

## Duties of Elections Committee

Elections committee will be requested to partake in the following before being formally co-opted to elections committee:

1. Remain impartial at all times, and show no bias toward or against any candidate.
2. Advertise the Elections.
  - Share all elections publicity materials.
  - Anonymously help nudge potential candidates into running.
3. Assist with staffing the virtual elections office from 10am-6pm (GMT).
  - Answer queries on the SAelect@ email account.
  - Provide advice to candidates about how to run a campaign.
  - Approve candidate nominations upon receiving them.
  - Monitor and update the @SAelect Twitter and @StACouncils Instagram accounts.
  - Approve campaign materials which conform with the Election Rules.
  - Monitor campaign budgets for all candidates.
  - Keep all information obtained through Elections Committee confidential.
  - Attend evening meetings of the elections committee to discuss any potential rule infractions, and the associated penalties.
  - Help run the Elections Week events.
  - Supervise hustings and ensure that they are run fairly and efficiently.