: