

R.18-1 A motion to update the role descriptions of the Postgraduate Academic Convenor and the Postgraduate Development Officer.

The SRC note:

1. Currently the Postgraduate Development Officer is the point of contact for the Library as outlined in the role description and Students' Association Laws.
2. The Postgraduate Academic Convenor sits on the University's Learning & Teaching Committee, Postgraduate Research Committee, and Library Strategy Advisory Group, where Library affairs are discussed.

The SRC believes:

1. Library related issues fall under the category of academic affairs, which is the responsibility of the Postgraduate Academic Convenor.
2. Knowledge gained by sitting on the University's Learning & Teaching Committee, Postgraduate Research Committee, and Library Strategy Advisory Group enable the Postgraduate Academic Convenor to make informed discussions around Library strategies and issues.
3. A clear role description is key in effective representation, ensuring students and University staff are aware of which position has responsibility for Library affairs.

The SRC resolves:

1. To update the Laws of the Students' Association to change the remits of the PG Academic Convenor and Postgraduate Development Officer to make the PG Academic Convenor responsible for postgraduate Library related affairs, in addition to, being the Library's main contact point for postgraduate representation.

Proposed

Zachary Davis, Director of Education

Seconded

Mizuki Morisaki, Postgraduate Development Officer
Fanny Empacher, Postgraduate Academic Convenor
John Weaver, Science & Medicine Faculty President
Nicola Simonetti, Arts & Divinity Faculty President

Appendix

A – Excerpt from current Laws

B – Proposed updated Laws

Appendix A: Excerpt from current Laws

Chapter Twenty-One: Postgraduate Society

5. The Postgraduate Society Committee

5.3 The SRC Postgraduate Academic Convenor shall:

- 5.3.1 Represent postgraduate students' interests to the SRC and the University,
- 5.3.2 Convene and chair the Postgraduate Executive Forum consisting of all Postgraduate Executive Reps at least three times per year,
- 5.3.3 Serve as the Postgraduate Senate Representative on Academic Council, and
- 5.3.4 Sit on the Students' Representative Council.
- 5.3.5 Perform any additional duties as laid out in Chapter 2 Section 6.2 of the Students' Association Laws.

5.4 The Postgraduate Development Officer shall:

- 5.4.1 Liaise with the University on non-academic postgraduate matters (Capod, Student Services, Library, Accommodation, Registry, Careers, and others as needed),
- 5.4.2 Coordinate with Students' Association SRC subcommittees regarding postgraduate representation, and
- 5.4.3 Perform any additional duties as needed.

Appendix B: Proposed updated Laws

Chapter Twenty-One: Postgraduate Society

5. The Postgraduate Society Committee

5.3 The SRC Postgraduate Academic Convenor shall:

- 5.3.1 Represent postgraduate students' interests to the SRC and the University,
- 5.3.2 Convene and chair the Postgraduate Executive Forum consisting of all Postgraduate Executive Reps at least three times per year,
- 5.3.3 Liaise with the University on academic postgraduate matters, including Library related affairs,
- 5.3.4 Serve as the Postgraduate Senate Representative on Academic Council, and
- 5.3.5 Sit on the Students' Representative Council.
- 5.3.6 Perform any additional duties as laid out in Chapter 3 Section 6.2 of the Students' Association Laws.

5.4 The Postgraduate Development Officer shall:

- 5.4.1 Liaise with the University on non-academic postgraduate matters (Capod, Student Services, Accommodation, Registry, Careers, and others as needed),
- 5.4.2 Coordinate with Students' Association SRC subcommittees regarding postgraduate representation, and
- 5.4.3 Perform any additional duties as needed.