



Papers for SAF Meeting

Tuesday 12th October 2021

18 00 – MS Teams

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SAF REPORTS

SRC Arts Festival Conveners – Britton Struthers and Natalie Christopher

What have you done since the last meeting/report?

Since the last report, we have finished recruiting for our executive committee and are almost finished forming our subcommittees (mid-interviews). We have had handovers with our executive committee. We are well on our way to planning our mini festival, On The Pebbles, and starting to brainstorm ideas for the Spring Festival. We have confirmed our festival dates (March 14-23) and are meeting with the Byre next week to discuss bookings. We are working towards finalising our event application process for our spring festival.

What progress has been made on your manifesto?

We were interviewed rather than elected, but one of our main goals were to bring the festival back to life after its hiatus, and increasing awareness of the festival for freshers, second years, and third years who have never experienced the festival before. So far we've recruited a fantastic team to bring OTR together and I believe we have thus far been successful in marketing and increasing awareness of the festival to prospective committee members, potential event organisers, and future attendees.

What do you hope to achieve by your next report?

We hope to have published applications for our Spring Festival. Confirmed most of the details for our On The Pebbles mini-Festival. Reached out to potential sponsors and patrons, as well as creative alumni. Working towards having an idea of what our programme might look like for our spring festival.

Any events or opportunities that you would like other members to know about?

We are always looking for performers to work with us at events (music / dance). Reach out to ontherocks@. We encourage all subcommittees to reach out to the ontherocks@ email or Head of Programming, Elena (es290@) if you have ideas about events you would like to programme in the festival. If you know any student business owners interested in working with us for a market idea for on the pebbles (November 20th) please reach out! (Email Molly: mr296@) If you want to collaborate with us for a small event for onthepebbles please email Molly (mr296@).

SAF Broadcasting Officer – Julia Swerdlow

What have you done since the last meeting/report?

- Gotten approval to broadcast in person from the studio in the union
- Confirmed returning shows and currently in the process of interviewing hosts for new shows
- Launched The Record website
- Helped create official starTV committee
- Restarted weekly Sounds of Sandy's gigs
- Official rebrand with new colour scheme / ordered new merchandise

What progress has been made on your manifesto?

- Launched new website for The Record
- Created official starTV team
- Broadcasting live from the studio this year

What do you hope to achieve by your next report?

- Finish scheduling all shows and start broadcasting
- Launch new issue of Hearing Aid
- Install new computers in the studio - Print + sell merch from t-shirt design competition 2019

Any events or opportunities that you would like other members to know about?

Union subcoms can apply to host a one-time radio show special on STAR! Contact hello@standrewsradio.com if interested :)

SAF Charities Officer – Amy Feakes

What have you done since the last meeting/report?

- Worked through freshers with all the subcommittees, supported them and their new committees in the first few weeks of planning.
- Visited our local charity, run an awareness week for our national charity.
- Had meeting with each of our charity representatives
- Challengers had their launch, sign-ups for Skydive are live with many already confirming their spaces, info nights and sign-ups are all sorted and booked for after reading week - lots more to come!
- Raised over £1000.
- Got event dates set up for all the subcommittees.
- Race2Brighton is confirmed to go, and safety protocols are in the process.
- CATWALK have 24 models, a launch date, and a show date!
- RAG week dare2donate is coming out this week and events in the week itself are in the works
- The events team has already run 2 events with many more in the works
- Had a training day with over 75 attendees, got consent workshop, volunteer portal training and charities information were all compulsory, as well as optional how to 'union' and Raisely sessions.

What progress has been made on your manifesto?

Worked on the new executive structure to reduce the workload on my position. General members have been elected and their work has begun to support areas of the committee that need it! Working with Avery and the Societies Liaison to get charitable socs to apply for grants and also use our fundraising platform!

What do you hope to achieve by your next report?

Work on some more ideas to reduce the workload for the convenor to make the role sustainable for future years Encourage the subcommittees to do some collaborations

Any events or opportunities that you would like other members to know about?

Sign up to dare to donate Get your subcommittee and societies to put on events in rag week <https://docs.google.com/.../1FAIpQLSfKIYqAKdQ.../viewform...> Sign up to do one of our challenges - Sky dive, three peaks, Balkans trek <https://linktr.ee/Challengerssta>

SAF Debates Officer – Andrew Longworth

What have you done since the last meeting/report?

We've began the progress of re-building the UDS. Given that no-one on board has experience of running the society during non-coved times, it has been a time of trial and error for us all. Given our inexperience, we've managed to kick start a great training program and we have so far held weekly events with some interesting speakers.

What progress has been made on your manifesto?

Drawing the board together, we've restarted live public events but also recorded them for the first time so that others can watch remotely.

What do you hope to achieve by your next report?

Now we have just elected a media officer, I hope to overhaul the societies advertising strategy

and begin to reframe its' external image to increase participation in events.

Any events or opportunities that you would like other members to know about?

Our live weekly debates occur every Thursday in Lower Parliament Hall, pop along if you are interested! We've also got a very active social calendar that everyone on councils is welcome to join in with!

SAF Design Officer – Iravati Kashyap

What have you done since the last meeting/report?

Recruited new members for the team, sorted out delegate access issues, created the St Andrews Visual Arts Facebook group to create a collaborative space to share submissions, met with DoES to discuss further steps, advertised DT's services to the Class Reps in the Class Rep Training slot.

What progress has been made on your manifesto?

As my manifesto mainly centred around marketing Design Team in the community, the Visual Arts group has definitely helped. We are currently in the process of updating all of our social media and webpages, as well as reaching out to societies about our events. We definitely still need some support in the Photography division as it has been near impossible to recruit photographers, but we are waiting until Lightbox applications close before opening ours.

What do you hope to achieve by your next report?

Find more photographers, create the structure for a collaborative exhibition on the work our photographers/designers have been doing, recruit more volunteers, make sure more societies/freshers know about us!

Any events or opportunities that you would like other members to know about?

Please join our VA group here (<https://www.facebook.com/groups/894420334801700/>), as well as let us handle your graphic design requests! If you have any budding photographers/designers, we would love to have them join us on a volunteer/committee basis, and we encourage them to drop an email at sadt@. Furthermore, we would love to be the one-stop shop for all graphic design needs within the Union, as it has become increasingly difficult to compete with in-house graphic designers and we would like to discuss DT's longevity.

SAF Entertainment Convener – Ryan Delaney

What have you done since the last meeting/report?

- Restarting work around the building
- Helped organise freshers
- Helped execute freshers
- Collectively working three club nights a week
- Starting planning for Halloween with DoES
- Begun DJ practice sessions
- Restarted weekly trainings
- Recruiting new committee members and committee-adjacent positions

What progress has been made on your manifesto?

N/A

What do you hope to achieve by your next report?

- Halloween progress
- More DJ practice
- New committee members
- More training

Any events or opportunities that you would like other members to know about?

Ents Users has restarted on Wednesday's 1pm in Meeting Room - come along for all your technical event needs Ents Crew has restarted on Wednesday's 4pm in Committee Room - come along if you want to work / shadow some events Ents Training has restarted on

Wednesday's 5:30pm in Tech Box - come along if you want to learn some tech

SAF Music Officer – Juan Pablo Rodriguez

What have you done since the last meeting/report?

- Change of logo of the Music Fund
- Updated all social media and rescued information from Music is Love email
- Started a list of active artists in St Andrews to contact for live events
- Organised Sunday live sessions in August at the Union
- Found people for most positions of the committee (Only festivals officer missing)
- Meeting with director of the Music Centre (potential purchase of a society membership to the Music Centre to allow students to use the installations for free)
- Sorted bank signatory forms
- Started the Learn an Instrument Buddy Scheme
- Secured budget for 2000 pounds from DRA to refurbish their music room
- In talks with ABH and Andrew Melville to secure budget for the refurbishment of the music room of ABH and the creation of a music room in Melville
- Signed a sponsorship agreement with the VIC to hold live events in the premises and secure drinks discounts
- Set up mailing list
- Broadcasted pilot episode of Sounds of St Andrews the Music Fund's radio show in cooperation with STAR
- Promoted events by music related societies such as last week's Latino night in the VIC

What progress has been made on your manifesto?

Established a channel of communication with the Music Centre Started the process of renewal of at least one music room form halls Created the Learn an Instrument Buddy Scheme Created channels of communication with music-oriented societies and promoted events organised by them

What do you hope to achieve by your next report?

Find a festivals officer Secure budget from ABH and Melville for music rooms Setting up live music nights in Monday as suggested by Bella (DOES) First regular transmission of Sounds of St Andrews with STAR Purchased society membership from the Music Centre Started to plan together with the Music Centre the project Sounds of St Andrews volume I, the recording of an album with songs by student artists in the studio of the Music Centre. Started refurbishing process of DRA's music room

Any events or opportunities that you would like other members to know about?

Please if we could get help with promoting the Learn an Instrument Buddy Scheme so that more people sign up for it we would be very thankful
We have also started communication with the community officer to plan live music acts ahead of St Andrews Day

SAF Performing Arts Officer – Molly Ketcheson

What have you done since the last meeting/report?

- We have a programme of 5 plays this semester, as well as our affiliates have shows scheduled Have started using our new space at the Byre studio
- Still working to finalize the MoU with the university for the Byre move
- Had an EGM to elect a Set and Props Officer
- Held the first performing arts Presidents' Forum of the year
- Catalogued all our set, props and costumes from the Barron to be moved to Ceres

What progress has been made on your manifesto?

- Have increased Mermaids' activities with affiliates and encouraged communication between them
- The move to the Byre is going well, and we've had a smooth transition so far
- Have set up a shadowing scheme with our production's coordinator and engagement officer
- Implemented a 2-show rule for actors, in order to increase opportunities

What do you hope to achieve by your next report?

- have a completed MoU!
- Hold more joint events and socials with affiliates
- Work with the Barron Librarian to expand the library's outreach and role

Any events or opportunities that you would like other members to know about?

- We have five shows this semester
- All the info will be on our Facebook page!

SAF Principal Ambassador – Chloe Fielding

What have you done since the last meeting/report?

Our team has been mainly prepping for our upcoming visiting days and working on widening participation projects.

SAF Societies Officer – Laura Connies-Laing

No report submitted.

SAF Volunteering Officer – Maja Lewis

What have you done since the last meeting/report?

We have currently set up the SVS volunteer website to give volunteers that much more information before they sign up, this however has been done by the committee as a whole and not an appointed officer so it has been a bit difficult. We have also managed to set up 5 new volunteer projects as well as organise a donation drop for the Afghan Refugees and set up an event to reduce loneliness in the town.

What progress has been made on your manifesto?

We have started working towards connecting ourselves more closely to the town and to the union, as can be seen by our utilization of the Volunteering portal and events that work with other societies.

What do you hope to achieve by your next report?

Hopefully we will have a full committee, that includes an elderly officer, website officer as well as the development officer.

Any events or opportunities that you would like other members to know about?

Our EGM that is very late, we desperately need these officers on our committee so if there is any way that people would help [publicize it on their pages](#) and send people our way as the positions are extremely important and interesting. As well as being fantastic opportunities for experience if people want to work within the third sector.

Statement for SAF Postgraduate Activities Officer

Zaine Mansuralli

Hi, I'm Zaine and I'm delighted to submit my candidacy for the position of SAF Postgraduate Activities Officer. Having successfully led a SAF subcommittee through the pandemic, I hope to bring my experience and enthusiasm for creating exciting events, strong communities, and an inclusive environment to the Postgraduate Society. My 3-point plan, built on first-hand experience, means I can hit the ground running and get started building a better society that serves the entire postgraduate community.

- *Collaborations*

Postgraduates often feel disconnected from the broader St Andrews community, with most student events targeted towards undergraduates and 'The Bubble' often being intimidating and inaccessible. Through organising collaborations with societies, the opportunities of the broader student community can be made more accessible to postgraduates at events conscious of their needs, including those of mature and commuting postgraduates.

- *Inclusion*

Through partnering with SRC subcommittees, the society can create and promote spaces such as chatrooms and cafés for postgraduates from underrepresented and marginalised groups, helping postgraduates find supportive communities. A dedicated widening access portfolio on the society's committee will ensure long-term commitment to inclusion, fostering a welcoming environment and upholding the Accessibility Pledge.

- *Communication*

To reach the diverse postgraduate community, the society needs to hold events consistently and advertise them across a variety of traditional and social media. I will ensure the society has an active and engaging social media presence as well as regular emails and in-person events to ensure every postgraduate can participate.

Thank you for considering my nomination!

Statement for Secretary to the SAF

Aditya Goel

I am Aditya Goel, a second-year student studying Management and Sustainable Development. I would like to run for the position of Secretary to the SAF as I possess the qualities that the role requires and would be keen to gain some experience working on Student Councils. I am punctual with deadlines and take a particular interest in strategizing social media publicity. I am currently the Secretary of the Alumni Subcommittee and the Events Coordinator for Got Limits. Through these positions, I have been able to establish my ability to organise events and oversee their smooth functioning. I thoroughly value working in a team and incorporating feedback and opinions into the work that I do. With strong leadership qualities and a disciplined approach to work, I will strive to support other SAF officers throughout the year. If elected, I will work towards making Councils accessible and engaging for the student body as a whole and contribute my ideas and efforts wherever required.

S-21-01 Motion to retire the role of SRC First Years Officer

Owner: Avery Kitchens

In Effect From: Immediately

Review Date: N/A

It is noted that:

1. The First Years Officer role has been vacant for over one month.
2. The former First Years Officer stated that their departure was primarily due to overwork during the summer.
3. After September, the First Years Officer role has no set structure to its remit other than to keep in contact with First Year students (Appendix 1).
4. The First Years Officer has not submitted a motion since at least 2015.

It is believed that:

1. The First Years Officer position has transformed beyond its original remit and no longer serves representational functions.
2. The First Years Officer's remit has evolved into a position wherein the office holder primarily answers questions from incoming students and works on the official Freshers' Instagram. Thus, the First Year Officer role is not congruent with any of the other positions on the SRC in terms of achieving its representational remit.
3. It is unfair to elect a student to a position that effectively lasts from May to September, hold the officer to a standard of working unmanageable hours and ultimately maintain their seat on the SRC while the office holder does not have a remit throughout the remainder of the academic year.
4. This position would be better suited for a student summer intern, paid between the months of May and September.
5. The First Year Officer role is not sustainable in its current form.

It is resolved that:

1. The SRC First Years Officer role will be removed from the SRC and all committees it serves on
2. The Sabbatical Team will liaise with both the Union's Management Team and the University to create a paid student summer internship to fulfil the non-representational responsibilities previously held by the SRC First Years Officer

Proposer

Avery Kitchens – Director of Student Development and Activities

Seconder(s)

Anna-Ruth Cockerham – Director of Wellbeing

Lottie Doherty – Association President

Ananya Jain – SRC BAME Officer/SRC Senior Officer

Appendix 1

References

Via the “Key Responsibilities” section

<https://www.yourunion.net/representation/officers/first-years/>

- Liaise with [societies](#) on first year outreach.
- Provide information through social media on all aspects of St Andrews life.
- Represent and inform first years on academic issues such as advising and course credits.
- Be a point of contact for first years throughout the year, especially over summer before they arrive.
- Sit on the Students' Representative Council (SRC) and [Equal Opportunities](#) subcommittee.
- Unlike most roles, the bulk of your work will take place over summer. Introduce yourself to incoming students, and help them get to know each other through group chats and intro posts.
- Liaise with societies and subcommittees to connect them with incoming students.
- Remain active and responsive on social media, to answer questions from any incoming or first year students.
- Volunteer as much as possible during Freshers' Week.
- Ask to be made a moderator of the year's Facebook group.
- Update the Union's info hub for incoming students: [yourunion.net/freshers](https://www.yourunion.net/freshers).

S-21-02 Motion to delegate the line managing responsibilities of the BAME Students' Network and Saints LGBT+ line to the Director of Wellbeing

Owner: Avery Kitchens

In Effect From: Immediately

Review Date: N/A

It is noted that:

1. The BAME Students' Network and Saints LGBT+ are currently joint line managed by the Director of Wellbeing (DoWell) and the Director of Student Development and Activities (DoSDA)
2. Both Subcommittees' meetings are attended by the DoWell and not the DoSDA.
3. The DoSDA sits on both committees as a representative for events and activities.
4. Both Subcommittees serve predominantly representative functions.
5. The BAME Officer and the LGBT+ Officer are SRC positions and were changed from Association positions in the March 2021 Students' Association Laws amendment.

It is believed that:

1. Both structures would operate on a more efficient basis if there was a sole line manager.
2. A single line managerial structure will lead to one direct point of contact, reducing the risk of miscommunication, increasing accountability, and streamlining operations.
3. The BAME Students' Network and Saints LGBT+ fall more in line with the Director of Wellbeing's remit.

It is resolved that:

1. The BAME Students' Network and Saints LGBT+ will both be solely line managed by the Director of Wellbeing.
2. The Laws of the Students' Association should be updated accordingly to reflect the above changes.

Proposers

Avery Kitchens – Director of Student Development and Activities

Seconders

Ananya Jain – SRC BAME Officer/SRC Senior Officer

Michael Logue – SRC LGBT Officer

Isabella Zeff – Director of Events and Services

S-21-03: Motion to reform the Association's approach to equality representation

Owner: Anna-Ruth Cockerham, Director of Wellbeing

In Effect from: Immediately

Review Date: July 2022

It is noted that:

1. [J-21-06: Motion to Reform the Laws of the Association](#) mandated the Director of Wellbeing to review and reform the Wellbeing and Equal Opportunities Subcommittees. The motion specifically stated the aim to reduce overlap in remit.
2. The constitution of the SRC Wellbeing Subcommittee was amended in [E-21-05: Motion to Update the Wellbeing Subcommittee Constitution](#). The motion removed invited members (including those that overlap with the SRC Equal Opportunities Committee) and defined the remit of the committee more strictly around the portfolios of the interviewed members (mental wellbeing, sexual health, physical health and fitness, and personal safety).
3. The SRC Equal Opportunities Committee has not proposed or seconded a motion since 2019 or had any agenda items over the past academic year.
4. The University has requested multiple items be on the agenda in the past academic year, including on the Harassment and Bullying Policy, Diversity Module, and Report and Support.
5. Past and present officers on the SRC Equal Opportunities Committee have noted the desire to collaborate more with other officers on representational issues, like feedback for Student Services or updating the Association's Zero Tolerance Policy to Bullying and Harassment.
6. Previous officers on the SRC Equal Opportunities Committee have noted the difficulty in finding out how best to pursue certain policies (like the best staff contacts) as they work with an expansive range of staff and committees.
7. The Director of Wellbeing is the sabbatical lead on equality, diversity, and inclusion.
8. The Director of Wellbeing has established a staff-student forum on equality, diversity, and inclusion known as the Student Equality Forum. It comprises of the membership of the SRC Equal Opportunities Committee, two School Presidents, and the Faculty EDI Leads, Director of Student Experience, Head of Mediation and Wellbeing, and Assistant Director for Accessibility & Inclusion in Student Services.
9. Every prior Director of Wellbeing came from a wellbeing-focused background rather than an equality one.
10. Significant portions of the current SRC Equal Opportunities Committee constitution ([Appendix 2](#)) are referenced in other documents, like the Students' Association Constitution, Laws of the Association, or the Association Equality, Diversity, and Inclusion Policy.

It is believed that:

1. The SRC Equal Opportunities Committee is a valuable committee and should be used to work collaboratively on issues surrounding equality, diversity, and inclusion in the University community.
2. It would be beneficial to structure the SRC Equal Opportunities Committee like the [SRC Education Committee](#), with a student committee and staff-student forum, to provide the members the opportunity to raise issues with University staff and to get direction on pursuing policies.
3. That removing the membership of the SRC Equal Opportunities Committee from the Wellbeing Subcommittee and providing the Equal Opportunities Committee with a clear focus on student representation and policymaking on equality, diversity, and inclusion will provide clear and distinct remits for both committees.
4. The constitution of the SRC Equal Opportunities Committee should be simplified by removing portions included in other documents.
5. The role title "Director of Wellbeing" does not pay the appropriate attention to the leadership role the office holder must take in equality, diversity, and inclusion.
6. The title "Director of Wellbeing and Equality" would better reflect the remit of the role and ensure appropriate importance is placed on the role of the SRC Equal Opportunities Committee.
7. The role of the SRC Equal Opportunities Committee would be better understood if its name were simpler.

It is resolved:

1. To rename the SRC Equal Opportunities Committee the SRC Equality Committee and update the laws accordingly.

2. To support renaming the role of “Director of Wellbeing” as “Director of Wellbeing and Equality” (maintaining the short name and email address DoWell) and recommend that the SAF and Students’ Association Board of Trustees supports the change.
3. To mandate the SRC and SAEC to monitor the role of the SRC Equality Committee to ensure it functions effectively in its modified structure and remit.

Proposed:

Anna-Ruth Cockerham, *Director of Wellbeing*

Seconded:

Ananya Jain, *SRC BAME Officer*

Sandra Mitchell, *SRC Lifelong and Flexible Learners Officer*

Michael Logue, *SRC LGBT+ Officer*

SRC Equal Opportunities Committee