



University of St Andrews

Students' Association

Student Services Council

AGENDA

Tuesday 27th of September 2016 - Committee Room - 6.00 pm

- 1. Adoption of the Agenda**
- 2. Apologies for Absence**
- 3. Adoption of the Minutes of the Previous Meeting**
- 4. Matters Arising from the Minutes of the Previous Meeting**
- 5. Open Forum**
- 6. Reports of Sabbatical Officers**
 - 6.1. Report of the Association President
 - 6.2. Report of the Association Director of Representation
 - 6.3. Report of the Athletic Union President
 - 6.4. Report of the Association Director of Events & Services
 - 6.5. Report of the Association Director of Student Development & Activities
- 7. Questions for Subcommittees**
 - 7.1. Questions for Association Alumni Committee
 - 7.2. Questions for Association Community Relations Committee
 - 7.3. Questions for Association Environment Committee
 - 7.4. Questions for Association LGBT Committee
 - 7.5. Questions for Association Equal Opportunities Committee
 - 7.6. Questions for SSC Postgraduate Committee
 - 7.7. Questions for SSC Broadcasting Committee
 - 7.8. Questions for SSC Charities Committee
 - 7.9. Questions for SSC Entertainments Committee
 - 7.10. Questions for SSC Employability Committee
 - 7.11. Questions for SSC Debates Committee
 - 7.12. Questions for SSC Design & PR Committee
 - 7.13. Questions for SSC Music Committee
 - 7.14. Questions for SSC Performing Arts Committee
 - 7.15. Questions for SSC Societies Committee
 - 7.16. Questions for SSC Volunteering Committee
 - 7.17. Questions for SSC OTR Committee

7.18. Any Other Competent Questions

8. Unfinished General Business

9. New General Business

9.1. Co-option of SSC Member Without Portfolio

9.2. J.16-17 A Motion for Design Team to add the Subcommittee Role of 'Photography Officer'

10. Collaborative Solutions

11. Any Other Competent Business

SSC REPORTS

Association Alumni Officer-Rebecca Ryce

NO REPORT SUBMITTED

Association Community Relations Officer- Aine Bennett

I will be meeting with the University Discipline Officer in the next few weeks to discuss an increase in complaints to the university about dangerous cycling. With my Student Group Liaison Officer, I will be getting in touch with a number of subcommittees to discuss how they can increase their own community outreach/involvement.

We are opening applications for our Freshers' Officer.

I will be enquiring into ways to incorporate the Union into the pre-existing Community Council coffee mornings.

We are looking into starting a video series aimed at students to increase awareness of how to behave in the community.

Association Environment Officer- Mariya Simeonova

The Environment Subcommittee is currently planning Green Week which runs from 3rd until 9th October. Divestment was recognised by SRC and we will publicise this in the upcoming weeks. The Water Bottle project with RBS and the design of a food survey with the Sustainability intern are both under way. The training of 4 Environmental hall representatives took place on 21st Sept and the launch of the Interhall Energy Competition is scheduled for Mon of Green Week.

Association LGBT Officer-Lewis Wood

LGBT+ events are going extremely well. They are frequent, and have consistently drawn a large crowd of people, which we're very excited about! Hopefully an innovative event line up throughout the semester will keep the buzz and appeal going.

Regarding events, we have multiple coming up, which I've listed below. Please do attend and encourage others to do so, especially if you've never been to one before - they're good fun, and it's be a nice show of support!

24th September - Transgender/Intersex/Gender-Queer/Gender Non-Binary Student Meet-Up

27th September - Film Night: 'Carol' and Chill

29th September - EGM (WITH FREE WINE [& non-alcoholic options of course])

I'd love it if councilors could help in sharing and publicising all events, but I'd really appreciate if all councilors could promote our EGM. We have five positions vacant, four of which are selected at the EGM and one interviewed

for. Part of the democratic process is publicising opportunities to get involved, so please do your part!

LGBT+ is enthusiastic for Mental Health First Aid training for committee members, considering some of the advances that are made upon committee, who need to be equipped to deal with some of the discussions that are had. This has been requested from the DoRep. We are also insisting as a committee that a Gender Neutral Bathroom is installed imminently; it is to the detriment of the Student's Association that this has not already been done, and it does not reflect the progressive and libertarian ideals that the Association proudly stands for.

LGBT+ are beginning a clothing initiative aimed at transgender students. Clothing donations will be asked for, and hopefully this will create a pool of resources available to students who are beginning to transition, and lessen the already hugely expensive burden placed upon these students. More about this is to follow, and I will ask that all of your subcommittees publicise a clothing drop-off at one of your events.

SAEC passed a motion to restructure the LGBT+ committee. We now have a dedicated Campaign Officer position, and after this is elected at the EGM we hope to roll our multiple campaigns this semester. The motion also validated the '+' at the end of LGBT, and we are therefore now officially referred to as 'LGBT+' in all Union laws, constitutions, and wherever else we may be mentioned.

Association Equal Opportunities Officer- Robert Aston
NO REPORT SUBMITTED

SSC Broadcasting Officer- Charlotte Flatley

We met a lot of interested students throughout Freshers Week and our first event of the year was a success! We are currently doing demos for new shows and returning shows. We are currently resolving some software issues that began over summer and hoping to start broadcasting in week 4.

SSC Charities Officer-Kristen Tsubota

National Fundraising Awards: The University was short listed for two National Fundraising Awards—the RAG Team of the Year (Medium) and Local Impact and Community Awards. We won the Local Impact and Community Awards!

Charitable & Volunteering Fayre: On the Thursday of Freshers Week, we hosted the Charitable Volunteering Fayre, and it was an utter success! There were around 50 different charities and societies involved.

Freshers Week Cloakroom: Our Exec Team has been pulling 10PM-3AM shifts every night during Freshers this week in order to endorse the Campaign! We raised £531.95, and we are hoping to continue the success in the Union cloakrooms during the larger nights out.

Inter-halls capture the flag: It was an absolute success! There were so many first years there, and it was absolutely amazing! Everyone left with smiles on their faces.

Hall Visits: We've visited most of the halls in St Andrews during freshers week! We've had representatives of all of our subcommittees there, and we are hoping to gain more interest.

Masquerade Ball: Our Masquerade Carnival themed Ball is going to be on **November 4th**! If you haven't heard the news, it'll be at an exciting new location. Get ready to grab your masks, your feathers, and your dancing shoes! Early bird ticket sales will be on the 15th, so make sure to grab them when they're hot.

Race2: We are going to Prague! Our Race2 Information Night will be on the 27th of September and our Race2 Launch Night is on the 8th of October.

Catwalk: Catwalk is going to be having their model auditions on the 30th of September and 1st of October. Go out and audition! It would be FABULOUS to see some SSC peeps there!

EGM: We've filled 6/7 positions at our EGM! We are super excited to be growing our committee. Our RAG Week and Catwalk are also presently filling up spaces via online applications. PS: If you know of any keen Postgrads, please let us know!

SSC Employability Officer-Francis Newman

Most of the work of the Employability Committee in the last few weeks has focussed on planning the Employability Reps training in Week 4. I met with Pamela Andrews from the Careers Centre and we began to put together a presentation for the training, and mapped out the session in detail.

I've also been in communication with some school presidents to discuss the events they're planning on holding, and to explain how they can use the Employability Speaker Fund for these. I've compiled a template for a survey that I will send round to school presidents that they can send on to students in their schools to find out what type of careers events would be most suitable for students in their school.

Finally, we're continuing to explore options with CAPOD for the proposed 'Employathon' in week 6 (which will involve student teams working over a period of several days to tackle various important issues or projects). Progress on this has been delayed by a couple of issues but we will be meeting with Cat Wilson from CAPOD about this soon to try to finalise the plans.

SSC Debates Officer- Beckie Thomas

The UDS has had an excellent and eventful summer and return to St Andrews. Over summer we were able to attend a record number of competitions, the climax of which was an outstanding performance at the European Championships. One of our three teams broke to the quarter-finals as well as one of our judges. We hope to build and improve upon these successes at this years Worlds' Championships, to which we are also sending three teams. In order to aid funding we are planning a number of events, including a bake sale in week 5 and an alumni event in London around Christmas-time. Alumni engagement has proven the most profitable avenue for the UDS in recent years and is something we are looking to expand upon.

Our Schools programme is embarking on a new chapter this weekend, we are running our first training day, aimed specifically at state schools or schools who don't hire or pay specific debate teachers or coaches, in order to help them succeed at our schools' competition later in the year. We are the first University in Scotland to pioneer a scheme like this.

Our first two public debates have been successes, albeit with slightly lower turnout than we perhaps would have wished for. Over the next few weeks we will be putting in measures to improve this, including slightly altering our motions to make them more appealing (keep an eye out for 'This House Would assassinate Trump' in Week 4!) and advertising in the library and Students' Association.

We've had a great first few weeks in terms of finding new freshers to join the society. In the past week we've hosted a Freshers' Pub Crawl, a Tea and Cake afternoon and an internal Pro-Am competition which have all been well-attended and are planning similar events including a Board Game Night this week.

SSC Design Team Convener-Taylor Almeraz

NO REPORT SUBMITTED

SSC Entertainments Convener- Hannah Jacobs

- Kanye VS Taylor Bop was weirdly a resounding success.

- We're ready to do some basic training with our new ent recruits on Sunday (which will probably have already happened by the time you've read this)
- A new Ents Crew logo is in the works.
- We are always looking for new recruits, so please give me a shout if you or somebody you know wants to learn the ways of the techie.

SSC Member without Portfolio- VACANT

SSC Music Officer- Alasdair Milne NO REPORT SUBMITTED

SSC Arts Festival Convenor- Lottie Haswell-West

Since a very successful Freshers fayre for us, we have continued publicising our subcommittee applications. We have had a wonderful turn out of applicants and we are interviewing a large number for the four subcommittees that are recruiting.

We are also moving forward successfully with our first semester event - which will be an immersive murder mystery in MUSA on the scores happening in early November.

Our committee is working hard towards creating some wonderful patron packs to send out to our pre-existing patrons and with the hope of gaining new patrons for the festival.

On The Rocks has also reached out to some new potential sponsors this year, both local and further afield. We are hopeful for the responses and have already had been contacted by Lyon & Turnbull in Edinburgh with a look towards forming a relationship for future festivals.

SSC Performing Arts Officer- Annabel Ekelund

Mermaids has had quite a successful last couple of weeks. Fresher's week went smoothly, with other 200 people signing up for our weekly Mermail. We had large numbers at our Give It A Go Day event for every single workshop, as well as come up to us at the Freshers' Fayre. Many people seem most keen to get involved with either acting or backstage which is fantastic as Mermaids is always trying to recruit more backstage hands.

As for the committee, we have been hard at work on setting up events, such as the 24 Hour Play Festival that occurred last weekend. The plans for the Freshers' Drama Festival are going nicely. If you know of anyone new to Mermaids (fresher or not) please tell them to come along to our interest meeting on September 29th at 7pm in the Barron. It is a fantastic way to get new people involved.

I have also been working on drafting affiliation guidelines for all affiliated societies, as well as clarifying Mermaids relationship with our student projects. I believe that making this clearer will lead to smoother operation in the long run. We are also starting to work with the Byre for *Blood Brothers* and *Hedda Gabler*.

If you have any questions about our events or wish to offer some suggestions to how Mermaids can improve, don't hesitate to get in contact with me!

SSC Postgraduate Officer- Ariana Brighenti
NO REPORT SUBMITTED

SSC Societies Officer- Pia Szabo

The Societies Committee is in the middle of reaffiliation (due on the 30th) and starting to give out grants. Trainings were held last week but we're still wrapping up getting everyone trained. That's all for now!

SSC Volunteering Officer- Sarah Rodway-Swanson

Beginning of first semester is generally SVS' busiest time! Over the summer I was in contact with my committee, and supporting them as we set up for the coming year. The seven project officers got in touch with all the organisations and projects we work with to set up for the 2016-2017 session. We've had lots of meetings with project leaders. Excitingly we reintroduced one project that had been inactive for several years, and introduced five new projects. We have also already scheduled a number of one-off events for this semester.

Freshers' Week went well, we had over 200 mailing list sign-ups. Our event in Sandy's was incredibly well attended and it was great to see people across the years, both undergrad and postgrad, male and female interested in volunteering this year. The traffic on our Facebook page during Freshers' Week and going in to Week 1 and 2 has been really encouraging!

Applications for our projects open on 6th September and closed on Friday 16th. We had 100 people apply, most interested in multiple projects. On Monday 19th myself and the Project Officers met and had our decision meeting, matching applicants to the most suitable projects. We managed to get it sorted in only 2 hours – woohoo!

Now that we have matched volunteers we will be running training on Sunday 25th, Tuesday 27th, Wednesday 28th. Previous years all volunteers have had the same induction training, but after feedback from last year I have reformatted training this year. We now have three different trainings, more specific, in depth and relevant to the project area volunteers are working in. All

volunteers will get standard rights/responsibilities of a volunteer induction and guidance on how to use our online system. This will make up the bulk of the Animals/Environmental volunteers training whilst volunteers on elderly projects will get dementia awareness training as well. Youth, Youth with Additional Needs, Adults with Additional Needs and Befriending volunteers will also get child and adult protection training. After training we will all be going to the bar, so that new volunteers can get to know each other and the committee.

After training, some volunteers will need to apply for PVGs, but other than that everyone should be set to start on project for the beginning of October! We're also working on some exciting new ways to up SVS' presence and publicity, and to improve social cohesion with volunteers. After a really positive start I'm really looking forward to the year!

J.16-17 A Motion for Design Team to add the Subcommittee Role of ‘Photography Officer’

THIS SSC AND SRC NOTES:

1. The current design team subcommittee structure focuses strongly on digital marketing and design, but lacks when it comes to other veins of digital marketing
2. We are a strong team of digital designers but don't currently have the resources to provide for Union societies if they requested photographic marketing campaigns

THIS SSC AND SRC BELIEVES:

1. With the presence of a ‘Photography Officer’ on the Design Team committee, we will be able to focus on a broader range of marketing techniques for the benefit of the Union's societies
2. The ‘Photography Officer’ would be in charge of photographing marketing campaigns for interested societies (profile pictures, cover photos, small society events) and would also help teach workshops on how photography can be incorporated into a marketing platform alongside digital design

THIS SSC AND SRC RESOLVES:

1. To co-opt a new Design Team Photography Officer at our AGM on the 3rd of October 2016.
2. To advertise the aforementioned available position in the week leading up to the AGM.

PROPOSED:

Taylor Almeraz, Design Team Convenor

SECONDED:

Taryn O'Connor, Director of Events and Services

Aine Bennett, Association Community Relations Officer

Charlotte Andrew, Association President