



University of St Andrews Students' Association Student Services Council

AGENDA

Tuesday 14th April 2015 - Students' Association Board Room - 5.20 pm

- 1. Adoption of the Agenda**
- 2. Apologies for Absence**
- 3. Adoption of the Minutes of the Previous Meeting**
- 4. Matters Arising from the Minutes of the Previous Meeting**
- 5. Open Forum**
- 6. Reports of Sabbatical Officers**
 - 6.1. Report of the Athletic Union President
 - 6.2. Report of the Association Director of Events & Services
 - 6.3. Report of the Association Director of Representation
 - 6.4. Report of the Association Director of Student Development & Activities
 - 6.5. Report of the Association President
- 7. Questions for Subcommittees**
 - 7.1. Questions for Association Alumni Committee
 - 7.2. Questions for Association Community Relations Committee
 - 7.3. Questions for Association Environment & Ethics Committee
 - 7.4. Questions for Association LGBT Committee
 - 7.5. Questions for SSC Postgraduate Committee
 - 7.6. Questions for SSC Broadcasting Committee
 - 7.7. Questions for SSC Charities Committee
 - 7.8. Questions for SSC Entertainments Committee
 - 7.9. Questions for SSC External Funding Committee
 - 7.10. Questions for SSC Debates Committee
 - 7.11. Questions for SSC Design & PR Committee
 - 7.12. Questions for SSC Music Committee
 - 7.13. Questions for SSC Performing Arts Committee
 - 7.14. Questions for SSC Societies Committee
 - 7.15. Questions for SSC Volunteering Committee
 - 7.16. Any Other Competent Questions
- 8. Unfinished General Business**
- 9. New General Business**
 - 9.1. J.15-14- A Motion to Reform Alumni Access to the Union**

9.2. J.15-15-A Motion to Hold NUS Referendum

9.3. J.15-16-A Motion to Include Students on Leave of Absence in the Students' Association Elections

10. Open Discussion

10. Any Other Competent Business

J.15-14

A MOTION TO REFORM ALUMNI ACCESS TO THE UNION

OWNER: Pat Mathewson

IN EFFECT FROM: Immediately

REVIEW DATE: April 2016

THIS SSC & SRC NOTE:

1. The Association's Strategic Plan holds 'engaging with alumni in a meaningful way' as a core objective of our three year strategy.
2. Efforts are currently underway to make a student-driven alumni approach a reality, including the forthcoming Alumni Festival Weekend in April 2015.
3. Barriers still exist to the ease with which Alumni can access the union, relying principally on the mechanism of Life Membership.
4. Revenue from new and replacement Life Memberships issued in this academic year totalled £145.
5. There is an insufficient mechanism for data capture of which alumni are visiting the union.
6. The union has until now had no database to verify the authenticity of an alumnus who presents at the door on a given evening. This has now been rectified with the assistance of the Development Office.

THIS SSC & SRC BELIEVES:

1. Successful engagement with alumni has the potential to significantly enhance the Association and the delivery of its mission. Furthermore, increased footfall has the potential to support commercial objectives.
2. The success of events such as the forthcoming alumni festival weekend will rely on a user-friendly and efficient means of giving alumni access to the Union. The year on year success of these events will be enhanced by robust data capture.

THIS SSC & SRC RESOLVES:

1. To Strike Section 3.2.1.2 from the laws "On payment of the appropriate fee as determined by the SSC."
2. In keeping with licensing laws, to mandate that door staff utilise the new database to verify the identity of alumni in enabling access to the Union.

PROPOSED:

Pat Mathewson

Association President

Sarah Thompson

AU President

Charlotte Andrew

Association Alumni Officer

SECONDED:

Leon O'Rourke

DoES

Joe Tantillo

DoRep-Elect

Kyle Blain

DoSDA-Elect

Chris McCrae

DoES-Elect

AMENDMENTS TO J.15-14
A MOTION TO REFORM ALUMNI ACCESS TO THE UNION

AMENDMENT ONE

The following clauses were added to the resolves:

“3. To mandate the Association Alumni Committee to revisit HLMs and clarify the significance of the award, by the end of this academic term.”

“4. To mandate the DoRep and the DoSDA to look at the Association award system and revamp it by the end of semester one of the next academic year.”

Amended Unanimously.

Proposer: Joe Tantillo

Secunder: tbc

AMENDMENT TWO

Resolves point 2 was amended to change ‘mandate’ to ‘suggest’

Amended Unanimously.

Proposer: Joe Tantillo

Secunder: tbc

J.15-15

A MOTION TO HOLD NUS REFERENDUM

OWNER: Elections Committee

IN EFFECT FROM: Immediately

REVIEW DATE: N/A

THIS SSC & SRC NOTE:

1. That the University of St Andrews Students' Association is not presently affiliated to the National Union of Students (NUS).
2. The referendum held in November 2012 on the question of whether the Association should affiliate to the NUS, which resulted in a vote of 75% against to 25% in favour.
3. That in an amendment to the motion initiating the above referendum, the SRC resolved to hold another such referendum in three years' time.

THIS SSC & SRC BELIEVES:

1. That the question of whether to affiliate to NUS is best decided by the students of St Andrews by means of a referendum.
2. That it should respect the decision of the previous SRC on the timing of this referendum.

THIS SSC & SRC RESOLVES:

1. To hold a referendum on 19-20 November 2015 on the question "Should the University of St Andrews Students' Association join the National Union of Students? Yes or No."
2. To request the Students' Association Board (SAB) to commission independent information on the costs of affiliation, to be published as part of the referendum campaign.
3. To instruct the Elections Committee to draw up rules for the conduct of campaigns during the referendum.
4. To hold another NUS referendum, regardless the result, in November 2018.

PROPOSED:

Ondrej Hajda	Director of Representation
Fay Morrice	Director of Student Development and Activities
Sigrid Jorgensen	LGBT Officer
Charlotte Potter	Arts/Divinity Faculty President
Katy Rae	Science/Medicine Faculty President
Eleanor Mullin	Arts/Divinity Faculty President-elect
Louise McCaul	Science/Medicine Faculty President-elect
Toby Emerson	External Campaigns Officer
Robert Dixon	Societies Officer

**AMENDEMENTS TO J.15-15
A MOTION TO HOLD NUS REFERENDUM**

AMENDMENT ONE

The motion was amended to remove point 4 of the Resolves.

“To hold another NUS referendum, regardless the result, in November 2018.”

Passed by 17 to 5.

Proposer: Kyle Blain

Seconder: tbc

AMENDMENT TWO

The motion was amended to remove point 2 of the Believes.

“That it should respect the decision of the previous SRC on the timing of this referendum.”

Amended Unanimously.

Proposer: tbc

Seconder: tbc

J.15-16

A MOTION TO INCLUDE STUDENTS ON LEAVE OF ABSENCE IN THE STUDENTS' ASSOCIATION ELECTIONS

OWNER: Elections Committee

IN EFFECT FROM: Immediately

REVIEW DATE: April 2016

THIS SSC & SRC NOTE:

1. That the Elections Committee for the Students' Association Elections 2015 recommended to the Councils to clarify the status of students on a leave of absence as ordinary members of the Students' Association and their eligibility to stand, campaign, and vote for in an election.
2. That the Elections Committee recommended that students on a leave of absence who are expected to return in the following academic year are given the same rights of ordinary members of the Students' Association and therefore allowed to stand, campaign, and vote in the Students' Association Elections.

THIS SSC & SRC BELIEVES:

1. That the Students' Association should give students on a leave of absence who are expected to resume studies in the following academic year a platform for getting involved.

THIS SSC & SRC RESOLVES:

1. To allow all students on a leave of absence to campaign in Students' Association Elections.
2. To allow students on a leave of absence who are expected to resume studies at the beginning of the following academic year to stand and vote in the Students' Association Elections.
3. To mandate the Elections Committee to come up with an appropriate definition of ordinary membership of the Students' Association and investigate whether the proposed amendment would also necessitate a change in the Constitution of the Students' Association.
4. To encourage Sabbatical Officers and staff in the Students' Association to provide appropriate support to all candidates in the Students' Association Elections.

PROPOSED: ELECTIONS COMMITTEE

Ondrej Hajda Director of Representation

Joe Tantillo Director-Elect of Representation

SSC REPORTS

Association Alumni Officer-Charlotte Andrew

In the last two weeks I've met several members of the Development Office team alongside Pat, discussing plans for the Alumni Festival Weekend. We've also met with other members of the Development office focusing on the possibility of starting up a crowd fundraising website to aim at condensing all alumni donations to society projects into one platform. Not only will this clarify the process for students and alumni, it will also allow the Development Office to track the number of donors and amount of donations made over the year. This helps consolidate rankings of the University in terms of Alumni engagement. I'm currently organising meetings with SSC subcommittee heads to focus on improving their current processes of alumni engagement; including sending out newsletters and creating an alumni database. I have also had a position email account set up; saalumni@st-andrews.ac.uk.

Association Community Relations Officer- Clare Armstrong

This week I am looking into the best way for the Community Relations Committee to function, and will hopefully be interviewing for positions shortly. I am also still working with RBS to see if we can make financial safety information more available to students and they have promised to keep us updated if they decide to hold any more events on the issue. More broadly, I am hoping to have a working budget up and running in the next couple of weeks and to start working on a cycle safety campaign with Freshers Week in mind.

Association Environment and Ethics Officer- Alice Pickthall

No Report Received

Association LGBT Officer-Sigrid Jorgensen

- We have a new committee and all the handovers are complete.
- Welfare side: The anonymous email is ready to launch, we will be doing a big social media push next week to raise awareness. Our poster campaign has gone up in Agnes Blackadder Hall, Melville and St Salvador's Hall
- Alumni Weekend: An Evening with Mark Bunyan on April 18th 7:30-9pm. Tickets are available online.

-On the Social Side: we have a pub night followed by a Dundee Clubbing trip afterwards. On the Saturday April 18th, we have a picnic with Dundee LGBT society on April 18th.

SSC Broadcasting Officer- Bruce Kerr

No Report Received

SSC Charities Officer-Amy Christison

- Charities are in the middle of doing interviews for exec Charity positions
- The AGM to elect the other coordinators/ officers will take place on Monday
- Have taken in all nominations for Charities to raise for next year
- Preparing for summer fayre where the nominated charities will attend and promote their charities to students, and why they should vote for them
- voting will then be open to the student body after the summer fayre for one week

SSC Debates Officer- Alyssa Muzyk

This week I have been working to put together our Annual Parliamentary Debate as well as our upcoming AGM, which will be occurring on April 16th. Once our new committee is elected I will be holding a motions meeting to devise our term card of public debates for next semester, and will begin inviting speakers up. On this note, if any society would like to be involved in coordinating a Public Debate with us next semester, now would be a good time to reach out. We have speaker trials for the European Championships coming up on April 18th, as well as our alumni debate that evening. We are also wrapping up our schools programme for the year with our Canongate volunteer scheme coming to a close for the semester within the coming weeks.

SSC Design Team Convener

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SSC Entertainments Convener- Lavin Tian

-Ents is working hard. We had Black Sheep on the first week back and it was great.

- Crew members are involved in various On the Rocks events and are developing their skills and knowledge for different venues in town.
- We are in the process of selecting the new committee and AGM will take place on Wednesday April 15.
- Trying to liaise with other technician groups to develop a network for technicians

SSC External Funding Officer-Tierney Riordan

No Report Received

SSC Music Officer-Ipek Ozsoy

- The handover process has been a smooth transition, we have our AGM on the 16th for which the applications are now open for interviewed positions. I have organised the AGM and structured the process.
- We hosted the On the Rocks Opening Event on the 3rd of April which was a success. The event took place in the Byre, using different spaces at the venue in the same time with music acts, student music, movie screenings and art installations.
- We are collaborating with Under Canvas this year so I held meetings with the committee to plan our involvement and we decided that Music is Love will have its own gazebo at the festival and showcase student music there.
- The Alumni Weekend is up next so I will be delegating student music coordinators to manage the acts we are putting on, we also have Music Cafés this week so they are handing that as well.

SSC Member without Portfolio- Annabel Romanos

I completed handover with Anna. No one has contacted me about helping out yet, so please, please, please: feel free to ask for my help with anything. That's why I'm here. Other than that, Tweeting is going well (I think) and hopefully we can fit in a social before the end of the year. I've got ideas.

SSC Performing Arts Officer- Joanna Bowman

I am yet to take over from Ben as we haven't had our AGM yet (it is on Wednesday), but we are working through the handover stuff at the

moment.

SSC Postgraduate Officer-David van Brussel

Hello SSC!

The postgraduate society has organized a variety of events the last months. We have had a whisky tasting and a ceilidh in February. This month we are planning to have a wine tasting for the alumni weekend, a bus trip and a movie night. For the summer we are busy with planning our annual Summer Ball. I'm currently working with Aline (president-elect) on the handover to make sure it will be as smooth as possible. We also have our AGM next week where we'll elect a new treasurer and publicity officer.

SSC Societies Officer-Robert Dixon

This week, my attentions have been focussed on establishing continuity from where my predecessor left off in what has been a tricky handover period, and on the organisation of the sixth annual societies awards.

Due to my late acquisition of access to the societies' email account, a few societies' queries have gone unanswered, and correspondence was not followed up, but I am working to rectify this.

An email detailing the Societies Awards Application has been sent to all societies. We have reserved £5000 for the disbursement as awards to societies in the following categories:

1. Best Society (£1000, £500)
2. Best Event (£600, £300)
3. Most Innovative Society (£400, £200)
4. Best Contribution to Student Wellbeing (£400, £200)
5. Best New Society (£250, £150)
6. Town and Gown Award (£250, £150)
7. Best Charitable Society (£200, £100)
8. Award for Best On-going Activity (£200, £100)

The applications for awards are due by 16 April at 5pm, and subcommittee of the Societies Committee shall shortlist the applications to at most 5 applicants in each category. Those shortlisted will be invited to interview on 18 April, and the awards ceremony will take place the following week, on the 25th. £750 has been allocated to the ceremony.

Further to that, in the last two weeks, we have disbursed grants totalling £1677.08 to the Craft Society, the Poker Society, the Ballroom and Latin Dance Society and the Catholic Society.

We have also arranged and advertised our AGM, which is taking place on Sunday 12th in Sandy's Bar at 7:00pm. By the time this report is discussed, I will be able to announce details of the new committee, who will have been trained on Monday 13th

SSC Volunteering Officer-Julian Valladares Urruela

The SVS has started it's preparations for the end of the year award celebration and the annual general meeting. After meeting with the head of charities we came to the agreement of cancelling our traditional joint event, Give Back. Instead we will organise an independent wine reception for our volunteers and the organisations we work with. The wine reception will be accompanied by an acapella concert. The event will take place at the Beacon Bar straight after the AGM on the 24th of April.

Additionally, we have started planning our publicity campaign for Fresher's week 2015.