



University of St Andrews Students' Association Student Services Council

AGENDA

Tuesday 8th of November 2016 - Committee Room - 6.00 pm

- 1. Adoption of the Agenda**
- 2. Apologies for Absence**
- 3. Adoption of the Minutes of the Previous Meeting**
- 4. Matters Arising from the Minutes of the Previous Meeting**
- 5. Open Forum**
- 6. Reports of Sabbatical Officers**
 - 6.1. Report of the Association President
 - 6.2. Report of the Association Director of Representation
 - 6.3. Report of the Athletic Union President
 - 6.4. Report of the Association Director of Events & Services
 - 6.5. Report of the Association Director of Student Development & Activities
- 7. Questions for Subcommittees**
 - 7.1. Questions for Association Alumni Committee
 - 7.2. Questions for Association Community Relations Committee
 - 7.3. Questions for Association Environment Committee
 - 7.4. Questions for Association LGBT+ Committee
 - 7.5. Questions for Association Equal Opportunities Committee
 - 7.6. Questions for SSC Postgraduate Committee
 - 7.7. Questions for SSC Broadcasting Committee
 - 7.8. Questions for SSC Charities Committee
 - 7.9. Questions for SSC Entertainments Committee
 - 7.10. Questions for SSC Employability Committee
 - 7.11. Questions for SSC Debates Committee
 - 7.12. Questions for SSC Design & PR Committee
 - 7.13. Questions for SSC Music Committee
 - 7.14. Questions for SSC Performing Arts Committee
 - 7.15. Questions for SSC Societies Committee
 - 7.16. Questions for SSC Volunteering Committee
 - 7.17. Questions for SSC On The Rocks Committee
 - 7.18. Any Other Competent Questions
- 8. Unfinished General Business**
- 9. New General Business**

- 9.1. J.16-18. A motion to recommend that the Students' Association Board of Trustees creates the offices of Director of Education and Director of Wellbeing, and retires the office of the Director of Representation, effective July 1st 2017.
- 9.2. J.16-19. A Motion for The Purchase of the Lizard Remains

10. Any Other Competent Business

11. Collaborative Solutions

SSC REPORTS

Association Alumni Officer-Rebecca Ryce NO REPORT SUBMITTED

Association Community Relations Officer- Aine Bennett

I'm working with my Town Liaison Officer to compile a list of contact details of community groups that we can use as an avenue for promoting student run events that are local to the community – if anyone has any suggestions of people to get in touch with they would be very welcome. If successful this should provide an essential resource for future Comrel officers as it is currently very difficult to reach out to locals.

Building on that I have been collaborating with Charities on their Most Wonderful Fayre of the Year' with the aim that locals will both have stalls and attend.

We're still working on a bike lights campaign with Lara the University Cycling Officer

Association Environment Officer- Mariya Simeonova NO REPORT SUBMITTED

Association LGBT Officer-Lewis Wood

Again, we have lots of events coming up, please like and share as many of them as you can on social media.

We'll be hosting a stall outside of the Union for Gender Non-Binary Day on Friday 11th November. We'll be using this to launch a clothing-drive, where we collect clothing to create a back-stock of clothes that we can offer transgender students as they begin to transition, to ease both the social and financial burden that is placed upon them. We will have a graphic circulating closer to the time about this, and if you could all a) share the graphic to publicise the initiative, and b) bring clothes, it would be massively appreciated. They can be used (please let them be clean, but can wash them I suppose), or new. This is a really great idea, so we'd really appreciate council support with this!!!! Clothing donations will be taken at the stall between the hours of 1 and 3pm. If these are not ideal and you would like to donate clothes, please do bring them to me at any time.

We're going to Dundee on a club night on the 12th November. If you've never been gay clubbing in Dundee, it's an EXPERIENCE, and one that everyone should have before they die. Please come, I promise it'll be simultaneously one of the best and worst nights of your life, and it'll give you a great story.

Looking ahead, we are hosting TransFest in Week 10, a full week-long run of events exploring gender identity. It's going to be a great week, and we have an incredible run of events that I'm every excited about, including a speaker conference, a film screening with talkback, a club night, an art workshop, and a candle-lit pier walk with a service at the end. It's going to be amazing, and I really hope that you can all engage with at least one of the events.

Power through the deadlines - love to you all, and always free for chats if any of you want to whine/cry. Reminder to please support LGBT+ online and in person wherever possible!

Association Equal Opportunities Officer- Robert Aston

Pangea Panel discussion went well. Good stimulating conversation between the panelists and the five speakers.

Had meeting on Wednesday about creating a cultural societies steering group - to be made compulsory and to be chaired by member for racial equality. Drafts being sent out and

Forum for creating a mature students forum will be taking place on the 8th November 12-2 in the committee room.

Photoshoot done for masculinity and mental health event. We're collaborating with Student Minds for this. possibly got a big name coming but not confirmed.

Outreach officer was successful in brokering a deal with the university to allow communities students to pay for 1-2 nights in university accommodation. Online booking service to be introduced.

SSC Broadcasting Officer- Charlotte Flatley

- The buddy system has begun and we are now doing "spotlights" on shows in our weekly emails
- As Hearing Aid has been shortlisted for the Stacks Award for Student Magazine of the year, Hearing Aid will be re-printing the shortlisted edition as well as previous edition in order to target more sponsors outside of St Andrews.
- On 05/11/16 there is a STAR x STAAG bonfire on East Sands. The SSC meeting is a few days after the event, but hopefully we will see some councils members there!
- We are currently in the planning phases of our STAR rebrand, which we will be launching at the start of Semester 2!

SSC Charities Officer-Kristen Tsubota

USACC Updates:

The Most Wonderful Time of the Year Fayre: We are looking for all you fabulous Subcoms to have a stall! We are going to transform the Union into the biggest Christmas hub around. We will be sending out a form soon with all of the details! We are hoping to get everyone involved if possible!

RAG Week

Thank you to all of the Subcoms who have already applied to host an event for RAG Week! There are still a few Subcoms who haven't responded, and we would really like to have as many represented during the week. As such, we are going to extend the deadline specifically for Subcoms to the 11th of November. Please email dsa3@ for any further queries. This is a great opportunity to get involved and show the support of the Association!

Charitable and Volunteer Sector Careers Talk—SVS Gives Back Weekend Collab on November 13th

We are so excited to be working with SVS on this weekend! We are going to discuss how to cater your CV and other valuable tools for getting a job in the Charitable and Volunteer Sector.

Charities Talk General Meeting on November 21st

We have invited 5 charities who will be discussing how to get involved with charities. They will be presenting their different missions as well as the different ways to get involved post uni!

SSC Employability Officer-Francis Newman

On Wednesday the University Employability Working Group (which I'm part of) met for the first time since last semester. We started drafting a new University-wide Employability strategy, which will be passed on to Academic Business Committee and Learning and Teaching Committee for final approval once we've completed and passed the draft, probably at the next meeting in January.

This is a good opportunity to try to make sure all the university careers services in the future cater for all groups in the student body (especially minority groups, postgrads, mature students etc), so I'll be coordinating with relevant councillors in the near future to ensure we get the right text into the draft.

I also met with Rebecca last week to discuss cooperation between Employability and Alumni committees, and we have a few good ideas for projects next semester.

We're also working with the Careers Centre to ensure funding and publicity for the new charity/volunteering careers event on 13th November.

SSC Debates Officer- Beckie Thomas NO REPORT SUBMITTED

SSC Design Team Convener-Taylor Almeraz NO REPORT SUBMITTED

SSC Entertainments Convener- Hannah Jacobs NO REPORT SUBMITTED

SSC Member without Portfolio- Jamie Minns Nothing to Report

SSC Music Officer- Alasdair Milne

We are planning our annual festive event, and the on-going arrangement of our collaboration with the Scottish Chamber Orchestra is looking very promising. I am in the process of preparing an application to the activities fund for this. The recent student music events have been a great success and the student music team are doing a great job but are concerned that we need more support in terms of tech, so we are looking for one or two new committee members to take on this responsibility.

SSC Arts Festival Convenor- Lottie Haswell-West

Event Applications are still open and we are getting a steady stream of events applying. MUSA: Deadlier Things, our first semester event opens on 7th, which we are very excited about. We are still in contact with the Scottish Arts Club and hoping to collaborate with them.

SSC Performing Arts Officer- Annabel Ekelund

Mermaids is going really well since the last SSC meeting. *Blood Brothers* was very well attended and was an incredible production. *Sacrifice* also went up in the Barron that weekend and I thoroughly enjoyed the performance. It showcased the benefit of incorporating elaborate costumes into performances.

I have been in communication with Development to work out an alumni mentorship scheme. Mermaids had a proposal meeting for the April Byre Slot and radio plays o our second semester season is coming together. I also held the first meeting of the President's Forum, so I should have some good things to report about that at the meeting. Mermaids is also working on editing the Constitution to include Opera Society to our list of affiliates, so Councils should be seeing that edit pass through in the near future.

Last week, *The Effect* had two performances in the Barron theatre and this week, *The Real Thing* has performances in the Stage. Please come along!

SSC Postgraduate Officer- Ariana Brighenti

This week the postgraduate society has been working on organizing the Graduation Ball. We've toured the venue and are busy preparing for the event. Ticket sales are expected to go up this Monday.

SSC Societies Officer-Pia Szabo

Report:

Socs is still giving out grants and getting a bunch of new society request forms. Earlier today Caroline and I met about finally making a membership agreement to address some IP issues and are working on updating the SRO's for Societies.

Societies Committee will also be holding an EGM on 9th November at 16:00 in the Committee Room to elect a new secretary, webmaster and elections advisor. Please pass this around!

"What does Societies Committee does"

Societies Committee is basically in charge of grants, elections and affiliation for societies that are Union affiliated. We have 150 socs that range from cultural and language socs to fandoms.

We hold weekly two-hour clinics to go over grant requests and general question and have weekly meetings to approve grant requests and begin the affiliation process for new societies if they don't clash with any pre-existing ones.

Societies awards are also fun things we do. Socs can apply for awards like Best Event or Most Innovative and win money. All finalists are invited to the award ceremony which always involves a bunch (if not too much) wine and a costume competition.

SSC Volunteering Officer-Sarah Rodway-Swanson

With regard to projects, we're pretty much in to the rhythm of things by this point. Some projects are still recruiting on a rolling basis though. PVGs should all be through soon – they are such a tedious process.

We had a social last week, and are having an activities planning session tonight (Thurs) for those volunteers who run their own sessions. We also got an SVS Pinterest for ideas– woo!

Give Back Weekend is pretty much planned and ready to launch at this point, should all be GO by the time we're actually in SSC. We have a Bake Sale, family fun afternoon, post-Welly Ball bacon bun delivery, community cinema, Dune Action day, etc. Fundraising events will be raising funds to cover travel costs of sending volunteers to project. We're also having a Third Sector Careers talk with some SVS

J16-18 A motion to recommend that the Students' Association Board of Trustees creates the offices of Director of Education and Director of Wellbeing, and retires the office of the Director of Representation, effective July 1st 2017.

This SRC and SSC notes:

1. The circulated paper "*Review of Sabbatical Remits and Oversight of Representational Activities*," presented by the Director of Representation to the Students' Association Board on Thursday 20th October.
2. That the Students' Association Board of Trustees has approved the concept of a fifth Students' Association Sabbatical.
3. That the financial aspects of the introduction of the role have been considered by the Students' Association and University and have been approved in principle.
 - i. That there will be no impact upon the student spend i.e. subcommittee budgets.
4. That there will be changes necessitated to the make-up of the Association Councils - notably the addition of an additional Sabbatical Officer, the removal of the position of Wellbeing Officer and the addition of a Member for Mental Health Awareness.
5. That there will be an additional student and lay trustee of the Students' Association.
6. That there are no other institutions in Scotland where education, wellbeing and equality are represented by one single Sabbatical Officer.
7. That the first objective of the Students Association according to its constitution is to provide services for the health and wellbeing of its members.

This SRC and SSC believes:

1. The Director of Representation's remit covering Education, Wellbeing, Equal Opportunities and Democracy is too broad for one Sabbatical Officer.
2. That the Students' Association has a duty to represent students to the best possible standard in every area of that remit.
3. Student Wellbeing and Equality deserve the attention of a Sabbatical Officer in a way which is currently left lacking due to the demanding nature of the Education remit.
4. That the split of responsibilities as set out in the paper "*Review of Sabbatical Remits and Oversight of Representational Activities*" is an appropriate separation of the Director of Representation's remit.
5. The position of Wellbeing Officer should have its responsibilities entirely subsumed into the Director of Wellbeing Remit and be removed from the SRC after the 2017 Students' Association Elections.
1. That this can be considered a promotion of that role and that this will both align with our constitutional aims and be of benefit to the Student Body.

This SRC and SSC resolves:

1. To recommend to the Board of Trustees that from July 2016, there should be a Director of Education and a Director of Wellbeing.
2. To recommend to the Board of Trustees that from July 2016, there should not be a Director of Representation.
3. To mandate the chair and sabbatical team to amend the laws with appropriate remits at the time which is deemed most appropriate.
4. To mandate the Director of Representation to create formal handover documents for both positions.
5. To mandate the Association Councils to communicate this change to the Student Body before Students' Association Elections in 2017.
6. To elect a Director of Education and a Director of Wellbeing in the Students' Association elections in 2017, subject to the approval of the Students' Association Board of Trustees.

Proposed

Jack Carr - Director of Representation

Charlotte Andrew - Association President

Caroline Christie - Director of Student Development and Activities

Taryn O'Connor - Director of Events and Services

Ben Peddie - Athletic Union President

Seconded: Lewis Wood - SRC Senior Officer, Association LGBT+ Officer; Pia Szabo, SSC Senior Officer, SSC Societies Officer

J.16-19. A Motion for The Purchase of the Lizard Remains

THIS SSC AND SRC NOTES:

1. That the night club venue the Lizard has been a well-loved fixture of the St Andrews student night life for many years.
2. Following the closure of this venue there may be a feeling of loss among the student population.

THIS SSC AND SRC BELIEVES:

1. That it would be a benefit to student wellbeing to acquire the flooring of the Lizard for the Union building as a memory and continuation of this long tradition.
2. The Union would do well to benefit in many ways from the inclusion of such furniture into the night life spaces of the Union building.

THIS SSC AND SRC RESOLVES:

1. To seek to acquire the dance flooring and any other appropriate fixtures from the Lizard.
2. To create a memorial space within the Union where such mementos might be put to good use.

PROPOSED:

Pia Szabo, SSC Societies Committee Officer

SECONDED:

Jack Carr, Director of Student Representation

Lewis Wood, Association LGBT+ Officer

Ben Peddie, Athletic Union President