



# University of St Andrews Students' Association Student Services Council

## AGENDA

Tuesday 24<sup>th</sup> April 2018- Committee Room - 6.00 pm

- 1. Adoption of the Agenda**
- 2. Apologies for Absence**
  - a. Olivia Sutton
  - b. Niamh McGurk
  - c. Sarah Ramage
  - d. Claire Shirey
- 3. Open Forum**
- 4. Reports of Sabbatical Officers**
  - a. Report of the Association President
  - b. Report of the Association Director of Wellbeing
  - c. Report of the Association Director of Education
  - d. Report of the Athletic Union President
  - e. Report of the Association Director of Events & Services
  - f. Report of the Association Director of Student Development & Activities
- 5. Questions for Association Committees**
  - a. Questions for Association Alumni Committee
  - b. Questions for Association Community Relations Committee
  - c. Questions for Association Environment Committee
  - d. Questions for Association LGBT+ Committee
  - e. Questions for Association Lifers Committee
- 6. Questions for SSC Subcommittees**
  - a. Questions for SSC Broadcasting Committee
  - b. Questions for SSC Charities Committee
  - c. Questions for SSC Debates Committee
  - d. Questions for SSC Performing Arts Committee
  - e. Questions for SSC Postgraduate Committee
  - f. Questions for SSC Societies Committee
  - g. Questions for SSC Music Committee (Music is Love)
  - h. Questions for SSC Volunteering Committee
  - i. Questions for SSC Design Committee
  - j. Questions for SSC Entertainments Committee
  - k. Questions for SSC On The Rocks Committee
  - l. Questions for SSC Member without Portfolio
- 7. Unfinished General Business**
- 8. New General Business**
  - a. SVS Motion
- 9. Any Other Competent Business**
- 10. Collaborative Solutions**

# SSC REPORTS

## ASSOCIATION OFFICER REPORTS

### **Association Alumni Officer – Olivia Sutton**

Not much to report this week as we relax after what was a very successful alumni weekend! The events all ran very smoothly, and I want to say a massive thank you to everyone who supported me as I entered the role at quite an intense time. Thank you also to everyone who came along to support the events, we had some wonderful speakers in and I am very keen to engage more people (especially students) next year. If anybody has any ideas I am, of course, grateful to hear them.

### **Association Community Relations Officer – Morgan Morris**

No Report Submitted

### **Association Environment Officer – Lauren Davis**

I finally have a subcommittee together and I am super excited to start moving forward with planning. Green Week dates are soon to be official and everything is running smoothly so far! If anyone has any fun ideas, feel free to get in touch

### **Association LGBT+ Officer – Zelda Kotyk**

First committee meeting was good, having a coffee morning next weekend in order to get feedback from this year and ask for ideas. Next Sunday we are planning the entire year's schedule and budget. We are also working on Trans/NB Clothing Drive and getting boxes set up in halls. If anyone has any clothes to donate, let me know. We are still discussing the new logo and trying to get some final designs. Lesbian Visibility Day is occurring as well and we will be flying the rainbow flag over Sallies!

### **Association Lifers Officer – Sarah Ramage**

Nothing to Report

## SSC REPORTS

### **SSC Broadcasting Officer- Laura Mueller**

Nothing too drastic - we have an Alumni Weekend event on Saturday from 4-7, playing Just a Minute and are looking for volunteers. Wednesday, the 18th, is our 16 hour broadcast. We've updated the password in the studio so we are no longer a security breach. Handovers have been completed! We also raised 112.49£ for the St Andrews Charity Campaign during our 16 Hour Broadcast!

### **SSC Charities Officer -Niamh McGurk**

The new executive committee have been settling in to their positions and handovers are ongoing. Applications for our RAG, Race2 and CATWALK subcommittees are live now as well as for our executive events coordinator. If anyone knows someone who would be interested ,

particularly in events coordinator, please encourage them to get involved. Last week we had a successful event during On the Rocks with our coin mural. Students donated spare coins over a couple of days which were used to form a mural of the OTR logo. It looked great and the coins will now go to our three charities. We also held our Alumni Gin and Jazz Event on Friday evening, we are grateful that we got sponsorship from Porters Gin and that the union allowed us to use this and retain a percentage of the profit for charity. Finally on Wednesday all of executive committee took turns appearing on STAR's 16 hour broadcast which was a lot of fun and raised money for our three charities.

### **SSC Debates Officer- Matthew Singer**

It has been an exciting couple of weeks for Debates. We have held our AGM and interviews electing a new Board of Ten. We also held our annual Parliamentary Debate with our local MP, Stephen Gethins. We also held the 2nd annual ISSOS St Andrews Open, a large multiple-day international debating competition.

### **SSC Performing Arts Officer- Rowan Wishart**

Mermaids recently held our AGM during which we elected our new committee for 2018-19, and presented our new interviewed position holders. Our affiliates are also in the process of holding their AGMs so will hopefully all have newly elected committees soon. We have published the event for our Semester 1 Proposals for Byre, Stage, and Barron slots, which will take place on the 2nd of May. I also recently met with Paul, the new head of ENTS, to discuss how our Subcommittees could work more collaboratively, and we have some plans we're looking forward to implementing and discussing with our respective committees. We also have Death of a Salesman going up, which will see the first two story set Mermaids have built for the Barron theatre. Additionally, tickets for this years' award ceremony, The Golden Seashells, are now onsale.

### **SSC Postgraduate Officer – Jen Bre and Cameron Mark Rice**

The Postgraduate Society hosted their AGM on Wednesday 11<sup>th</sup> April, where the roles of Treasurer and Marketing Officer were up for appointment. The evening passed with limited success, which has led us to consider altering our constitution to formally swap the dates of our AGM (April) and EGM (November), allowing us to be more inclusive of all postgraduate students at the university, whose degree lengths vary from 12 months non-stop, to four years full time.

The society enjoyed meeting the newly-installed Rector, Srdja Popovic, during the Rectorial Drag on Wednesday 11<sup>th</sup> April, as well as attending his formal installation on the Friday, 13<sup>th</sup>.

### **SSC Societies Officer-Kevin Phelan**

We had a very successful Society Awards show on Monday night! We gave out over £5,000 in prizes, saw some stand-up comedy, watched Just So's 21 Chump Street and went through 100 bottles of wine! I hope those of you that attended enjoyed yourselves! Coming up, we have our AGM Monday night in Beacon Bar for those who want to swing by, or even run for a position. Aside from that, we are very busy getting reaffiliation under way and doing extra trainings to make sure everyone meets the May 4<sup>th</sup> deadline.

### **SSC Student Music Officer - Casper Sanderson**

No Report Submitted

### **SSC Volunteering Officer - Adam Lord**

SVS has again had a busy couple of weeks! We have now filled all but one of our project officer roles – we are still looking for our Animals P.O. We also had a successful AGM this Monday (16<sup>th</sup> April) just gone, and have welcomed five new members onto the committee! Thanks to Charlotte for helping us tally up the votes. In terms of our recent events, we ran a successful event as part of the OTR festival. People came in and contributed to a ‘Act of Kindness’ tree, by making a handprint and writing ways in which they have given to others. The committee also got involved at our last meeting, and had a lot of fun! We also had the Gives Back Awards this past Thursday (19<sup>th</sup> April), which was a great success. It was a fantastic opportunity to say thank you to a handful of people who have made a particularly outstanding contribution to volunteering or charitable work. By the time of the next meeting, we will have had our first meeting with the new Committee, and I for one am excited for another great year for SVS!

### **SSC Design Team Convener – Paloma Paige/ Mika Schmeling**

We held the Design Team AGM on Saturday 21 April. I am proud to say that, given the increased number of positions this year, we filled the majority of them and certainly the most important ones.

They are as follows:

VP: Kira Kim

Ordinary Member (Designer): Elspeth Rider, Edward Spencer

Secretary: Elischke de Villiers

Marketing Officer: Alex Brown

Training Officer: Helanei Ezz

Photography Officer: Sammi Ciardi

Ordinary Member (photographer): Rebekka Laura Uhl

Additionally, I'd like to take this opportunity to welcome the new SSC Design Convener, Mika Schmeling, who is joining us on Tuesday for her first Councils meeting. Previously Design Team VP, she is going to do a great job!

Handovers will happen next Saturday at which point the new committee will be official.

### **SSC ENTS Convener – Paul Lancaster**

No report submitted

### **SSC Arts Festival Convener- Sneha Nair**

On the Rocks 2018 is over! We successfully held over 50 events with more than 30 different societies, subcommittees, community groups and individuals over ten days. Thank you to all the different Association subcommittees for their participation and assistance in helping run the Festival. We also successfully took part in the Rector's Drag and Alumni Festival Weekend which added to the dynamic of the OTR week. The Festival was unprecedented in its success and we hope that everyone who attended enjoyed it!

Now that the Festival is over, the recruitment for OTR 2019 is underway Festival Director Applications will be open until the 24<sup>th</sup> of April, with Interviews being held on Wednesday the 25<sup>th</sup>. Executive Committee applications close on Wednesday the 25<sup>th</sup> with interviews being held over Friday and Saturday (the 27<sup>th</sup>-28<sup>th</sup> of April).

**SSC Member without Portfolio- Shaina Sullivan**

Nothing to Report

**S. 18-3 A Proposal to restructure the SVS committee.**

Owner: Adam Lord

In Effect From: Immediately

Review Date: 24 April 2018

**It is noted that:**

1. The SVS Committee currently have the positions of 'Events and Publicity Manager' and 'Fundraising Coordinator'.
2. The role of 'Events and Publicity Manager' has expanded over the last two years and SVS is looking to continue to increase its publicity and social media presence.
3. The position of Fundraising Officer has very little in their remit, and the responsibilities often overlaps with the position of 'Events and Publicity Manager'.
4. The role of Fundraising Officer has developed to include many of the event planning and organisational responsibilities

**It is believed that:**

1. It is beneficial to keep fifteen members of the SVS committee, to get as many people engaged with the SVS committee as possible.
2. The reorganising of the responsibilities of these two committee members would benefit the productivity of the committee.
3. The workload would be better distributed between the two positions if they were redefined and their responsibilities were made clearer.

**It is resolved to:**

1. To update chapter 22 of the Laws.
2. To remove the current St Andrews Voluntary Service Constitution (Appendix A) and replace it with Appendix B.
3. The role of the Events Officer will be to plan and organise all SVS events outside of the project areas.
4. The role of the Publicity Officer will be to oversee the Social Media outlets for SVS (Facebook and Instagram), and publicise the events that are held.

**Proposer**

Adam Lord

**Secunder**

Lewis Wood

Kevin Phelan

Niamh Mcgurk

### **Appendix A: Excerpt from the current laws**

5.3. The SVS Committee shall consist of the following office bearers; each of whom shall be a current matriculated student of The University of St Andrews:

- 5.3.1. SSC Volunteering Officer (Convenor and Chair)
- 5.3.2. Secretary
- 5.3.3. Treasurer
- 5.3.4. Events and Publicity Manager
- 5.3.5. Fundraising Coordinator
- 5.3.6. Development Officer
- 5.3.7. The Project Officers

### **Appendix B: Proposed Updated laws**

5.3. The SVS Committee shall consist of the following office bearers; each of whom shall be a current matriculated student of The University of St Andrews:

- 5.3.1. SSC Volunteering Officer (Convenor and Chair)
- 5.3.2. Secretary
- 5.3.3. Treasurer
- 5.3.4. ~~Events and Publicity Manager~~ Publicity Officer
- 5.3.5. ~~Fundraising Coordinator~~ Events Officer
- 5.3.6. Development Officer
- 5.3.7. The Project Officers