

# Papers for Executive Committee Meeting

# Wednesday 20<sup>th</sup> April 2021 17 00 - MS Teams

#### <u>Present</u> Member's Name

#### **Position**

Dan Marshall Association President

Emma Walsh Association Director of Wellbeing

Gavin Sandford Association Director of Student Development and Activities

Sophie Tyler Association Athletic Union President

Maitreyi Tusharika Association Chair
Ananya Jain SRC Senior Officer
Sandra Mitchell SRC Tertiary Officer
Amy Feakes SAF Senior Officer
Andrew Longworth SAF Secondary Officer

In Attendance

Iain Cupples Student Advocate (Education)/HR Manager

Absent

Amy Gallacher Association Director of Education

- 1. Adoption of the Agenda
  - **a.** The agenda was adopted.
- 2. Apologies for absence
  - a. Tom Groves- Director of Events and Services
  - b. Chloe Fielding- SAF Tertiary Officer
  - c. Sarah Johnston- SRC Secondary Officer
- 3. Adoption of Minutes from the Previous Meetings
  - a. None.
- 4. Unfinished General Business
  - a. None.
- 5. New General Business
- 6. Motion to Make a Change to the Wellbeing Subcommittee Constitution
  - **a.** Maitreyi Tusharika (MT) invites Emma Craig (EC) (Student Health Officer) to introduce the motion.
  - **b.** EC says their subcommittee did not have much of a wellbeing constitution, so they decided they wanted to clarify a few points, they are proposing a more structured one.
    - The first point is to implement a practice of inviting membership of certain members of student groups like Got Consent, CoppaFeel so that they are invited to sit on wellbeing committee and submit reports each week, ideally making the committee a space for representative issues and giving members the ability to focus on publicity and events. The proposal is to give these new members existing interviewed membership. There are currently ten interviewed roles into the constitution. This would also create a separate wellbeing forum where societies, groups, and hall committees that are interested in wellbeing can meet and EC would still chair this forum to moderate (but it would be separate from the Wellbeing Subcommittee. The Forum would be a place to work on more representative issues and general upkeep of wellbeing issues where there has not been space for it previously on

the subcommittee for the maintenance of such responsibilities in current setup. EC continues by saying that the Saint Sport Wellbeing and Equal Opportunities Officer who sits on the wellbeing committee could replace the current interviewed representative of health and fitness, giving the reasoning that there were a lot of duplication of efforts between the two roles. EC says it's easier to have the saint sport intern sit on the committee instead. EC says those would be the significant changes to how the committee currently runs and exists, but it is not in the constitution.

- **c.** MT thanks EC and asks for questions. Amy Feakes (AF) asks how often wellbeing forum plans to meet. EC says up to groups how they want to use the forum. EC provisionally said one month, but if the Forum had interest in meeting more often they could but it would likely be trialed to see how people want to use the space, asking at the beginning of semester how they want to use it. AF thanks EC.
- **d.** Andrew Longworth (AL) asks about why they are having two publicity officers and the reasoning behind it. EC says the role of publicity is too much for one person, and would provide for better communication between outreach, events, and design officers and would function more efficiently with two.
- **e.** AF proposes to move to debate, Sophie Tyler (ST) seconds. MT asks if there are any points of debate. There are none. AF proposes to move to voting, Emma Walsh (EW) seconds this proposal. MT puts the voting in the chat to allow everyone to vote.
- **f.** The motion unanimously passes with 9 votes, MT congratulates EC.



### 7. Motion to Make Changes to the Disabled Students Network Constitution

- **a.** MT invites Jane Yarnell (JY) (SRC Disability Officer) into the call to introduce the motion.
- **b.** JY says the changes would add a few positions to DSN subcommittee constitution, as some positions overworked so this would double each of those roles and additionally, they seek to add someone directly in charge of academic accessibilities as well. MT asks questions about the motion. There are no questions.
- **c.** ST motions to move to debate, AF seconds. AF motions to move to vote, ST seconds this motion
- **d.** MT puts the voting in the chat. DM says will message MT Amy Gallacher's (AG) proxy vote as they cannot resubmit the form.
- **e.** The motion has majority (despite difficulty with AG's vote)/unanimously passed (with AG's vote), MT congrats JY.



- **8.** Gavin Sanford (GS) says HLM nominations close on Friday, encouraging the committee to still nominate people, continuing that it will be a lot to read through and will need all hands-on deck, as they are unsure how many nominations to expect. AF asks when the next meeting will be in advance because of exams. GS asks MT, MT says the 3<sup>rd</sup> of May is when it is around, but GS will send out a Doodle Poll to find out availability.
- **9.** MT brings up the possibility to have different debates for constitution debates may not require an entire meeting. ST says did previous Association Chair's exit interview and they did not think it was the best system. MT asks if everyone is happy to continue to have meetings even if there are just a few constitution changes or not much business. AF says people change constitutions in flow so it will likely be more consistent when people do it (such as after breaks) so should be a bit more even. MT thanks everyone.
- 10. Adjournment.

# **Contents of Papers:**

- 1.
- E21-05: Motion to update the Wellbeing Subcommittee Constitution E21-06: Motion to update the Disabled Students' Network Constitution 2.

#### E21-05: Motion to update the Wellbeing Subcommittee Constitution

Owner: SRC Wellbeing Subcommittee

In Effect From: Immediately Review Date: January 2022

#### It is noted that:

- 1. The current executive of the SRC Wellbeing Subcommittee is made up of 10 interviewed members, the Student Health Officer (Chair and Convenor), and the Director of Wellbeing.
- 2. The SRC Wellbeing Subcommittee also regularly invites fifteen other non-voting members. Many of these are other councillors and subcommittees, alongside other affiliated groups centred around health and wellbeing.
- 3. The SRC Wellbeing Subcommittee runs a number of regular projects, including SHAG Week and Wellbeing Week, and campaigns around Raisin and May Dip safety.
- 4. The current SRC Wellbeing Subcommittee constitution references only three positions (Student Health Officer, Director of Wellbeing, and Secretary). The rest of the positions are reviewed annually by the Director of Wellbeing and Student Health Officer.
- 5. There has been confusion over the SRC Wellbeing Subcommittee's remit, particularly with references to areas of overlap with other affiliated groups (e.g. Equal Opportunities Subcommittee, SWAG, DSN, Saints LGBT+, etc.).
- 6. J21-06: Motion to reform the Laws of the Association (*Appendix C*) requires both Wellbeing and Equal Opportunities Subcommittees to review their remits and submit new constitutions to the SAEC.
- 7. Saints Sport is introducing a new intern position (*Appendix D*) whose proposed remit would overlap significantly with the existing role of Physical Health and Fitness Representative on the SRC Wellbeing Subcommittee.

#### It is believed that:

- 1. The proposed constitution (*Appendix B*) will provide long-term stability to the SRC Wellbeing Subcommittee and clarify the remits of the interviewed members.
- 2. The practice of regularly inviting non-voting members is unsustainable as it generates overlap between the SRC Wellbeing Subcommittee and other affiliated groups and significantly increases the size of the committee.
- 3. Bringing affiliated groups working on health and wellbeing issues together is useful as it allows for collaboration between those groups and a greater promotion of health and wellbeing in the student community. Expanding this opportunity to more groups would be beneficial.
- 4. Having two Events Officers and two Publicity Officers would allow a better distribution of workload in these roles.
- 5. Replacing the Physical Health and Fitness Representative with the Saints Sport Intern (*Appendix D*) would make the role easier and foster better collaboration and promotion of physical health and fitness.

#### It is resolved to:

- 1. Replace the existing SRC Wellbeing Subcommittee constitution ( $\underbrace{Appendix A}$ ) with the proposed constitution ( $\underbrace{Appendix B}$ ).
- 2. End the practice of regularly inviting non-voting members to the SRC Wellbeing Subcommittee.
- 3. Begin a Wellbeing Forum, chaired by the Student Health Officer, which any student group working on health and wellbeing issues may join.
- 4. Review whether some SRC officers should sit on the SRC Wellbeing Subcommittee as part of the review of Equal Opportunities Subcommittee.

# **Proposers**

Emma Craig, Student Health Officer Anna-Ruth Cockerham, Director of Wellbeing-Elect

# **Seconders**

Chloe Fielding, Science and Medicine Faculty President Sophie Craig, Widening Access and Participation Officer Sandra Mitchell, Lifelong and Flexible Learners Officer SRC Wellbeing Subcommittee

#### **Appendices**

#### Appendix A

#### **Chapter Eleven: Wellbeing Subcommittee (Existing Constitution)**

#### 1. Aims

- 1.1. Formulate and ensure the execution of SRC policy on student wellbeing.
- 1.2. Promote positive physical and mental health among students, and encourage positive behaviour relating to sexual health and personal safety.
- 1.3. Ensure that matters relating to student wellbeing are brought to the attention of the SRC.

#### 2. Membership

- 2.1. SRC Student Health Officer (Convenor and Chair)
  - 2.1.1. Fulfil the responsibilities as defined in the Laws of the Association.
- 2.2. Secretary
- 2.3. DoWell (line manager)
- 2.4. The Student Health Officer and DoWell shall revise and establish a membership structure for the rest of the committee annually, or whenever deemed necessary.

#### 3. Appointments

- 3.1. The Student Health Officer shall be appointed through the Association elections.
- 3.2. All appointment-related matters, including interviews, elections, and co-options, shall run as outlined in the Laws of the Association.

#### Appendix B

#### **Chapter Eleven: Wellbeing Subcommittee (Proposed Constitution)**

#### 1. Aims

- 1.1. Promote positive health, wellbeing, and personal safety among students.
- 1.2. Address health, wellbeing and personal safety issues facing the community.

#### 2. Committee

- 2.1. SRC Student Health Officer (Convenor and Chair)
  - 2.1.1. Fulfil the responsibilities as defined in the Laws of the Association.
- 2.2. Treasurer
  - 2.2.1. Have responsibility for the finances of the Wellbeing Subcommittee.
- 2.3. Secretary
  - 2.3.1. Take and distribute the minutes and agenda for the Wellbeing Subcommittee.
  - 2.3.2. Track attendance at committee meetings.
  - 2.3.3. Manage the Wellbeing Subcommittee's mailing list.
- 2.4. Two Events Officers
  - 2.4.1. Organise events related to student health and wellbeing.
- 2.5. Two Publicity Officers
  - 2.5.1. Organise publicity and graphics for the Wellbeing Subcommittee and manage social media.
- 2.6. Mental Wellbeing Representative
  - 2.6.1. Promote awareness of mental wellbeing and support available through events and publicity campaigns throughout the year.
  - 2.6.2. Convene Wellbeing Week in semester two.
  - 2.6.3. Represent mental wellbeing issues on the committee.
- 2.7. Personal Safety Representative
  - 2.7.1. Promote personal safety, including for nights out, Raisin and May Dip through events and publicity campaigns throughout the year.
  - 2.7.2. Represent personal safety issues on the committee.
- 2.8. Sexual Health Representative
  - 2.8.1. Promote good sexual health practices, education, and services through events and publicity campaigns throughout the year.
  - 2.8.2. Coordinate Sexual Health Awareness and Guidance week in semester one.
  - 2.8.3. Represent sexual health issues on the committee.
- 2.9. Men's Representative
  - 2.9.1. Encourage men's engagement with all areas of health and wellbeing and the

- subcommittee through events and publicity campaigns throughout the year.
- 2.9.2. Represent men's health and wellbeing issues on the committee.
- 2.10. Saints Sport Wellbeing and Equal Opportunities Officer
  - 2.10.1. Promote engagement with sport and fitness and facilitate collaboration with the Athletic Union and Saints Sport.
  - 2.10.2. Represent physical health and fitness issues on the committee.
- 2.11. Director of Wellbeing (*Line Manager*)

# 3. Appointments

- 3.1. The Student Health Officer shall be appointed through the Association elections.
- 3.2. The Saints Sport Wellbeing & Equal Opportunities Intern shall be appointed via an interview process with Saints Sport.
- 3.3. All other positions shall be interviewed.
  - 3.3.1. The interview panel shall consist of:
    - 3.3.1.1. Incoming Student Health Officer
    - 3.3.1.2. Outgoing Student Health Officer
    - 3.3.1.3. Director of Wellbeing
    - 3.3.1.4. Director of Wellbeing-Elect
- 3.4. All appointment-related matters shall run as outlined in the Laws of the Association.

#### 5. Wellbeing Forum

- 5.1. The Wellbeing Forum will seek to bring together student groups with a focus on health and wellbeing for collaboration and input on events and other initiatives.
- 5.2. Any student group may apply to the Wellbeing Forum.
- 5.3. Wellbeing Forum will be chaired by the Student Health Officer

# Appendix C: J21-06 Motion to reform and update the Laws of the Association

 $\frac{https://www.yourunion.net/pageassets/representation/councils/J21-o6-Motion-to-reform-Laws-of-the-Association.pdf}{}$ 

# **Appendix D: Saints Sport Intern Role Description**

	Wellbeing and Equal Opportunities Officer	Job Category:	Internship (for 9 months)
	Saints Sport, Sport Development Department	•	£212 per month based on 10 hours per week during term time
Location:	Sports Centre	Start date:	September 2021
	Assistant Director (Sports Development) and Athletic Union President	Date Posted:	April 2021

#### Context

Saints Sport is a collaboration between the Department of Sport & Exercise and Athletic Union and manages all sporting and fitness opportunities available at the University; student sports clubs, recreational sport, fitness classes and services, strength and conditioning, volunteering, community engagement and Junior Saints. <a href="www.st-andrews.ac.uk/sport">www.st-andrews.ac.uk/sport</a>

Saints Sport is seeking to recruit a Wellbeing and Equal Opportunities Officer (WEOO) to work with the Sports Development Team to support and develop student wellbeing and equal opportunity initiatives. Reporting directly to the Assistant Director (Sports Development) and the Athletic Union President, the WEOO will work closely with the wider Sports Development team and Athletic Union clubs to provide a positive student experience for everyone.

The WEOO will have the opportunity to develop a broad understanding of sport and people development whilst enhancing essential transferable skills in a fun and energetic team.

Successful candidates will have the opportunity to nominate themselves for a position on the Athletic Union Executive Committee to focus on student representation within Saints Sport. Interns with a place on the exec will have a small portion of their weekly hours allocated towards their place on the exec. The membership of the exec will be voted on by members of the Student Sport Team.

## **Roles and Responsibilities**

- Work with the Sports Development Team (SDT) to provide support and guidance to Athletic Union (AU) clubs to develop and promote a positive and inclusive culture within all AU clubs
- Work with the Students' Association and Saints Sport staff to actively promote inclusive practice and ensure there is a welcoming environment for all within Saints Sport.
- Work in partnership with Student Services and the Students' Association on the Saints Peer Support programme. This programme is a one-to-one meet-up service for students looking for a bit of extra support getting involved in sport.
- Key contributor to the *Saints Sport for All* group, which exists to remove barriers and ensure sport is accessible to all
- Support the SDT on any initiatives or projects that will improve the student experience around wellbeing (e.g. SAMH's mental health charter for sport and physical activity, Healthy Body Healthy Mind)
- Work closely with the Athletic Union President and Student Services to provide training and support for the Wellbeing Officers within AU clubs
- Work with the Saints Sport Marketing Manager to create a timeline of key dates relating to welfare and equal opportunities
- Liaise with the marketing officers to promote and showcase all relevant programmes, events and activities
- Plan and deliver a comprehensive handover with successor
- The above list is not exhaustive, and the role holder will be expected to carry out any other reasonable duties as requested by the Assistant Director (Sports Development) or Athletic Union President

#### **Special Requirements:**

Willingness to work outside normal working hours, including evenings and weekends.

Knowledge and experience			
Essential:	Desirable:		
<ul> <li>Knowledge and understanding of AU club structures and the importance of EDI within the Higher Education Sector.</li> <li>Proven ability to work as part of a team</li> </ul>	<ul> <li>Participated in (or are aware of) the Peer Support service.</li> <li>Experience serving as a club committee member</li> <li>Experience serving as a Wellbeing Officer.</li> <li>An understanding of equality and diversity within a sports setting</li> </ul>		
Skills			
Essential:	Desirable:		
<ul> <li>A passion for sport</li> <li>Excellent communication and interpersonal skills</li> <li>The ability to establish and maintain good rapport and positive working relations with students and key staff members</li> <li>Excellent time management</li> <li>Excellent organisational skills.</li> <li>Enthusiastic and willing to work as part of the Saints Sport team as well as using your own initiative</li> <li>Ability to multi-task and work underpressure.</li> <li>Ability to problem solve and respond to unexpected situations</li> <li>Able to represent Saints Sport positively</li> <li>Ability to think strategically and innovatively</li> <li>Highly motivated and able to motivate others</li> <li>Able to work in a student-led, democratic environment</li> <li>Committed to high standards with a professional and conscientious approach</li> <li>Flexible working attitude, adaptable</li> <li>Diplomatic and sensitive to others approachable</li> <li>Committed to developing good working relationships at all levels across different organisations</li> </ul>			

#### E21-06: Motion to update the Disabled Students' Network (DSN)

Constitution

**Owner:** SRC Disabilities Subcommittee

In effect from: Immediately Review Date: September 2021

#### It is noted that:

- 1. The Disabled Students Network is a subcommittee of the SRC.
- 2. The Class Representatives Forum consists of Disabilities Representatives.

#### It is believed that:

- 1. The current committee has found some positions to be overworked.
- 2. The Disabilities Class Representatives could be better supported by a dedicated member of the committee.

# It is resolved to:

- 1. Increase the number of Events and Publicity Officers to two each.
- 2. Add an Education Officer to support the disabilities class representatives.
- 3. Replace the existing constitution of the SRC Disabilities Committee (Appendix 1) with the Proposed Constitution (Appendix 2)

# **Proposer**

Jane Yarnell, SRC Disability Officer

#### **Seconders**

Bhavya Palugudi, SRC Environment Officer Sandra Mitchell, SRC Lifelong and Flexible Learners Officer Emma Craig, SRC Student Health Officer SRC Disabilities Subcommittee (DSN)

## **Appendices**

# Appendix A

Chapter Five: Disabilities Subcommittee (Disabled Students' Network) (Existing Constitution)

## 4. Membership of the Committee

#### 4.1. Disability Officer

- 4.1.1. Will be elected in the Students' Association Elections.
- 4.1.2. Will chair and convene the Disabilities Subcommittee.
- 4.1.3. Will represent disabled students on the Students' Representative Council.
- 4.1.4. Will coordinate with relevant parties like the Students' Association or the University on issues affecting disabled students.
- 4.1.5. Will be responsible for overseeing the operations of the Disabilities Subcommittee.
- 4.1.6. Will be responsible for maintaining the support resources for disabled students, alongside the Deputy Convenor.

## 4.2. Deputy Convenor

- 4.2.1. Will chair the subcommittee meetings in the absence of the Disability Officer.
- 4.2.2. Will assist the Disability Officer wherever possible and represent the Disabilities subcommittee if the Disability Officer is unable to.
- 4.2.3. Will be responsible for maintaining the support resources for disabled students, alongside the Disability Officer.
- 4.2.4. Will be selected by interview.

#### 4.3. Secretary

- 4.3.1. Will be in charge of taking minutes of committee meetings and keeping an archive of them.
- 4.3.2. Will manage the mailing list.
- 4.3.3. Will be selected by interview.

### 4.4. Treasurer

- 4.4.1. Will be responsible for managing the committee finances throughout the year.
- 4.4.2. Will coordinate fundraising and sponsorship for the committee, where appropriate.
- 4.4.3. Will produce the yearly budget in collaboration with the Disability Officer.
- 4.4.4. Will be selected by interview.

#### 4.5. Events Officer

4.5.1. Will be responsible for organising events and activities that raise awareness of disability and social events for disabled students.

- 4.5.2. Will liaise with societies and student groups to organise collaborations, where appropriate.
- 4.5.3. Will be responsible for coordinating Disability Pride Week.
- 4.5.4. Will be elected via AGM.

# 4.6. Campaigns and Publicity Officer

- 4.6.1. Will be responsible for managing the committee's social media.
- 4.6.2. Will be responsible for creating and managing our advertising campaigns to raise awareness of disability and the support available for disabled students.
- 4.6.3. Will coordinate the publicity for the committee.
- 4.6.4. Will be selected by interview.

#### 4.7. Accessibility Officer (Societies & Student Events)

- 4.7.1. Will be responsible for overseeing the Students' Association Accessibility Pledge.
- 4.7.2. Will work with Societies Subcommittee, societies, and student groups to improve the accessibility of society events.
- 4.7.3. Will be the contact for questions about accessibility for events run by the Disabled Students' Network.
- 4.7.4. Will run Office Hours and be a contact for questions about accessibility from student groups.
- 4.7.5. Will be selected by interview.

## 4.8. Neurodiversity Representative

- 4.8.1. Will be responsible for representing the needs and experiences of neurodivergent students to the committee.
- 4.8.2. Will be responsible for awareness-raising around neurodiversity and the support available for neurodivergent students alongside the committee.
- 4.8.3. Will be elected via AGM.

#### 4.9. Physical Disability Representative

- 4.9.1. Will be responsible for representing the needs and experiences of physically disabled students to the committee.
- 4.9.2. Will be responsible for awareness-raising around physical disability and the support available for physically disabled students alongside the committee.
- 4.9.3. Will be elected via AGM.

## 4.10. Mental Health Representative

- 4.10.1. Will be responsible for representing the needs and experiences of students with mental health conditions to the committee.
- 4.10.2. Will be responsible for awareness-raising around mental health conditions and the support available for students with mental health conditions alongside the committee.

- 4.10.3. Will coordinate their activities with the Wellbeing Subcommittee and the Student Health Officer.
- 4.10.4. Will be elected via AGM.

## 4.11. Chronic Illness Representative

- 4.11.1. Will be responsible for representing the needs and experiences of chronically ill students to the committee.
- 4.11.2. Will be responsible for awareness-raising around chronic health conditions and the support available for students with chronic illness alongside the committee.
- 4.11.3. Will be elected via AGM.

## 4.12. First Year Representative

- 4.12.1. Will be responsible for representing the needs and experiences of first year students to the committee.
- 4.12.2. Will be responsible for organising events and campaigns aimed at first year students alongside the committee.
- 4.12.3. Will be elected via EGM.

# 4.13. Postgraduate Representative

- 4.13.1. Will be elected via EGM.
- 4.13.2. Will be responsible for representing the needs and experiences of postgraduate students to the committee.
- 4.13.3. Will be responsible for organising events and campaigns aimed at postgraduate students alongside the committee.

## 4.14. Director of Wellbeing

#### Appendix B

# Chapter Five: Disabilities Subcommittee (Disabled Students' Network) (Proposed Constitution)

# 4. Membership of the Committee

#### 4.1. Disability Officer

- 4.1.1. Will be elected in the Students' Association Elections.
- 4.1.2. Will chair and convene the Disabilities Subcommittee.
- 4.1.3. Will represent disabled students on the Students' Representative Council.
- 4.1.4. Will coordinate with relevant parties like the Students' Association or the University on issues affecting disabled students.
- 4.1.5. Will be responsible for overseeing the operations of the Disabilities Subcommittee.
- 4.1.6. Will be responsible for maintaining the support resources for disabled students, alongside the Deputy Convenor.

#### 4.2. Deputy Convenor

- 4.2.1. Will chair the subcommittee meetings in the absence of the Disability Officer.
- 4.2.2. Will assist the Disability Officer wherever possible and represent the Disabilities subcommittee if the Disability Officer is unable to.
- 4.2.3. Will be responsible for maintaining the support resources for disabled students, alongside the Disability Officer.
- 4.2.4. Will be selected by interview.

#### 4.3. Secretary

- 4.3.1. Will be in charge of taking minutes of committee meetings and keeping an archive of them.
- 4.3.2. Will manage the mailing list.
- 4.3.3. Will be selected by interview.

## 4.4. Treasurer

- 4.4.1. Will be responsible for managing the committee finances throughout the year.
- 4.4.2. Will coordinate fundraising and sponsorship for the committee, where appropriate.
- 4.4.3. Will produce the yearly budget in collaboration with the Disability Officer.
- 4.4.4. Will be selected by interview.

# 4.5. Two Events Officers

- 4.5.1. Will be responsible for organising events and activities that raise awareness of disability and social events for disabled students.
- 4.5.2. Will liaise with societies and student groups to organise collaborations, where appropriate.
- 4.5.3. Will be responsible for coordinating Disability Pride Week.
- 4.5.4. Will be elected via AGM.

# 4.6. Two Publicity Officers

- 4.6.1. Will be responsible for managing the committee's social media.
- 4.6.2. Will be responsible for creating and managing our advertising campaigns to raise awareness of disability and the support available for disabled students.
- 4.6.3. Will coordinate the publicity for the committee.
- 4.6.4. Will be selected by interview.

## 4.7. Accessibility Officer (Societies & Student Events)

- 4.7.1. Will be responsible for overseeing the Students' Association Accessibility Pledge.
- 4.7.2. Will work with Societies Subcommittee, societies, and student groups to improve the accessibility of society events.
- 4.7.3. Will be the contact for questions about accessibility for events run by the Disabled Students' Network.
- 4.7.4. Will run Office Hours and be a contact for questions about accessibility from student groups.
- 4.7.5. Will be selected by interview.

# 4.8. Education Officer

- 4.8.1. Attend Disabilities Representatives Forum and support the class representatives alongside the SRC Disability Officer.
- 4.8.2. Will be responsible for representing the needs and experiences of disabled students with regards to their studies (e.g. academic adjustments) to the committee.
- 4.8.3. Will be selected by interview.

#### 4.9. Neurodiversity Representative

- 4.9.1. Will be responsible for representing the needs and experiences of neurodivergent students to the committee.
- 4.9.2. Will be responsible for awareness-raising around neurodiversity and the support available for neurodivergent students alongside the committee.
- 4.9.3. Will be elected via AGM.

# 4.10. Physical Disability Representative

- 4.10.1. Will be responsible for representing the needs and experiences of physically disabled students to the committee.
- 4.10.2. Will be responsible for awareness-raising around physical disability and the support available for physically disabled students alongside the committee.
- 4.10.3. Will be elected via AGM.

# 4.11. Mental Health Representative

- 4.11.1. Will be responsible for representing the needs and experiences of students with mental health conditions to the committee.
- 4.11.2. Will be responsible for awareness-raising around mental health conditions and the support available for students with mental health conditions alongside the committee.
- 4.11.3. Will coordinate their activities with the Wellbeing Subcommittee and the Student Health Officer.
- 4.11.4. Will be elected via AGM.

## 4.12. Chronic Illness Representative

- 4.12.1. Will be responsible for representing the needs and experiences of chronically ill students to the committee.
- 4.12.2. Will be responsible for awareness-raising around chronic health conditions and the support available for students with chronic illness alongside the committee.
- 4.12.3. Will be elected via AGM.

# 4.13. First Year Representative

- 4.13.1. Will be responsible for representing the needs and experiences of first year students to the committee.
- 4.13.2. Will be responsible for organising events and campaigns aimed at first year students alongside the committee.
- 4.13.3. Will be elected via EGM.

#### 4.14. Postgraduate Representative

- 4.14.1. Will be elected via EGM.
- 4.14.2. Will be responsible for representing the needs and experiences of postgraduate students to the committee.
- 4.14.3. Will be responsible for organising events and campaigns aimed at postgraduate students alongside the committee.

#### 4.15. Director of Wellbeing