

Education Committee Meeting

Date | Time 3rd November, 2022 6:00 PM | *Location* UCO:32

Meeting called by	Education Executive Committee	Attendees: Robbie, Rachel, Quinn, Robbie, Zoe, Emma, Kiera, Rosa, Kirsty, Patricia, Anna, Syna, Yasmin, Iona, Dan, Maddie, Tom, Martyna, Fran, Toni, Ava, Chase, Taylor, Maggie, Anne, Taylor, Isabelle, Claire Optional: n/a Apologies: Federica, Catherine, Kiki Absences: Grace, Laurence, Maggie Please read:n/a Please bring: n/a
Type of meeting	Education Committee Meeting	
Facilitator	Faculty Presidents	
Note taker(s)	Toni	
Timekeeper	Toni	

Agenda Item

Topic	Presenter	Time Allotted
Welcome	Martyna	1 minute
Kiera (Chinese LC): Chinese follows a certain textbook a lot of which seemingly follows random vocabulary. Kiera asks for experiences in other languages <ul style="list-style-type: none"> - Maddie: similar experience in Spanish - Dan: similar experience in Russian Beginners - Rachel: similar experience in Italian. Emphasises that the first two years focus on grammar, vocabulary is secondary - Fran recommends: run a survey to get student needs and interests 	Kiera and Martyna 5 minutes	
Zoe (SP Maths): asks for advice on second SSCC feedback <ul style="list-style-type: none"> - Second SSCC is coming up - Feedback form should encompass in addition to the first one with specific regard to getting feedback on what was raised before - Robbie W: module-specific basis with forms specific to the points that were raised previously 	Zoe	5 minutes
Christmas Dinner <ul style="list-style-type: none"> - Christmas Dinner will be on 25th November 7.30pm - More information will be sent out next week (week 9) 	Toni	1 minute
Open Discussion Time <ul style="list-style-type: none"> - Ava <ul style="list-style-type: none"> o Integrated Masters Rep brought up tuition fees for integrated masters programmes in which tuition fees 		10 minutes

<p>are applicable during the year abroad. Asks for advice from other programmes</p> <ul style="list-style-type: none"> ○ Kirsty: these fees fall under university policy. Since the year abroad year is part of the degree, tuition fees still apply ○ Fran: this should be brought up at UAF (1st December 2022) ○ Ava and Kirsty agree to set up a collaborative file to prepare in advance for UAF ○ Maddie adds that the same applies for year abroad for Language Degrees: students still have to pay half of the fees ○ Fran recommends to make a joint effort between Arts & Humanities and Sciences in preparation for UAF to present to the Proctor <p>- Zoe</p> <ul style="list-style-type: none"> ○ How does the final year look for other students in terms of contact hours and dissertation supervision? ○ Patricia: Highly individualised. ○ Ava: Dissertation is structured through a module. Scheduled supervision, but personal guidance is optional ○ Zoe and Robbie W agree that both Schools (CS and Maths & Stats) lack in resources and guidance for students doing a dissertation <p>- Kirsty</p> <ul style="list-style-type: none"> ○ Has not been in touch much with EDI and Disability & Academic Support Reps. Asks for advice from other SPs ○ Robbie W: sends regular check-ins via email but officers are unresponsive ○ Robbie C: recommends running SSCCs in dual-delivery mode in order to be able to invite more people so that officers can be invited to SSCC ○ Fran recommends: having a once-a-month call with all Reps going forward (S2), discourages from weekly check-ins <p>- Robbie: CS has individual email addresses for each modules and demographics</p> <ul style="list-style-type: none"> ○ <i>Action Point</i> for EduExec: reach out to IT to inquire if this could be extended to other Schools 		
<p>Kirsty: previous Biology building</p> <ul style="list-style-type: none"> - Previous Biology building - Bottom floor is used for seminars but cannot be booked through the system - Robbie adds: building will be taken down in the future 	Kirsty	5 minutes

<ul style="list-style-type: none"> - Zoe adds that Physics library closes early so they would also appreciate the additional study space - <i>Action Point</i> for EduExec: look into plans for the building (contact Estates) 		
<p>UCU strike action update</p> <ul style="list-style-type: none"> - Template for UCU strike action will be available by Monday (7th Nov) - Recent update: there have been no formal announcements of industrial action. No decision has been made yet. - There is a legal requirement of two weeks notice in advance 	Chase	5 minutes
<p>Sustainability Reps</p> <ul style="list-style-type: none"> - Potential for regular check-ins for Sustainability Reps in the future - feedback on this is welcome and encouraged - Anna: has not been able to get through to Philosophy Sustainability Rep - <i>Action Point</i> for EduExec: contact Sustainability Rep for School of Philosophy 	Chase	5 minutes
<p>Best Practices for student-staff relations</p> <ul style="list-style-type: none"> - Zoe: staff and student Reps met each other at a Mixer with provided lunch - Robbie W: created a seating plan with student-staff alternation for SSCC. WICS organises coffee mornings where coffee and snacks are provided – well attended by students and staff - Fran: created a collaborative word document on Teams channel and encourages everyone to share what has proven successful for improving staff-student relations <ul style="list-style-type: none"> o <i>Action Point for EduCom</i>: write down three points 		5 minutes

Observers: None

Resources: