

# Education Committee Meeting

*Date | Time* 23<sup>rd</sup> February, 2023 6:00 PM | *Location* UCO:32

Meeting called by	Education Executive Committee	Attendees: Patricia, Carol, Anne, Noah, Sam, Rosa, Quinn, Dan, Claire, Kirsty, Emma, Fran, Tom, Robbie C, Federica, Yasmin, Kiki, Zoe, Martyna, Robbie W, Toni, Iona, Catherine, Chase, Rachel, Ava, Kiera, Anna, Syna Optional: n/a Apologies: Maggie Absences: Grace, Laurence, Taylor Please read:n/a Please bring: n/a
Type of meeting	Education Committee Meeting	
Facilitator	Faculty Presidents	
Note taker(s)	Toni	
Timekeeper	Toni	

## Agenda Item

Topic	Presenter	Time Allotted
Welcome	Martyna	5 minutes
Elections <ul style="list-style-type: none"> <li>- Reminder that nominations are open. Martyna (FP Science &amp; Medicine) reminds everyone to consider running for positions and to send emails as per Chase's Tool Kit.</li> <li>- Reminder that this is the last EduCom meeting before the Academic Town Hall (8<sup>th</sup> March at 6.30pm in the Large Rehearsal Room). The purpose of the event is for EduExec candidates (for the roles of Faculty Presidents and the Director of Education) to present about their roles and to talk about current issues in education that they would like to address. Martyna reminds members of EduCom to start thinking about questions and to share the event with Class Reps.</li> </ul>	Martyna and Chase	5 minutes
UAF preparation <ul style="list-style-type: none"> <li>- Reminder to start thinking about agenda items and to send out surveys for further data.</li> <li>- Next Undergraduate Academic Forum: 23<sup>rd</sup> March at 7.30pm</li> <li>- Robbie W (SP Computer Science) raises that at the last UAF (9<sup>th</sup> February 2023) the new university-wide extension policies were outlined and described as possibly harsher than current policies in place. Robbie would like to re-open this conversation in order to make sure that the conversation goes in a favorable way.</li> </ul>	Martyna	20 minutes

<ul style="list-style-type: none"> <li>○ Zoe (SP Maths &amp; Statistics) adds that it should be emphasised that this policy should not be made compulsory for Schools to adopt. Zoe emphasises the importance of the Proctor attending and raises the question of how to address this.</li> <li>- Noah (Director of Educaiton) brings up that they will have a meeting with members of staff to address attendance where this will be included. Noah emphasises that it will be addressed that Reps remain a priority.</li> <li>- Martyna (Faculty President Science &amp; Medicine) adds that forms to collect UAF agenda items will be sent out closer to the meeting time.</li> <li>- Fran (Faculty President Arts &amp; Divinity) asks: has the form about advising that was raised last week been circulated? Some members of EduCom confirm they have done so.</li> <li>- Catherine (SP English) asks if the QR code for the advising form could be printed out and put up in the Student Union and also the EduCom IG. <ul style="list-style-type: none"> <li>○ <i>Action Point</i> (Toni): post about the form on the EduCom Instagram account.</li> <li>○ Chase and Zoe also offer help.</li> </ul> </li> </ul>		
<p>Education Discretionary Fund (EDF)</p> <ul style="list-style-type: none"> <li>- Kirsty (SP Chemistry) asks for greater transparency surrounding the EDF to avoid miscommunication and for more guidance on what amount would be reasonable to submit an application for. Kirsty also asks for guidance on what makes a good EDF application.</li> <li>- Noah (Director of Education) responds that the EDF is an EduCom resource and clarifies that no EDF request that was within the required timeframe has not been approved. Noah offers to address the specific issue that Kirsty referred to outside the meeting.</li> <li>- Zoe (SP School of Maths &amp; Statistics) asks for clarification on eligibility. Noah clarifies that only School Presidents are eligible and adds that wrong information on the website is being addressed.</li> <li>- Kirsty (SP Chemistry) asks to see the end-of-year reports of the EDF which Noah commits to sharing.</li> <li>- Chase (Academic Representation Coordinator) clarifies that the EDF is allocated £5,000 for the academic year.</li> </ul>	Kirsty	5 minutes
<p>Merch inquiry</p> <ul style="list-style-type: none"> <li>- Fran (FP Arts &amp; Divinity): Members of EduCom will be gifted their chosen pieces of merch. Fran offers that there will be the option for members of EduCom to buy their own pieces of clothes which can also be printed.</li> <li>- Fran will send out a separate survey about this.</li> </ul>	Fran	5 minutes

<p>Mid-semester check-in</p> <ul style="list-style-type: none"> <li>- Chase leads of series of group exercises that focus on appreciation for all the goals and successes that were achieved by the School Presidents and Language Convenors.</li> <li>- Reminder to take a break over Spring Break.</li> </ul>	Chase	15 minutes
<p>Assessment and Re-assessment</p> <ul style="list-style-type: none"> <li>- Noah relays that there will not be an August re-assessment diet at the end of this academic year. Instead, the May exam diet was extended. University officials have agreed that housing will be provided and the discretionary fund will be available. Students who deferred exams last semester will be notified about this change. Online period will remain in place for everyone who will be unable to travel. There will be a September re-sit diet but this will kept it to a minimum. May and September will be the only times for in-person exams. Schools will communicate this individually. Noah offers that questions be forwarded to Faculty Presidents and Director of Education.</li> <li>- Kirsty (SP Chemistry) is putting together a survey and offers presenting about it at the next UAF.</li> <li>- Noah expresses frustration at communication about this issue. University officials expressed that there would be little option to change this for now. The reason for this is that all except two Schools were open to having online exams in August but with ChatGPT the situation changed. Alternatively, moving all re-sits to September makes advising impossible.</li> <li>- Zoe points out that this impacts conversations about the academic calendar.</li> <li>- Noah further clarifies that only in-person are affected by this policy.</li> </ul>	Noah	5 minutes

**Observers:** None

**Resources:**