



University of St Andrews Students' Association Students' Representative Council

AGENDA

Tuesday 4 October 2016 - Committee Room - 6.00pm

- 1. Adoption of the Agenda**
- 2. Apologies for Absence**
- 3. Adoption of the Minutes of the Previous Meeting**
- 4. Matters Arising from the Minutes of the Previous Meeting**
- 5. Open Forum**
- 6. Reports of Sabbatical Officers**
 - 6.1. Report of the Association President
 - 6.2. Report of the Association Director of Representation
 - 6.3. Report of the Athletic Union President
 - 6.4. Report of the Association Director of Events & Services
 - 6.5. Report of the Association Director of Student Development & Activities
- 7. Questions for SRC Committees and Officers**
 - 7.1. Questions for Association Alumni Committee
 - 7.2. Questions for Association Community Relations Committee
 - 7.3. Questions for Association Environment Committee
 - 7.4. Questions for Association LGBT Committee
 - 7.5. Questions for Association Equal Opportunities Committee
 - 7.6. Questions for SRC Member for Racial Equality
 - 7.7. Questions for SRC Member for Gender Equality
 - 7.8. Questions for SRC Member for First Years
 - 7.9. Questions for SRC Member for Age Equality
 - 7.10. Questions for SRC Member for Students with Disabilities
 - 7.11. Questions for SRC Member for Widening Access and Participation
 - 7.12. Questions for SRC Postgraduate Academic Officer
 - 7.13. Questions for SRC Postgraduate Development Officer
 - 7.14. Questions for Rector's Committee
 - 7.15. Questions for SRC Accommodation Committee
 - 7.16. Questions for SRC Education Committee
 - 7.17. Questions for SRC External Campaigns Committee
 - 7.18. Questions for SRC Wellbeing Committee
 - 7.19. Any Other Competent Questions
- 8. Unfinished General Business**

9. New General Business

**9.1. J.16-17 A Motion for Design Team to add the Subcommittee Role of
'Photography Officer'**

10. Collaborative Solutions

11. Any Other Competent Business

SRC REPORTS

ARTS/DIVINITY FACULTY PRESIDENT & SCIENCE/MEDICINE FACULTY PRESIDENT

Education Committee has been busy with class rep elections, with the largest number of nominations in recent years this time round- congrats to all the School Presidents. They should all be fully trained by the end of this week, ready for their SSCCs.

Sally & I elected class reps for the ID4001/2 modules and will be looking to set a date for the SSCC in Week 8 (reduced from 2 to 1 SSCC in the semester on discussion with module coordinators).

We also went to our first Academic Council of the year, and met the new Principal for the first time- discussion items included Widening Access schemes, effects of the HE Governance Bill on the make up of the Senate and update on TEF's implementation in Scottish Universities.

Sally also went to the Teaching Infrastructure User Group and invites feedback from anyone with student perspective on current IT software, lecture presentation methods etc.

ASSOCIATION ALUMNI OFFICER

This week I've been in contact with a group of alumni who are coming up to St Andrews for a reunion weekend. With help from the School of Medicine President I have arranged a tour of the building for them, as well as recommending activities and putting them in touch with the Development Office in the hopes they'll contribute to their Alumni Magazine.

My subcommittee finally has a permanent meeting time that works for everyone (**Mondays 5pm** weeks 4, 6, 8, 10), which anyone is welcome to attend. We're currently working on some career-related joint events with other subcommittees, and our Societies Festival Launch event.

I have meetings with Development, Careers Centre, and Student Services arranged to discuss the Alumni Mentoring Scheme. We have 10 students for our pilot study, so we will begin matching them with Alumni mentors over the next few weeks.

ASSOCIATION COMMUNITY RELATIONS OFFICER NO REPORT SUBMITTED

ASSOCIATION ENVIRONMENT OFFICER NO REPORT SUBMITTED

ASSOCIATION LGBT OFFICER

Our EMG has now occurred - (hopefully) we have a full committee now.

We now have a dedicated Campaign Officer, whose job is to create awareness campaigns and launch these throughout St Andrews. We're enthusiastic to

work with other Union subcommittees so please do let me know if a joint campaign is something that you're interested in!

We have 5 events this week alone! Please share online and come to any that you can! They're all set to be amazing.

Queer Question Time - Tuesday 2th

Open Mic. Night - Wednesday 5th

Welfare Drop In - Thursday 6th

The BOP: Safeword - Friday 8th

Lesbian Visibility Day Stall - Saturday 9th

Queer Question Time is at 19:30 in Parliament Hall - please come along!!

Below is part of my report that I gave to SSC, but which is relevant to you guys as well!:

LGBT+ is enthusiastic for Mental Health First Aid training for committee members, considering some of the advances that are made upon committee, who need to be equipped to deal with some of the discussions that are had. This has been requested from the DoRep. We are also insisting as a committee that a Gender Neutral Bathroom is installed imminently; it is to the detriment of the Student's Association that this has not already been done, and it does not reflect the progressive and libertarian ideals that the Association proudly stands for.

LGBT+ are beginning a clothing initiative aimed at transgender students. Clothing donations will be asked for, and hopefully this will create a pool of resources available to students who are beginning to transition, and lessen the already hugely expensive burden placed upon these students. More about this is to follow, and I will ask that all of your subcommittees publicise a clothing drop-off at one of your events.

SAEC passed a motion to restructure the LGBT+ committee. We now have a dedicated Campaign Officer position, and after this is elected at the EGM we hope to roll our multiple campaigns this semester. The motion also validated the '+' at the end of LGBT, and we are therefore now officially referred to as 'LGBT+' in all Union laws, constitutions, and wherever else we may be mentioned.

ASSOCIATION EQUAL OPPORTUNITIES OFFICER

- The Strategic plan has been redone - awaiting some members to edit, but should be ready for publication within the next couple of days.

- Been in contact with an external recruiter - and in collaboration with the employability officer and careers centre we're promoting careers events for women in technologies, 'LGBT Leaders', and those with disabilities in finance.

- International reception is on the 5th October in Beacon Bar - catering and marketing is sorted. Facebook event and posters go on show tomorrow.

- Poetry event on the 12th - three speakers already interested, looking for more - been in contact with inklight.
- Wheels are moving on well with Pangea - Photo shoot is taking place this Sunday.
- Masculinity and Mental health - we're branding off into smaller groups for this - one speaker (an author) has responded expressing enthusiasm.

**PRINCIPAL AMBASSADOR
NO REPORT SUBMITTED**

**RECTOR'S ASSESSOR
NO REPORT SUBMITTED**

SRC ACCOMMODATION OFFICER

Here is the report for the SRC accommodation Officer since starting the role in May 2016 until the end of September 2016.

The motion to change the subcommittee structure has been submitted and approved. The event with the application form for a committee of three new members (a private accommodation, halls and communications representative) is live at <https://www.facebook.com/events/1790482974574648/>. These positions should be interviewed and appointed by the end of the week of 3rd October. The Postgraduate Development Officer, Alison Holiday, will also be sitting on my committee.

Over the summer a senior students' Facebook group was created with the Dean's Court Senior Student recently joining. This group included the Saabs and the Charities Campaign Halls Officer and has seen consistent activity since its creation. Alongside this I also asked senior students what updates they would like to see on their Halls pages on the university website and updated them accordingly. We have held two senior student forums with lots of feedback coming from the senior students about what issues they are facing. As part of this I am now creating a handover document for the senior students which will include the constitutions and committee structures of all the Halls of Residence. I am also drafting a model constitution for Halls committees as some of the halls do not have one. I have reached out to IT about training the IT reps in each hall and they have expressed interest in this. More cohesive information about the changing of bank signatories regarding halls of residence will be discussed at the Hall of Residence Committees Working Group and I will be discussing with Ben about training committees to have an alcohol license, both things with seniors students have expressed concern over.

The PAVS scheme was publicised over Facebook with a good response however due to a lack of student volunteers with training Iain Cupples had to do a lot of the inspections himself. He and I will be meeting soon to discuss recruitment, training and publicity in preparation for the next round of the PAVS scheme.

I had a meeting with Ben, the Residential Business Services Director, the morning of Thursday 8th September and he is attending our next senior student forum Tuesday 4th October at 2pm. This is because some of the senior students expressed concern over the redevelopments happening in Halls in particular Albany Park. I also met with Catriona Wilson from CAPOD and Wednesday 14th at 4pm and we discussed the training halls committees receive and any feedback sessions we could hold. From this we have decided to hold a Review of first semester with the senior students at noon Monday 28th November which will include free pizza as an incentive. This review will allow us to determine what extra top-up training to provide in February second semester. I am also meeting with Penny Turnbull from Student Services next week to discuss how we can work together over the next year. The meeting of the Hall of Residence Committees working group has also been confirmed for Friday 7th October.

The first steps of the rebrand have been taken with Rachel Kinloch aware of my plans for the year and initial ideas drafted, however this has not been able to progress further without someone in charge of marketing for the subcommittee.

Emails have been sent to the major letting agents in St Andrews asking them about their system and release dates for properties in order to update the How to Rent Guide and I have received some replies. Halls have also been informed of my intention to include pages on each Hall of Residence in the guide as part of the information on reaffiliation. As a third addition to this guide I would like to include more information about privately managed university accommodation.

I also had my first meeting with Charlotte where we discussed what I have been up to and what my plans are for the rest of the year.

SRC MEMBER FOR RACIAL EQUALITY

I ran my first safe space and a few people showed up which is more than I was expecting. I am mostly just working on Pangea and right now all we have to get done is room bookings and do a final confirmation with the cultural societies. I have started to work with students from South America to see how we can work together to host events that will educate on their different cultures and the problems their continent faces.

SRC MEMBER FOR FIRST YEAR

Supporting Lorraine Callaghan (Member for Age Equality) in her work, as well as pushing for Class Rep nominations and elections -- nothing else to report

SRC MEMBER FOR GENDER EQUALITY

The projects I am working on are:

- 1) A visual campaign: wondering about possibility of running a poster campaign or information leaflet type thing with definitions/explanations of terms related to differences in gender and sexuality as well as terms such as feminism, gender equality etc. Possibility of collaborating with FemSoc and LGBT to get the definitions from students themselves – similar to the Cambridge ‘We

need feminism because...' campaign.

<https://www.cam.ac.uk/news/we-need-feminism-because>

- 2) I am currently talking to Ben Peddie about running a series of workshops run by a group in Oxford called The Good Lad initiative. We will hopefully get male athletes to participate in the workshops at the start of semester 2. I am in contact with the Good Lad team and we are discussing the logistics of the workshops and how best to run them in St Andrews. <http://www.goodladworkshop.com>

SRC MEMBER WITHOUT PORTFOLIO

Nothing to report

SRC MEMBER FOR AGE EQUALITY

I am meeting with Alison Holiday (Post Graduate development) today to discuss the setting up of a Mature Student Association.

I have been in touch with registry to seek their support in setting up a Mature Student database and I am awaiting a response.

A survey for Mature students seeking their feedback on Mature student issues is work in progress.

SRC MEMBER FOR STUDENTS WITH DISABILITIES

Me and Sam Ross have planned an event next Wednesday about positivity taking place in the Mansfield building. I met with Ben Lawrie about the masculinity and mental health but as those of you who received the email know then we will have to hold a wider meeting about this to solve issues and take in others viewpoints. I am still waiting on replies from the sports teams about the poster campaign for that. I have yet to meet with Sheila Bailey (Disability Advisor) as she is still busy with new students. I have drawn up the budget plan for Introspect and have met with Keith Siller (head of Psychology) to gain his approval and support, his department are happy to cover some of the costs as well. A member of the union's design committee is doing some new posters and flyers which should be ready within a week or two. We also have 3 confirmed speakers for the event. We already have as many artists signed up at this stage as we had in total last year, so hopefully the exhibition will be much larger and varied. Dealt with individual disabled student's appointment/accomodation issue.

SRC MEMBER FOR WIDENING ACCESS AND PARTICIPATION

1. With support from the UK Admissions team, develop a network of current students, by the end of academic year 2016/17, with an aim of making contact with institutions currently underrepresented at the University of St Andrews.
2. Work with Residential Business Services to create, by December 2016, an ongoing system by which commuting students can gain access to affordable University of St Andrews accommodation during the academic year.

3. To arrange a meeting, by October 2016, with the International Admissions Department of the University of St Andrews to ascertain their views on Widening Access and offer assistance towards that goal.

SRC POSTGRADUATE ACADEMIC OFFICER

NO REPORT SUBMITTED

SRC POSTGRADUATE DEVELOPMENT OFFICER

Since the last meeting I have been involved in PGR induction and essentials events which were well received and allowed me the opportunity to explain my role to new members of the postgraduate community. I was invited by Heather McKiggan-Fee to join the Innovation grant judging panel, we met and assigned funds in the first round of funding. I have started attending Wellbeing committee meetings as the postgraduate voice and have hosted another of the Postgraduate development meetings that I hold on a monthly basis with various members of staff from services which deal with postgraduate matters. Finally, I intend to meet with the Member for Age equality and discuss mature students/ older postgraduates and postgraduates with families and how they may better be served within the union e.g. with a mature students society.

SRC WELLBEING OFFICER

Here is what Wellbeing have been up to recently!

- Sexual Health Awareness Week: Taking place this week, we have been planning and organising a multitude of events with Medsin, Charities, LGBT, and more. We distributed flyers detailing all the events at the weekend and handed out packs with condoms and information about sexual health outside the library yesterday. Our Sexual Health Rep has worked really hard so please attend the events and enjoy!
- Raisin. Planning is underway for our awareness campaign, as well as Raisin Packs and the Water Stand. If anyone would like to be a good sport and be entertained by the freshers on Raisin Sunday, please email wellbeing@st-andrews to help out! We will also be hosting another Speed Adoption event before the weekend itself- our event during Freshers Week was extremely popular.
- Focus Group and Volunteering. Many people at the Freshers Fayre were interested in becoming more involved with the committee, so I have been exploring volunteering opportunities in relation to our work as well as a potential focus group on support systems within St Andrews. If anyone would like to contribute or knows anyone who would be interested, please let me know.
- We have two confirmed speakers for the upcoming year and are looking at adding to this list!

J.16-17 A Motion for Design Team to add the Subcommittee Role of ‘Photography Officer’

THIS SSC AND SRC NOTES:

1. The current design team subcommittee structure focuses strongly on digital marketing and design, but lacks when it comes to other veins of digital marketing
2. We are a strong team of digital designers but don't currently have the resources to provide for Union societies if they requested photographic marketing campaigns

THIS SSC AND SRC BELIEVES:

1. With the presence of a ‘Photography Officer’ on the Design Team committee, we will be able to focus on a broader range of marketing techniques for the benefit of the Union's societies
2. The ‘Photography Officer’ would be in charge of photographing marketing campaigns for interested societies (profile pictures, cover photos, small society events) and would also help teach workshops on how photography can be incorporated into a marketing platform alongside digital design

THIS SSC AND SRC RESOLVES:

1. To co-opt a new Design Team Photography Officer at our AGM on the 3rd of October 2016.
2. To advertise the aforementioned available position in the week leading up to the AGM.

PROPOSED:

Taylor Almeraz, Design Team Convenor

SECONDED:

Taryn O'Connor, Director of Events and Services
Aine Bennett, Association Community Relations Officer
Charlotte Andrew, Association President