



Papers for SRC Meeting

20th September 2022 –Large Rehearsal Room– 18:00

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SRC REPORTS

SRC Alumni Officer – Aditya Goel

What have you done since the last meeting/report?

I have made an Alumni Subcommittee Form and advertised it on multiple platform. The Alumni Officer email which had expired due to inactivity, has also been renewed with the help of the IT Services. I have had multiple meetings with the Alumni Relations Office at the University talking about the year ahead and making Alumni Talks work.

What progress has been made on your manifesto?

I have made a new budget for the committee and also come up with a new constitution for the upcoming year. I would need more people to make Alumni Talks work and use the subcommittee to come up with content for the events we host. Please find attached the form I made for the Alumni Subcommittee Applications.

<https://forms.office.com/Pages/ResponsePage.aspx?id=yvZW-KgNoomqWGTvZ47wGukK1jAOcAxPssESmMG11-FUN1NSVlQ2VoROSzFUUUhXSUIYVTdHMjZGVl4u>

What do you hope to achieve by your next report?

By the next report, I hope to have a new committee with a new logo and an Instagram page for the Alumni Subcommittee. We would have got in touch with multiple Alumni by the next SRC meeting and would have also scheduled an Alumni Talk for October.

Any events or opportunities that you would like other members to know about?

SRC Arts and Divinity Faculty President – Francesca Jane Lavelle

No report submitted.

SRC BAME Officer – Yuyu Jasmin Zheng

What have you done since the last meeting/report?

In terms of community building and events, I had organised an alumni meet-up during graduation weeks, and three events (Freshers Experience Session, The Late, Bubble Tea sale) during Freshers week. I am working with the Wardlaw Museum on our partnership, in addition to The Late, we had planed Community Day for teenagers, and a long-term project called Student Art Profiling Workshop which will be carried out after Independent Learning Week. Besides, I had work with different member staff and department of the University to promote and increase inclusivity and equality for BAME students. I had meeting with heads of different REC groups along with Subcommittee vice-president to present the EDI report written last year, and have several consultation sessions on how to implement and practice our suggestions.

What progress has been made on your manifesto?

1. Guidance for BAME Students: we have made a BAME student handbook and promoted during freshers fayre, I will work towards writing a report guidance as supplement to the current handbook
2. Career opportunities: I had work closely with staff in Career Centre and we will be cohosting a session in inclusive career week
3. Themed socials: Subcommittee members and I are currently working on themes of bi-weekly meet up and try to create a safe space for BAME students to meet and greet

What do you hope to achieve by your next report?

I will continue organising community building events, including multicultural week and meet-ups. I would like to draft the guidance book on how to report an incident with subcommittee members, and schedule meeting with different cultural societies to discuss how the BSN can help them organising or collaborating events. In addition, I will be working on the REC student lifecycle group, and meet other member staff to discuss about the implementation of EDI report.

Any events or opportunities that you would like other members to know about?

We want to collaborate with other members / subcommittee during multicultural week if they would like to.

SRC Charities Officer – Alice Chapman

What have you done since the last meeting/report?

All my subcoms have been getting stuck into meetings and planning for the year! Race2 has chosen a destination and I've had a meeting with Phil to get his opinion, and he approved it. CATWALK has had a lot of model sign-ups and will be holding castings soon. Events have already run a successful societies bake sale and we hosted a Charitable Societies Fayre. RAG has opened sign-ups for volunteers and their raffle already has loads of really great prizes. Challengers have had a huge number of sign-ups for all of their challenges and are interviewing for challenge leaders and will be holding an info night on their challenges soon. Our training days are booked for the 1st and 2nd October and our EGM is on 19th September.

What progress has been made on your manifesto?

Freshers' Fayre and the early bake sale helped us to reach out to lots of the new student body which lends itself greatly to my aim to get the Charities Campaign more public attention and get as many people involved as possible. Lots of freshers registering their interest in our EGM also shows this progress.

What do you hope to achieve by your next report?

By next report, I hope to have filled all the spaces on the Campaign in our EGM and have all members of the Campaign trained in the volunteering portal and got consent workshop. I also hope to have liaised with Race2's safety team to check that their website is up and running.

Any events or opportunities that you would like other members to know about?

SRC Community Relations Officer – Mashaim Bukhari

What have you done since the last meeting/report?

I have made and posted a application form for students to apply for subcommittee positions

What progress has been made on your manifesto?

I am still trying to gather interest for a committee at the moment.

What do you hope to achieve by your next report?

To have a full committee.

Any events or opportunities that you would like other members to know about?

SRC Disability Officer – Jane Yarnell

No report submitted.

SRC Employability Officer – Mathis Bourassa

No report submitted.

What have you done since the last meeting/report?

I have met with Ms Karen Hall and Sam Gorman, the assistant director for opportunities at the careers centre and the director of student development and activities respectively, to set our common agenda for the upcoming academic year. We established potential solutions to publicize more effectively internship and job opportunities for students.

What progress has been made on your manifesto?

I have familiarized myself with the current funding schemes available to students regarding employability matters, namely the Rector's fund and the careers centre' employability bursaries.

What do you hope to achieve by your next report?

Help the career centre establish the agenda for the upcoming careers week in October and, by extension, recruit relevant speakers and moderators for this major employability event. Concerning my answer to question 3, I also plan to work with the rector's office and the careers centre to expand the reach of the employability funding currently in place.

Any events or opportunities that you would like other members to know about?

SRC Environment Officer – Marcelina Lekawska

What have you done since the last meeting/report?

- Elected environment subcommittee members
- Had introductory subcommittee meeting, as well as meetings with individual members to explain their roles to them with more detailed
- Created a rough semester timeline for events and initiatives
- Attended several meetings of the Environmental Sustainability Board
- Met with a representative of SOS-UK to speak about a potential campaign linked to banks and fossil fuel subsidies
- Had an Environment Subcommittee stall at the freshers fair
- Met with the Association President several times and began discussions about updating the Union sustainability policy

What progress has been made on your manifesto?

I created two new subcommittee positions (Education Officer and Wellbeing Officer). Additionally, I have got the Education Officer a position on the Environmental Sustainability Board 'Education in the Curriculum' working group -> contributing to my goals of increasing links between sustainability and education agendas within the University, and also of acknowledging the wellbeing and mental health aspects of the climate crisis.

Additionally, I now am part of the Environmental Sustainability Board student and staff outreach working group. I hope that through this position I can work towards my manifesto goal of increasing transparency on net-zero by 2035 progress. So far the working group is discussing creating an event to gain student feedback on the university sustainability strategy.

In terms of my goals of increasing opportunities for student involvement in climate action -> the subcommittee is working to put on a green volunteering and jobs fayre where students can learn about local ways to get involved in a hands-on manner. Secondly, we have begun discussions with the careers centre to collaborate on a large official 'green careers fayre'

during second semester, brining in recruiters for graduate jobs linked to sustainability.

Lastly, I have a meeting set up with madras college from which I hope to create a project to collaborate with students from madras college on sustainability education. This fits with my goal of increasing community outreach.

What do you hope to achieve by your next report?

Mainly I hope to make significant progress in terms of updating the Union Sustainability Policy, as so far I have only had initial meetings and ideas about this but have as of now not created any output.

Any events or opportunities that you would like other members to know about?

Just that I am keen to collaborate with the other subcommittees if they want to / have ideas

SRC Gender Equality Officer – Rach Nevinova

No report submitted.

SRC International Students' Officer – Raghav Kediya

What have you done since the last meeting/report?

- Organised a mixer and induction event for Freshers called 'Taste of Scotland'. There was a presentation in which students learned about adjusting to life in Scotland, support available to international students, and some of the common problems faced by international students. There was also food and beverage provided during the mixer part where students got to talk with one another, ask questions, and make friends.
- Gotten in touch with all cultural societies in St Andrews. Requested their presence at the aforementioned event. Am creating a Teams channel to allow for all these societies to interact with one another.
- Coordinated with BAME and the Student Health Officer to ideate on possible plans and events for the upcoming year.
- Am creating a resource document and guide which provides important information that is useful and relevant to international students at St Andrews.

What progress has been made on your manifesto?

- I have worked on my point on collaboration between cultural societies.
- I have worked on communication between international students and support services that are available to them.

What do you hope to achieve by your next report?

- Release the document and guide that I am creating.
- Create a social media page for the role.
- Actively work on the Teams channel for all cultural societies.

Any events or opportunities that you would like other members to know about?

SRC LGBT+ Officer – Sofia Johnson

No report submitted.

SRC Lifelong and Flexible Learners Officer – Molly Paule Wilson

What have you done since the last meeting/report?

- Attended several meeting with the Commuter Student's Working group on the delivery of

the halls in Dundee, in addition to the experience of other more traditional commuter groups.
-Held several Dundee coffee meetups for incoming students.
-Attended meetings to discuss how the Lifelong and Flexible Learner's forum can take some of the responsibilities of the Townsend society, as commuting students are our fastest growing demographic and many do not consider themselves traditional "Lifelong Learners".

What progress has been made on your manifesto?

-Stepped towards incorporating the Townsend society and its responsibilities
-Held a successful Fresher's Fayre stall where we managed to put together a significant mailing list. This was the method of communication favoured by the results of the Commuting student survey, and is one step closer to effectively communicating with our
-Held several Dundee coffee meetups over the summer and into the start of term. These have been attended by faces old and new.
-Worked with the university on the delivery of the nightbus.

What do you hope to achieve by your next report?

-Better locker access for commuter's by re-establishing who is responsible for the lockers by the commuter room.
-Hold regular coffee meet-ups both online and in St Andrews, in addition to Dundee.
-Work on establishing spaces which can be used to provide facilities like kettles and microwaves for students.
-Hold at least one event on the cost of living and rent crisis, as these significantly affect out members.

Any events or opportunities that you would like other members to know about?

SRC Postgraduate Activities Officer – Zaine Masuralli

What have you done since the last meeting/report?

-Organised PG End of Year party in the union for PGs finishing their dissertations/thesis at the end of the summer term.
- Organised PG Summer Ball, which was sold out and well received.
- Created and awarded new PG Society Awards to recognise contributions to the PG community over the last academic year.
- Organised, in collaboration with the PG development officer, a range of social events over the summer period.

What progress has been made on your manifesto?

What do you hope to achieve by your next report?

Any events or opportunities that you would like other members to know about?

SRC Postgraduate Development Officer – Abd Alsattar Ardati

What have you done since the last meeting/report?

1- The Postgraduate Society collaborated with the IDEA network on hosting a pilot event to celebrate our university's town and share ice cream with your postgraduate colleagues, so join us for 'Shoot St Andrews to Green'. <https://events.st-andrews.ac.uk/events/shoot-st-andrews-to-green/>

2- Students were invited to collaborate on researching digitised archival information about St Andrew's first female alumni and thus expand the limited amount of information we have about these front-running women. I collaborated with Tomas Vancisin, a SACHI Group

researcher focusing on visualising historical university records, and the Inclusion Diversity Equity Accessibility (IDEA) network to host a pilot event to raise awareness about the University's first female students. More info: <https://sachi.cs.st-andrews.ac.uk/2022/08/24/collaborate-and-celebrate-the-first-female-alumni>

What progress has been made on your manifesto?

I have almost fulfilled my three aims of my manifesto, but I still need to catch up with some unfinished tasks before handing over my role.

What do you hope to achieve by your next report?

- Creating the PG Development Stakeholders map
- Finish my report on exploring international students' options with internships without Visa complications

Any events or opportunities that you would like other members to know about?

Please help me increase awareness about development opportunities that contribute to open knowledge equity by sharing the following link with your network:

<https://www.eventbrite.com/cc/explorathon-22-wiki-workshops-1059519>

The goal is to build the capacity at our uni to lead the efforts with development opportunities that contribute to open knowledge equity. The events will primarily focus on training people on how to fill knowledge gaps in areas of Wikipedia with underestimated individuals, namely Women in Red for different disciplines.

SRC Rector's Assessor – Stella Maris

No report submitted.

SRC Science and Medicine Faculty President – Martyna Kemeklyte

What have you done since the last meeting/report?

- Volunteered at the stalls at the Freshers Fayre and spoke to potential class reps
- Sent out emails to the faculties' School Presidents and organized 1-1 sessions
- Helped organize Class Rep trainings
- Attended meetings and worked with the REC group
- Attended and helped out with the organization of Schools Presidents retreat
- Planned the SciMed faculty meetings before the EduCom

What progress has been made on your manifesto?

- Coordinated efforts with the previous SciMed FP to continue her projects
- Clarified goals and efforts for the upcoming year

What do you hope to achieve by your next report?

- Continue the development on previous SciMed FP projects
- Make progress in organising the LGBT + STEM week
- Help successfully run the Class Rep elections

Any events or opportunities that you would like other members to know about?

Secretary to the SRC – Lewis O'Neill

No report submitted.

SRC Societies Officer – Laura Connies-Laing

No report submitted.

SRC Student Health Officer – Sana Aboobacker

No report submitted.

SRC Widening Access and Participation Officer – Ramsay Bader

What have you done since the last meeting/report?

- Began onboarding and training
- Opened communications with Careers Centre
- Sent communications and info regarding career opportunities to students

What progress has been made on your manifesto?

- Laying the foundations for greater career support for students

What do you hope to achieve by your next report?

- Organizational consolidation
- Finish handover and begin more outreach
- Setup more regular meetings with the career office and administrators
- Begin contact around accommodation and supporting students through the current housing problems

Any events or opportunities that you would like other members to know about?

R-22-12 for the Conservation of the University of St Andrews' Saints Sport Athletics Track

Proposer: *Capri Mancini (190006977), Lilli Nadol (190027153)*

In effect: *Immediately*

On Thursday, September 1st 2022, Saints Sport, through the AU President and the Assistant Director (Sports Development), informed the University sport clubs Saints Athletics and Cross-Country and Saints Triathlon and Road Cycling of the immediate closure of the University's running track due to its recent failure of a Health and Safety inspection.

Notes:

1. Saints Athletics and Cross-Country, Saints Triathlon and Road Cycling, Fife Athletics Club, East Fife Triathlon, the student body and all other affected parties have not been consulted in the decision making process to remove the running track.
2. Last year Saints Athletics and Cross-Country and Saints Triathlon had 270 members combined. Community clubs such as Fife Athletics Club and East Fife Triathlon have substantial turnout at their multiple training sessions every week. Additionally, many members of the student, staff and wider St Andrews and Fife community use the track in their private time.
3. Last year membership fees for Saints Athletics and Cross-Country and Saints Triathlon were 115GBP and 150GBP, respectively. These high fees have been justified by Saints Sport as necessary for facility bookings and maintenance. The athletics track was built in 1997 and has not been resurfaced since. The average time after which a running track should be resurfaced is 8 to 15 years. Saints Sport have said the lifespan of the track in St Andrews was meant to be 20 years.
4. Saints Athletics and Cross-Country have issued an online petition "Save Our Track" in support of the conservation of the track which now has over 2,300 signatories including students, lecturers, alumni, locals and athletes. Other supporters include the CEO and chair of Scottish Athletics and MSP Willie Rennie. [Change.org petition](#)
5. The closest track to St Andrews is in Dundee, about 30 to over 40 minutes away at usual training times. It is unsustainable and uneconomical for university clubs to transport the quantity of athletes we have to Dundee multiple times a week for training. Regular training times are not guaranteed and therefore alter the whole organisation of two well-functioning clubs.

Beliefs:

1. The removal of the track has significant impact on students mental health. Running on the athletics track is used by students, staff and the wider St Andrews and Fife community for recreational and competitive purposes, which is shown to improve both academic performance and mental health through exercise. As such running has been taken up by many people during the first COVID lockdown and continued throughout the pandemic and beyond.
2. For elite athletes, for whom running and training on the track is a major part of their life, its removal equals a complete turnaround of life which could ruin their whole student experience and negatively influence the path to their athletic and personal goals.
3. Practicing fast-paced sessions in spaces around St Andrews puts pedestrians at risk from runners and runners at risk from other road users, such as cars and bikes. Over winter there will be no safe space for athletes to train in the dark. This affects all student athletes and also the many members of the community who use the track as a free, safe and well-lit space to exercise.
4. Both training locally without a track and traveling to alternative facilities leads to significant reduction in training spaces and quality. The removal of the track means that a whole sport is not catered for at the University of St Andrews and has potential to ruin a whole club.
5. The removal of the athletics track jeopardises the relationship between the University and the local community. Saints Athletics and Cross-Country have shared training sessions with Fife Athletics Club on the running track since 1999, during which Athletics and Cross-Country have benefited from the competent and reliable training provided by Fife Athletics Club. The loss of this relationship through the removal of the track is detrimental to Saints Athletics and Cross-Country as they rely on the coaching qualifications of Fife Athletics Club for insurance purposes.
6. The track provides an environment for the clubs most social training sessions, therefore we are losing a huge aspect of club culture. The sessions on the track have in the past provided an opportunity for club members currently unable to exercise (e.g. injured) to be present at club training, chat to committee members and feel included in the club community.

7. As per University strategy, accessibility and inclusivity should be increased where possible but alternate training sessions will be severely less accessible and inclusive. Interval sessions on the track are easily adaptable in distance and length for different performance levels, which makes them especially comfortable for beginners. The removal of the track makes it harder for people to get involved in running, which should be and always has been, one of the most accessible sports available. Saints Triathlon and Road Cycling have had members in the past for whom, due to medical conditions, the weekly interval session on the athletics track was the only possible session they were able to attend.

8. The sport's accessibility and the inclusive environment fostered through track sessions, means that both clubs have a hugely diverse membership. The representation of every background and individual in our student body must be maintained throughout University sports clubs and removing the track may have negative impacts on diversity in sport at St Andrews.

9. Sports fees at St Andrews are already double that of other ancient universities (CASH St Andrews) and the loss of accessible sports in a time when student budgets are already stretched is unacceptable. Compared to most other sports, running needs little equipment and time commitment, therefore provides an opportunity for students who are supporting themselves financially and cannot afford the high costs of other clubs.

Resolves:

1. The Student Association will make efforts to encourage Saints Sport to conserve the running track. This includes the immediate repair and resurfacing of the existing track, its proper maintenance and the commitment of Saints Sport to provide athletics facilities in the future.

2. The Student Association will make efforts to ensure that the administration of Saints Sport includes student representatives of all directly affected clubs into decisions made by the management of Saints Sport.

Seconded by petition (*Signatures attached separately*)

R-22-13 Motion to recess the Societies Committee during vacations

Owner: *Laura Connies-Laing - Societies Officer*

In Effect From: *Immediately*

Review Date: *N/A*

It is noted that:

1. Societies, affiliated, affiliating or non-affiliated, email the Societies Committee during the summer vacation and other periods of recess.
2. The Majority of emails concern the reaffiliation process, creating a new affiliated society, or requesting a society grant.
3. The deadline for societies to submit information for reaffiliation is always before the end of Candlemas Semester.
4. New society proposals and grant requests require approval from a convened meeting of the Societies Committee.

It is believed that:

1. Delays and difficulties in communication during recess periods, especially during the summer, cause undue stress in the student volunteers and societies alike.
2. Recess periods are not an appropriate time for student volunteers to deal with grant requests and new society proposals. Without weekly meetings, such matters do not receive the efficient and thorough examination they deserve. As such, the societies concerned face a much longer waiting time.
3. Societies would feel better supported if given a clear framework outlining the appropriate times to communicate with the Societies Committee (e.g. deadlines for grant requests) and who can help when it is not convening. This will ensure that societies do not feel ignored or neglected.

It is resolved that:

1. The Societies Committee will enter an official period of recess over the summer period and during other vacations when weekly meetings are not being held.
2. No Society grant, EGM, or affiliation request will be approved until after the Societies committee has reconvened.
3. Orientation Week will be included in the period of recess and the Societies Committee does not convene then.
4. The Societies Officer will determine the start and end date of recess and will take responsibility for communicating these periods to societies, utilising email, social media and Microsoft Teams. Societies will be given at least 14 days' notice before the beginning of recess.
5. The Laws will be updated to include these changes to the remit of the DoSDA and Societies Officer Appendix A
6. The Societies Committee constitution will be updated to reflect that no business will be conducted during recess periods. Appendix B

Proposed by: Laura Connies-Laing, Societies Officer

Seconders:

Sam Gorman, Director of Student Development and Activities

Juan Pablo Rodriguez, Association President

Ailsa Martin, Athletic Union President

Appendix A: Tracked changes of the Laws

- 2.4. The Director of Student Development and Activities shall:
 - 2.4.1. Within the Association, be a member of the:
 - 2.4.1.1. SAB Finance and Risk Committee
 - 2.4.1.2. Discipline Committee
 - 2.4.1.3. Health and Safety Committee
 - 2.4.1.4. Charities Subcommittee (Charities Campaign)
 - 2.4.1.5. Debates Subcommittee (Union Debating Society)
 - 2.4.1.6. Arts Festival Subcommittee (On the Rocks)
 - 2.4.1.7. Performing Arts Fund (Mermaids)
 - 2.4.1.8. Music Subcommittee (Music Fund)
 - 2.4.1.9. Postgraduate Subcommittee (Postgraduate Society)

- 2.4.1.10. Volunteering Subcommittee (St Andrews Voluntary Service)
- 2.4.1.11. Societies Subcommittee
- 2.4.1.12. Other relevant committees of the Association as required.
- 2.4.2. Within the wider University community, be a member of the:
 - 2.4.2.1. Student Volunteering Committee (Co-Chair)
 - 2.4.2.2. Student Experience Committee
 - 2.4.2.3. Student Orientation Committee
 - 2.4.2.4. Museums Student Advisory Panel (Co-Chair)
 - 2.4.2.5. Museums Academic Advisory Panel
 - 2.4.2.6. Museums Strategic Board and relevant subcommittees
 - 2.4.2.7. Byre Theatre Management Board and relevant subcommittees
 - 2.4.2.8. Other ad hoc groups, working parties, and interview panels as required.
- 2.4.3. Oversee the following officers and support them in their work
 - 2.4.3.1. Arts Festival Convenor
 - 2.4.3.2. BAME Officer
 - 2.4.3.3. Charities Officer
 - 2.4.3.4. Debates Officer
 - 2.4.3.5. Employability Officer
 - 2.4.3.6. LGBT+ Officer
 - 2.4.3.7. Music Officer
 - 2.4.3.8. Performing Arts Officer
 - 2.4.3.9. Postgraduate Activities Officer
 - 2.4.3.10. Societies Officer
 - 2.4.3.11. Volunteering Officer
- 2.4.4. Work with the Postgraduate Activities Officer to ensure that a range of postgraduate events are available throughout the summer.
- 2.4.5. Assist the DoES with the organisation of pre-sessional activities, and have responsibility for the organisation of pre-sessional resources and publications.
- 2.4.6. Organise Freshers' Fayre and Refreshers' Fayre in conjunction with the Societies Subcommittee.
- 2.4.7. Be responsible for the health and safety of societies.
- 2.4.8. Alongside the Societies Subcommittee, be responsible for ensuring good management and support for societies.
- 2.4.9. Be responsible for assisting Societies outside of term time while the Societies Committee is in recess, and collating affiliation, grant request, and other Societies Committee business for presentation at the next meeting of the committee.
- 2.4.9. Be responsible for working with Association staff and the University to ensure spaces are available to affiliated societies.
- 2.4.10. Be responsible for working with the Development Office to raise funds via sponsorship for affiliated societies.
- 2.4.11. Act as a point of contact between the student body, the Careers Centre, and CEED.
- 2.4.12. Be responsible for training affiliated societies.
- 2.4.13. Be responsible for the annual Association handbook pertaining to student development and activities.
- 2.4.14. Undertake any such additional duties as may be desirable for the promotion of student development and activities, including, but not limited to representational strategy regarding employability, entrepreneurship and volunteering.

4.2. The Societies Officer (President of the Societies Subcommittee) shall:

- 4.2.1. Have responsibility the Societies Subcommittee and for issues concerning affiliated societies.
- 4.2.2. Ensure that affiliated societies meet the requirements of their Affiliation Agreements.
- 4.2.3. Have responsibility for compiling the societies directory and societies handbook, in collaboration with the DoSDA.
- 4.2.4. Have responsibility for encouraging the affiliation of new societies.

4.2.5. Determine the dates on which the Societies Committee shall be in Recess and shall have responsibility for appropriately communicating this to Societies at least 14 days in advance of any Recess.

4.2.5.1 Recess shall not normally be taken during term time

Appendix B Tracked changes to the Societies committee constitution

Chapter 21: Societies Subcommittee

1. Aims

- 1.1. Approve the affiliation of individual societies to the Association.
- 1.2. Implement the procedures outlined in the Affiliated Societies section of the Laws of the Association.
- 1.3. Propose and implement Association policy regarding societies.
- 1.4. Ensure that affiliated societies fulfil the aims as defined in their constitutions.
- 1.5. Ensure that affiliated societies abide by their constitutions and current Association policy.
- 1.6. Organise Freshers' and Refreshers' Fayre in consultation with the DoSDA.
- 1.7. Inform affiliated societies of the Association services and facilities available to them.
- 1.8. Make recommendations to the SRC and SAB on the provision of services and facilities for affiliated societies.
- 1.9. Inform and approve Association publications related to societies.
- 1.10. Offer discretionary grants to affiliated societies.
- 1.11. Encourage societies to develop alumni networks, including through alumni mailing lists and semesterly newsletters.

2. Committee

- 2.1. SRC Societies Officer (Convenor and Chair)
- 2.2. Secretary
- 2.3. Grants Officer
- 2.4. Elections Officer
- 2.5. Affiliations Officer
- 2.6. Projects Officer
- 2.7. Two General Members
- 2.8. DoSDA (line manager)
- 2.9. Association Management Accountant (non-voting)

3. Appointments

- 3.1. Interviewed positions
 - 3.1.1. The following positions shall be appointed by interview prior to the AGM:
 - 3.1.1.1. Grants Officer
 - 3.1.1.2. Affiliations Officer
 - 3.1.2. The interview panel shall consist of:
 - 3.1.2.1. Incoming Societies Officer
 - 3.1.2.2. Outgoing Societies Officer
 - 3.1.2.3. DoSDA
 - 3.1.2.4. Relevant outgoing position holder
 - 3.1.3. If the outgoing position holder is standing for reappointment, they must recuse themselves from the panel. The panel may then decide to invite one additional panel member.
- 3.2. All remaining vacant positions shall be elected at the AGM.
- 3.3. All appointment-related matters, including interviews, elections, and co-options, shall run as outlined in the Laws of the Association.

4. Meetings

- 4.1. All meetings shall operate as outlined in the Laws of the Association.
- 4.2. Committee meetings shall be weekly during ~~the academic year, and at other times if necessary~~ academic term time. The Societies Officer shall determine the start and end date of Recess periods falling outside of the academic term.
- 4.3 The DoSDA shall be the point of contact for Societies during recess periods, and will collate affiliations, Grants, and GM requests for presentation at the first meeting after the recess ends.

R22-14 Motion to add the DoEd as a joint line manager of the Postgraduate Development Officer

Owner: *Sam Gorman - Director of Education*

In Effect From: *Immediately*

Review Date: *4th April 2023*

It is noted that:

1. The Postgraduate Development Officer is not a chair of a committee as some other SRC officers are
2. The DoEd and DoSDA are joint line managers of the Postgraduate Subcommittee
3. The DoEd is the line manager of the Postgraduate Academic Convenor
4. The DoSDA is the line manager of the Postgraduate Activities Officer and the Postgraduate Development officer

It is believed that:

1. The Postgraduate development officer would benefit from the support of the DoEd, being involved in their work and getting updates directly from the DoEd
2. Employability and co-curricular development falls under the remit of both the DoSDA and the DoEd

It is resolved that:

1. The Postgraduate Development Officer shall be line managed jointly by the DoSDA and the DoEd, and the Laws of the Association shall be updated accordingly. Proposer: Sam Gorman, Director of Student Development and Activities

Seconders(s):

AK Schott - Director of Education

Abd Ardati - Postgraduate Development Officer

Juan Pablo Rodriguez - Association President

(In consultation with other past members of the Postgraduate Society)

R22-15 Motion to add the DoSDA as a joint line manager of the Environment Officer and Subcommittee

Owner: Sam Gorman - Director of Student Development and Activities

In Effect From: Immediately

Review Date: 4th April 2023

It is noted that:

1. The Environment Officer and Subcommittee are currently line managed by the Association President.
2. The DoSDA is the point of contact between the student body and the Careers Centre.
3. The Environment Subcommittee is the link between students and University administration on sustainability issues.

It is believed that:

1. The scope of the Environment Subcommittee will grow larger as the effects of climate change make themselves known.
2. There is interest from students in what their potential employers' environmental impact is.
3. The work of the Environment Committee involves organising direct action and representing the views of Students to the University.
4. The Association President's remit is more closely aligned with representing the views of Students to the University.
5. The Environment Committee could benefit from the support of the DoSDA in advocating for environmental issues in co-curricular and graduate spaces.

It is resolved that:

1. The DoSDA shall be a member of the Environment Subcommittee, and a joint line manager of the Environment Officer
2. The Laws of the Association shall be updated accordingly.
3. The Constitution of the Environment subcommittee shall be updated to include the DoSDA as a line manager [Appendix A].

Proposer: Sam Gorman, Director of Student Development and Activities

Seconded:

Marcelina Lekawska - Environment Officer

Juan Pablo Rodriguez - Association President

AK Schott - Director of Education

Appendix A:

Chapter 7: Environment Subcommittee

1. Aims
 - 1.1. Formulate and ensure the execution of Association policy on the environment.
 - 1.2. Inform the SRC of University environment policy.
 - 1.3. Work on environmental and sustainability issues, with a special focus on issues related to environmental justice.
 - 1.4. Liaise with other subcommittees on activities to improve awareness on intersectional environmentalism.
 - 1.5. Improve students' engagement with the environment through non-traditional means.
 - 1.6. Link between University administration to coordinate action on sustainability issues and serve as a link between the University and the student population.
 - 1.7. Regularly publish the UnEarth Magazine.
2. Membership
 - 2.1. SRC Environment Officer (Convenor and Chair)
 - 2.1.1. Fulfil the responsibilities as defined in the Laws of the Association.

- 2.2. Secretary
 - 2.2.1. Minutes taking – publishing these online within 3 days after meetings.
 - 2.2.2. Managing subcommittee budgets, monitoring mail account, booking spaces etc.
 - 2.2.3. Send out weekly emails to mailing list.
- 2.3. Environmental Justice Representative
 - 2.3.1. Will work to ensure that many environment subcommittee events are focused on environmental justice and will with the rest of the team to raise awareness on this front.
 - 2.3.2. Collaborate with the Third Generation Project and the Rector's Committee and other relevant societies (DSN, Saints LGBT+, BAME Subcommittee etc.) to hold events on environmental justice.
- 2.4. Wellbeing and Lifestyle Representative
 - 2.4.1. Come up with initiatives and events, in collaboration with other societies to promote nature connection and exploration, through various creative means.
 - 2.4.2. Create events to explore making environmentalism more accessible to various groups of students.
 - 2.4.3. Highlights work from and collaborate with activists who are excluded from mainstream environmentalism to show sustainable lifestyles for people who face barriers accessing it.
 - 2.4.4. Work with Environment Officer to make sure that the Subcommittee and its events are inclusive and accessible.
 - 2.4.5. Setting up and promoting various citizen science projects.
- 2.5. UnEarth Editor-in-Chief.
 - 2.5.1. Being the creative mind behind putting the Environment Subcommittee magazine together.
 - 2.5.2. Recruit and line manage a team of editors, writers, and artists for the magazine.
 - 2.5.3. Come up with monthly editions of UnEarth Magazine and plan the vision for each.
- 2.6. Community, Staff, and Societies Liaison Officer
 - 2.6.1. Liaise with local environmental groups within the town.
 - 2.6.2. Create forums for collaborations with Schools, Staff, and local initiatives.
 - 2.6.3. Liaise with different schools and promote sustainability in the curriculum.
 - 2.6.4. Liaise with St Andrews Societies, especially sports societies to set up environmental events and promote sustainability for each society.
 - 2.6.5. Set up a list of contacts for all societies wanting to engage and collaborate for sustainability initiatives in St Andrews.
 - 2.6.6. Setting up and promoting various citizen science projects.
- 2.7. Volunteer and Campaign Coordinator
 - 2.7.1. Coordinating volunteers that want to help and get involved in the Environment Subcommittee.
 - 2.7.2. Working with the Student Volunteer Services (SVS) Officer on volunteer opportunities related to sustainability.
 - 2.7.3. Promoting and supporting local St Andrews environmental campaigns.
 - 2.7.4. Setting up and promoting various citizen science projects.
- 2.8. Events Coordinator
 - 2.8.1. In charge of running Green Week.
 - 2.8.2. Creating a vision for events and themes to focus on in the year.
 - 2.8.3. Coordinating and creating collaborations with other environmental societies for events.
- 2.9. Accommodation Representative

- 2.9.1. Working with the SRC Accommodation Officer
- 2.9.2. Liaising with the Environment Team's Sustainability Intern to train and chair
- 2.9.3. Recruit, train, and chair frequent meetings with the Environment Hall Representatives
- 2.9.4. Making all students in University accommodation are aware of how to be environmentally-friendly – helping the representatives implement initiatives.
- 2.10. Publicity Officer
 - 2.10.1. In charge of Environment Subcommittee social media platforms such as the Facebook and Instagram accounts
 - 2.10.2. Work with all members of the subcommittee to promote their initiatives and ideas.
 - 2.10.3. Publicizing events and initiatives of the Subcommittee and other environmental societies in St Andrews
- 2.11. Association President (line manager)
- 2.12. DoSDA (line manager)

R22-16 Motion to remove the DoSDA as line manager of Music Fund

Owner: Sam Gorman - Director of Student Development and Activities

In Effect From: Immediately

Review Date: 4th April 2023

It is noted that:

1. The DoSDA and DoES are joint line managers of Music Fund.

It is believed that:

1. Music Fund does not benefit from an additional sabbatical line manager with the DoSDA's remit.
2. The DoES can provide more value as a line manager of Music Fund than the DoSDA, due to their remit covering reservations and operations of Association Venues.

It is resolved that:

1. The Laws of the Association shall be updated so that the DoSDA is no longer a member of the Music Subcommittee and does not line manage the Music Officer.
2. The Constitution of the Music subcommittee shall be updated to remove the DoSDA as a line manager [Appendix A].

Proposer: Sam Gorman - Director of Student Development and Activities

Seconders:

Lucy Brook - Director of Events and Services

Juan Pablo Rodriguez - Association President

Ak Schott - Director of Education

(In consultation with the Music Officer)

Appendix A: Tracked changes to the Music Subcommittee constitution

Chapter 18: Music Subcommittee (Music Fund)

1. Aims

- 1.1. Promote the St Andrews music scene, both within and beyond the Association.
- 1.2. Organise events such as gigs, open mics, festivals, and music-related workshops.
- 1.3. Provide and promote funding for student musicians and music groups.
- 1.4. Act as a liaison between music-based societies and provide a network for anything related to music in St Andrews.
- 1.5. Provide access to quality instruments for students.
- 1.6. Incentivise the music culture in St Andrews.
- 1.7. Be a reference point for town and gown relations.

2. Committee

- 2.1. Music Officer (Convenor and Chair)
 - 2.1.1. Oversee all aspects of the Music Subcommittee and issues related to student music in St Andrews.
 - 2.1.2. Support their committee in organising major events, including the AGM.
 - 2.1.3. Be an honorary member of all music societies affiliated to the Association.
- 2.2. Vice-President
 - 2.2.1. Shares the lead of the committee with the Music Officer.

- 2.2.2. Contact point between the Music Fund and other subcommittees or institutions such as the Music Centre
- 2.3. Secretary
 - 2.3.1. Keep accurate minutes of meetings, ensuring they are shared with the committee and the Association, and available in an accessible online format.
 - 2.3.2. Regularly communicate the activities of MF to student musicians and related societies.
 - 2.3.3. Maintain the mailing list, and send a weekly email.
 - 2.3.4. Maintain a list of active musicians available to perform at events.
 - 2.3.5. Maintain a data base for the 'Learn an Instrument Buddy' scheme.
- 2.4. Treasurer
 - 2.4.1. Plan the annual budget in collaboration with the Music Officer.
 - 2.4.2. Oversee all MF spending, ensuring the committee keeps to the annual budget.
 - 2.4.3. Oversee applications for grants with the Music Officer.
- 2.5. Head of Tech
 - 2.5.1. Work with the Head of Events to set up events and manage relevant volunteers.
 - 2.5.2. Maintain all equipment belonging to MF, and propose the purchase of new equipment.
 - 2.5.3. Oversee the lending of equipment.
 - 2.5.4. The Head of Tech will be in charge of their own subcommittee which will set up the equipment for our events.
- 2.6. Head of Events
 - 2.6.1. Organise MF events throughout the year, such as Open Mics.
 - 2.6.2. Work together with Societies Music Officer to liaise with other student groups to avoid event clashes.
- 2.7. Marketing Officer
 - 2.7.1. Manage all MF social media accounts.
 - 2.7.2. Create graphics for events.
- 2.8. Web Development Officer
 - 2.8.1. In charge of developing and managing the web page of the Music Fund.
- 2.9. Festivals Officer
 - 2.9.1. In charge of organising the 'St Andrews Music Festival', which will take place during the Candlemas Semester.
 - 2.9.2. Will oversee their own subcommittee which will help in the organisation of the event.
 - 2.9.3. Main point of contact with On the Rocks.
- 2.10. Societies Music Officer
 - 2.10.1. Main point of contact with music-oriented societies.
 - 2.10.2. In charge of elaborating and updating the calendar of music events with the head of Events.
 - 2.10.3. Shall act as a liaison between MF and other groups within their remit.
- 2.11. Radio Officer
 - 2.11.1. Main point of contact between the Music Fund and STAR.
 - 2.11.2. In charge of preparing the weekly Music Fund Radio Programme.
- 2.12. Halls Music Officer
 - 2.12.1. Point of contact between the Music Fund and the committees of student halls.

- 2.12.2. Responsible for the implementation of the programme to renovate and create Music Rooms within student halls together with the committees of said halls.
- 2.12.3. Work with Treasure and Head of Tech in the assessment and purchase equipment for halls.
- 2.13. DoES (line manager)
- 2.14. ~~DoSDA (line manager)~~
- 3. Appointments
 - 3.1. The Music Officer shall be appointed by interview. The panel of which shall include at least three of the following:
 - 3.1.1.1. Outgoing Music Officer
 - 3.1.1.2. DoES
 - 3.1.1.3. DoES-Elect
 - 3.1.1.4. DoSDA
 - 3.1.1.5. DoSDA-Elect
 - 3.2. The Head of Tech and Head of Events shall be appointed by interview, the panel for which shall include the:
 - 3.2.1.1. Incoming Music Officer
 - 3.2.1.2. Outgoing Music Officer
 - 3.2.1.3. DoES
 - 3.2.1.4. ~~DoSDA~~
 - 3.3. The Secretary, Publicity Officer, and Treasurer shall be elected at the AGM, according to the process defined in the Laws of the Association.
 - 3.4. All appointment-related matters, including interviews, elections, and co-options, shall run as outlined in the Laws of the Association.
- 4. Meetings
 - 4.1. All meetings shall operate as outlined in the Laws of the Association.
 - 4.2. Committee meetings shall be weekly during the academic year, and at other times if necessary.
 - 4.3. Presidents of other music societies shall be invited to attend committee meetings at least once per month as non-voting members.
- 5. Subcommittees
 - 5.1. Tech Subcommittee
 - 5.1.1. Will be in charge of setting up the equipment used in gigs and open mics.
 - 5.1.2. Comprised of volunteers.
 - 5.2. Festivals Subcommittee
 - 5.2.1. Under the supervision of the Festivals Officer, will be in charge of aiding the aforementioned officer in the process of organising the First St Andrews Music Festival.
 - 5.2.2. Members of the subcommittee will be appointed through an application and interview process overseen by the Festivals Officer and the Music Officer
 - 5.3. Ad hoc Subcommittees
 - 5.3.1. The Music Fund may create, with the consent of the Committee, ad hoc subcommittees with defined jurisdiction, which shall continue and have the power to act for fixed term of up to twelve months, and which shall operate in the same manner as a standing subcommittee.
- 6. Funding
 - 6.1. The MF budget shall dedicate funding to supporting student music.
 - 6.2. Student musicians and music groups shall be able to apply for funding. Applications shall include details of how much funding is requested, and how it will be spent.
 - 6.3. Funding applications may be accepted for:
 - 6.3.1. Equipment
 - 6.3.2. Venue hire

6.4. Funding applications must be proposed and seconded by a committee member. All applications shall be reviewed by the committee, and shall be approved if the committee comes to a majority decision.

R22-17 Motion to remove the DoSDA as line manager of On The Rocks

Owner: Sam Gorman - Director of Student Development and Activities

In Effect From: Immediately

Review Date: 4th April 2023

It is noted that:

1. The DoSDA is the joint line manager of OTR with the DoES

It is believed that:

1. OTR does not benefit from an additional sabbatical line manager with the DoSDA's remit.
2. The DoES can provide more value as a line manager of OTR than the DoSDA, due to their remit covering reservations and operations of Association Venues.

It is resolved that:

1. The Laws of the Association shall be updated so that the DoSDA is no longer a member of the Arts Festival Subcommittee and does not line manage the Arts Festival Convenor(s).
2. The Constitution of the Arts Festival subcommittee shall be updated to remove the DoSDA as a line manager [Appendix A].

Proposer: Sam Gorman - Director of Student Development and Activities

Seconders:

Lucy Brook - Director of Events and Services

Juan Pablo Rodriguez - Association President

AK Schott - Director of Education

(In consultation with the Arts Festival Convenors)

Appendix A: Tracked changes to the Arts Festival Subcommittee

Chapter 12: Arts Festival Subcommittee (On The Rocks)

1. Aims
 - 1.1. Make the arts accessible to the student and local community, through organising an arts festival in semester two, known as 'On the Rocks' or 'OTR'.
2. Committee Structure
 - 2.1. Executive Committee
 - 2.1.1. Arts Festival Convenor (Convenor and Chair)
 - 2.1.2. Director of Operations
 - 2.1.3. Head of Events
 - 2.1.4. Head of Finance
 - 2.1.5. Head of Logistics
 - 2.1.6. Head of Publicity
 - 2.1.7. Head of Press
 - 2.1.8. Head of Venues and Tech
 - 2.1.9. Head of Administration
 - 2.1.10. Festival Designer
 - 2.1.11. Website Designer
 - 2.1.12. Social Media Officer
 - 2.1.13. DoES (line manager)

- 2.1.14. ~~DoSDA (line manager)~~
 - 2.2. Publicity and Design committee
 - 2.2.1. Ensure constant and aesthetic branding adhering to the vision of OTR, in choosing, designing, and ordering all merchandise and promotional material.
 - 2.2.2. Manage all marketing of OTR.
 - 2.3. Programming committee
 - 2.3.1. Coordinate applications from other groups to be part of OTR, and to programme and timetable OTR alongside the Arts Festival Convenor, Director of Operations, and Head of Venues and Technical.
 - 2.4. 2.4. Community Events committee
 - 2.4.1. Coordinate events aimed at increasing town-gown relations.
 - 2.4.2. Venues and Technical committee
 - 2.4.3. Coordinate all venues and technical aspects of OTR, liaising with the DoES and Entertainments Subcommittee where appropriate.
 - 2.5. 2.6. Press committee
 - 2.5.1. Liaise with local press and media outlets, and coordinate OTR social media.
 - 2.6. 2.7. Events committee
 - 2.6.1. Coordinate OTR-related events throughout the year.
 - 2.7. 2.8. Admin committee
 - 2.7.1. Maintain all OTR resources and alumni engagement.
 - 2.7.2. Comprised of Head of Admin and the Arts Festival Convenor.
3. 3. Appointments
- 3.1. The Arts Festival Convenor will be selected by an interview panel of at least 3 members out of ~~the~~ DoES, DoES-Elect, ~~DoSDA, DoSDA-Elect~~, and the current Convenor.
 - 3.2. All other members of the Executive Committee shall be selected by the Arts Festival Selection Committee, which will be composed of the Arts Festival Convenor, the outgoing Arts Festival Convenor, ~~a Sabbatical Officer~~ ~~the~~ DoES and the outgoing office holder.
 - 3.2.1. The application process shall be decided on and distributed by the Executive Committee under the guidance of the Arts Festival Convenor, and where appropriate, ~~the DoSDA~~ DoES.
 - 3.2.2. Applications are taken primarily in semester one, but the Arts Festival Convenor may advertise openings where appropriate.
 - 3.2.3. Interviews shall be coordinated where appropriate.
 - 3.3. All appointment-related matters, including interviews, elections, and co-options, shall run as outlined in the Laws of the Association.
4. Meetings
- 4.1. All meetings shall operate as outlined in the Laws of the Association.
 - 4.2. Committee meetings shall be fortnightly during the academic year, and at other times if necessary.
 - 4.3. Executive Committee meetings shall meet weekly during the academic year prior to OTR, and at other times if necessary.
 - 4.4. OTR subgroups shall meet weekly or fortnightly during the academic year prior to OTR, and at other times if necessary.
 - 4.5. The AGM shall be held during semester two, after OTR.

R-22-18 Motion to Oppose Tutor Pay Cuts in the School of International Relations (IR)

Owner: AK Schott – Director of Education

In Effect From: Immediately

Review Date: N/A

It is noted that:

1. Section 1, “Scope of Duties” of University Policy on Doctoral Students Who Teach includes the statement: “Doctoral Students should not: [...] Be routinely expected to put in more time preparing for a tutorial than they are paid for.” [Appendix 2]
2. Section 1, “Scope of Duties” of the aforementioned policy also states: “It is recognised that those new to tutoring/demonstrating, or those who chose to work outside their specialist subject area, may initially require more preparation time. This does not justify additional paid hours. This also applies to tutors/demonstrators who chose to do more in depth preparation because it benefits their own professional development.” [Appendix 2]
3. Prior to the start of Semester, Graduate Teaching Assistants (GTAs) at the School of IR were informed that paid preparatory time would be reduced from 3 hours per week to 1 hour per week if a tutor has previously taught on the relevant module [Appendix 1].
4. This change was made to reflect university-wide policy on GTA pay.
5. This anticipated reduction in paid preparatory time for experienced tutors would result in a pay loss ranging between £133-£400 per month for postgraduate tutors, or up to 40% [Appendix 1].
6. Previous collective and strike action has involved grievances around GTAs in various schools performing unpaid work to prepare appropriately for classes and adequately support the students they teach.
7. The reduction from 3 hours per week to 1 hour per week of paid preparation time would apply irrespective of the following conditions: (a) the length of time it has been since the tutor last engaged with the tutorial work for the module; (b) whether the tutorial work for the module has changed since the last time they were a tutor on the module; (c) whether the delivery method (e.g. online to in-person) has changed.
8. There has been a real-terms pay cut to PhD stipends, at 20% between 2011 and 2021 [Appendix 3].
9. According to a recent survey by UCU postgrads, 52% of PhD students have “seriously considered suspending or leaving their studies due to financial pressures” [Appendix 4].
10. UK Research and Innovation have recognised the need to raise PhD stipends by 12.9% [Appendix 5].
11. IR Tutors are paid per hour of delivery with 3 hours of preparation, one hour of office hours per 2 tutorials, one hour per 4000 words of essay marking.

It is believed that:

1. The Students’ Association represents the needs and interests of postgraduate students.
2. The reduction in paid preparatory time would cause significant financial and mental stress to postgraduate tutors in the School of IR, especially given the current cost of living crisis.
3. Postgraduates who tutor are already expected to take on responsibilities relating to their roles as tutors, which often fall outside the paid hours: answering student emails; accommodating submission delays; delivering individual feedback; and providing pastoral support.

4. Those who are teaching on a module for the second time will need time to: rewatch lectures; stay updated on recent literature and events; familiarise themselves with new readings for the module; prepare new discussion materials on topics that have changes since their last teaching on the module; on top of other duties similar to other GTAs.
5. This reduction in paid preparatory time is in direct opposition to the University strategy draft in the following places. One cannot
 - a. pose a commitment to be world-leading in its teaching, when teaching is not fairly compensated
 - b. claim an underpinning commitment to social responsibility, responsibilities to GTAs are not fulfilled
 - c. acknowledge of the cost-of-living crisis while cutting down GTA pay
 - d. commit to exceptional student experience and spend less on this same experience in the classroom
 - e. commit to diversity and the “vision that everyone can thrive in our community” when asking PhDs to take on unpaid work to support undergraduates
 - f. “[create] a culture of care and compassion and supporting students to achieve their fullest potential” when tutors and demonstrators are unfairly being asked to provide this for free
6. A primary benefit of paid preparatory time for postgraduate tutors is improved quality in learning and teaching, both for undergraduate students and postgraduate tutors.
7. The reduction in paid preparatory time is not in line with the spirit of University policy, as this is neither preparatory time for “those new to tutoring” nor is it tutoring for “professional development.”
8. The reduction in paid preparatory time is contradictory to the spirit of the new GTA contracts, which allows for “incremental progression” on the Grade 5 pay scale for experienced tutors.
9. Providing only one hour per week of paid preparatory time sets an unreasonable expectation for postgraduate tutors to either: (1) perform unpaid labour; (2) under-prepare for their tutorials; or (3) ignore student enquiries.

It is resolved that:

1. The Students’ Association opposes the reduction in paid preparatory time for postgraduate tutors.
2. The Students’ Association campaigns for increased pay for GTAs across the University, and urges the University to review and increase support for preparatory time for postgraduate tutors across all Schools.
3. Education Officers should inform their electorates of this issue and offer chances to get involved in campaigning.
4. The Sabbatical Officers of the Association shall submit an official statement of opposition, addressed to the following:
 - Professor Phillips O’Brien, Head of School, School of International Relations
 - Professor Dame Sally Mapstone, Principal and Vice Chancellor
 - Dr Leyla Hussein OBE, Rector
 - Professor Clare Peddie, Vice-Principal Education (Proctor)
 - Professor Frank Lorenz Müller, Provost and Assistant Vice-Principal (Dean of Learning and Teaching)

Proposer

AK Schott - Director of Education

Seconders

Francesca Lavelle - Arts & Divinity Faculty President
 Martyna Kemeklyté - Science & Medicine Faculty President
 Ailsa Martin - AU President

Emma Craig - Director of Wellbeing and Equality
Juan Pablo Rodríguez - Association President
Sam Gorman - Director of Student Development and Activities
Abd Alsattar Ardati - PG Development Officer

Endorsed by

Education Committee (15 September 2022)

Current and former Graduate Teaching Assistants who authored the petition in Appendix 1

Appendices

Appendix 1 – Link to IR Tutors’ Letter and Petition

<https://docs.google.com/document/d/1g8ehCGTmWtOnuZ86LMAGE2r-s9da-XC51Rstq44F-bQ/>

Appendix 2 – Link to University Policy for Doctoral Students Who Teach

<https://www.st-andrews.ac.uk/policy/academic-policies-learning-and-teaching-doctoral-students-who-teach/doctoral-students-who-teach.pdf>

Appendix 3 – UCU postgraduate researcher guide to strikes, December 2021

https://www.ucu.org.uk/media/12260/Postgraduate-researcher-guide-to-strikes/pdf/ucu_PGRs_strikes_guide_Dec21.pdf

Appendix 4 – tweet by @UCUPostgrads summarising findings from a September 2022 survey

<https://twitter.com/UCUPostgrads/status/1566724505803923456>

Appendix 5 - UKRI increasing the minimum stipend from 1 October 2022

<https://www.ukri.org/news/ukri-increasing-the-minimum-stipend-from-1-october-2022/>

R-22-19 Motion to add new Postgraduate Academic EDI Officers to support equality, diversity, and inclusion of Postgraduates

Owner: AK Schott, Director of Education

In Effect From: Immediately

Review Date: N/A

It is noted that:

1. The current system of postgraduate academic representation houses just over 100 representatives with unique remits.
2. Non-academic postgraduate reps make up a much smaller number than this.
3. Positions on the Postgraduate Society, and positions for postgraduate reps on other subcommittees often go unfilled.
4. There is no student officer explicitly tasked with equality, diversity and inclusion for postgraduates on academic matters.

It is believed that:

1. The Students' Association ought to represent the needs and interests of postgraduate students.
2. There is a gap in representation on EDI issues specific to postgraduates.
3. Engaging postgraduates in non-academic representation is difficult and rarely fruitful.
4. EDI representation should be split by faculty to mirror academic EDI staff structures.
5. Postgraduate needs in this area can largely be categorised into the following: BAME, LGBT+ and disability.
6. The current PG academic officers and lay a good framework for how these roles might operate, and new officers with similarly sized remits should fit into these existing spaces: PG Officer (International), PG Officer (Part-Time), PG Officer (Commuting and Distance Learning), PG Officer (Graduate Teaching).

It is resolved that:

1. 6 new positions shall be created to sit alongside the existing PG Officers, and who interact with Union officers and university staff and committees as required.
 - 1.1. PG Officer (BAME in Arts and Divinity)
 - 1.2. PG Officer (BAME in Science and Medicine)
 - 1.3. PG Officer (LGBT+ in Arts and Divinity)
 - 1.4. PG Officer (LGBT+ in Science and Medicine)
 - 1.5. PG Officer (Disability in Arts and Divinity)
 - 1.6. PG Officer (Disability in Science and Medicine)
2. Officers will liaise with the PG Academic Convenor (PG Academic Officer) to decide which of 2 officers with each EDI remit shall liaise with the Union, and which shall work with the university.
3. PG EDI officers will convene and collaborate on any issues which fall within the EDI umbrella, but outwith any of the officers' particular remits.
4. The Association laws and PG Society constitution be updated accordingly. [Appendices A and B]

Proposer

AK Schott - Director of Education

Seconders

Abd Alsattar Ardati - PG Development Officer
Francesca Lavelle - Arts & Divinity Faculty President
Martyna Kemeklytė - Science & Medicine Faculty President
Emma Craig - Director of Wellbeing and Equality
Sam Gorman - Director of Student Development and Activities

In consultation with

Zaine Mansuralli - former PG Activities Officer
Caroline McWilliams - former PG Academic Convenor
PG diversity interns
PG course representatives
Former and current PG Presidents
Jasmin Zheng - SRC BAME Officer
Sofia Johnson - SRC LGBT+ Officer
Jane Yarnell - SRC Disability Officer
Academic Representation Coordinator
Academic Representation Intern

Appendix A: update to Postgraduate Academic Forum membership

6. Membership of the Postgraduate Academic Forum:

[...]

6.1.4. All PG Officers

[...]

6.1.4.4. The Postgraduate Officer (BAME in Arts and Divinity)

6.1.4.4.1. Shall be responsible for representing postgraduates in the Arts and Divinity faculties on academic matters related to BAME identity

6.1.4.4.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG BAME students

6.1.4.4.3. Be a member of Union or University groups as required

6.1.4.4.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits

6.1.4.4.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit

6.1.4.4.6. Decide with the Postgraduate Officer (BAME in Science and Medicine) on a fitting distribution of workload and Union/University group participation

6.1.4.4.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools

6.1.4.5. The Postgraduate Officer ((BAME in Science and Medicine)

6.1.4.5.1. Shall be responsible for representing postgraduates in the Science and Medicine faculties on academic matters related to BAME identity

6.1.4.5.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG BAME students

6.1.4.5.3. Be a member of Union or University groups as required

6.1.4.5.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits

6.1.4.5.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit

6.1.4.5.6. Decide with the Postgraduate Officer (BAME in Arts and Divinity) on a fitting distribution of workload and Union/University group participation

6.1.4.5.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools

6.1.4.6 The Postgraduate Officer (LGBT+ in Arts and Divinity)

6.1.4.6.1. Shall be responsible for representing postgraduates in the Arts and Divinity faculties on academic matters related to LGBT+ identity

- 6.1.4.6.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG LGBT+ students
 - 6.1.4.6.3. Be a member of Union or University groups as required
 - 6.1.4.6.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits
 - 6.1.4.6.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit
 - 6.1.4.6.6. Decide with the Postgraduate Officer (LGBT+ in Science and Medicine) on a fitting distribution of workload and Union/University group participation
 - 6.1.4.6.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools
- 6.1.4.7. The Postgraduate Officer (LGBT+ in Science and Medicine)
- 6.1.4.7.1. Shall be responsible for representing postgraduates in the Science and Medicine faculties on academic matters related to LGBT+ identity
 - 6.1.4.7.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG LGBT+ students
 - 6.1.4.7.3. Be a member of Union or University groups as required
 - 6.1.4.7.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits
 - 6.1.4.7.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit
 - 6.1.4.7.6. Decide with the Postgraduate Officer (LGBT+ in Arts and Divinity) on a fitting distribution of workload and Union/University group participation
 - 6.1.4.7.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools
- 6.1.4.8. The Postgraduate Officer (Disability in Arts and Divinity)
- 6.1.4.8.1. Shall be responsible for representing postgraduates in the Arts and Divinity faculties on academic matters related to disability
 - 6.1.4.8.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG disabled students
 - 6.1.4.8.3. Be a member of Union or University groups as required
 - 6.1.4.8.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits
 - 6.1.4.8.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit
 - 6.1.4.8.6. Decide with the Postgraduate Officer (Disability in Science and Medicine) on a fitting distribution of workload and Union/University group participation
 - 6.1.4.8.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools
- 6.1.4.9. The Postgraduate Officer (Disability in Science and Medicine)
- 6.1.4.8.1. Shall be responsible for representing postgraduates in the Science and Medicine faculties on academic matters related to disability
 - 6.1.4.8.2. Coordinate with the PG Presidents to contribute feedback and perspectives from PG disabled students
 - 6.1.4.8.3. Be a member of Union or University groups as required
 - 6.1.4.8.4. Liaise with relevant SRC officers on issues in their remits, and raise issues brought to them outwith their remits
 - 6.1.4.8.5. Collaborate with other PG EDI officers on issues of equality, diversity and inclusion outside any particular officer's remit
 - 6.1.4.8.6. Decide with the Postgraduate Officer (Disability in Arts and Divinity) on a fitting distribution of workload and Union/University group participation
 - 6.1.4.8.7. Raise with a School EDI officer or School President any issues facing undergraduates in a particular School or set of schools

2. Membership of the Postgraduate Subcommittee

2.21 One of the PG Officers (Disability)

2.21.1 Responsible for representing issues facing disabled postgraduates relating to their studies

2.21.2 Raise any issues brought to them or their faculty counterpart, which fall outside the PG EDI officers' remits

2.22 One of the PG Officers (LGBT+)

2.22.1 Responsible for representing issues facing LGBT+ postgraduates relating to their studies

2.22.2 Raise any issues brought to them or their faculty counterpart, which fall outside the PG EDI officers' remits

2.23 One of the PG Officers (BAME)

2.23.1 Responsible for representing issues facing BAME postgraduates relating to their studies

2.23.2 Raise any issues brought to them or their faculty counterpart, which fall outside the PG EDI officers' remits

Paper on the Postgraduate Academic Convenor (PGAC) Vacancy

Prepared by: Student Trustees

1. Purpose of Paper

Following the resignation of the PGAC elected during the spring elections and the succeeding PGAC co-opted during the summer, the vacancy must be filled in line with the Laws. This paper is intended to be entirely fact rather than opinion of any one student trustee.

2. Executive Summary

Timeline of relevant events

- After the spring elections the elected PGAC chose to resign.
- Given the Laws have ambiguity as they refer to the SAEC which no longer exists. The group that convened was the Student Trustees under two conditions. They could act as a quasi-replacement to the SAEC for the time being if they reached unanimous decision and that they at least met and debated the question. This is to mimic the safeguards of the SAEC that prevent a Sabbatical majority from having free reign.
- We all agreed, after some back and forth, an immediate co-option was best.
- Having co-opted a new PGAC they also resigned.
- A timeline was proposed that didn't finish until the end of August. This is when Anna-Ruth and Alasdair expressed concerns related to the length of the process, proximity to the PG elections, and difficulty of reaching an SRC quorum over the summer. They disagreed to the co-option.
- The then due process was to reconvene the Student Trustees to discuss. Given schedules over the summer a meeting was not possible, and disagreement pursued. In this case the precedence is to refer to the SRC.

Potential timeline for a co-option following the 20th September

- Position is opened for nominations on the 21st September.
- Nominations close 28th September.
- Nomination statements are sent out to Councillors on the 29th September and Councillors may ask questions until 4th October.
- Nominees are given until 7th October to reply.
- Vote is held 10th October.

N.B. Voting for the PG elections closes the 7th October

Question for the SRC

The SRC is being asked, in accordance with the laws, which option it believes is most suitable. To,

- Leave the position vacant until the next scheduled election. (That is the October election)
- Co-opt the position in the relevant Council or Committee. (That is the SRC)
- Fill the position via an extraordinary by-election. (That is to hold another election specifically for the position)