

University of St Andrews Students' Association Students' Representative Council Student Services Council

MINUTES

Tuesday 29th January 2019 - Large Rehearsal Room - 6pm

Present

Member's Name Position

Olivia Sutton Association Alumni Officer

Sneha Nair Association Chair

Morgan Morris Association Community Relations Officer

Alice Foulis Association Director of Education

Adam Powrie Association Director of Events and Services

Jamie Minns Association Director of Student Development and Activities

Nick Farrer Association Director of Wellbeing
Lauren Davis Association Environment Officer

Zelda Kotyk Association LGBT+ Officer

Sarah Ramage Association Lifelong and Flexible Learners Officer

Fiona Murray Athletic Union President Emma Thompson Principal Ambassador Camilla Duke Rector's Assessor

Alisa Danilenko Science/Medical Science Faculty President

Lucy Allat SRC Accommodation Officer
Avery Kitchens SRC Member for First Years
Isabella Smith SRC Member for Gender Equality

Emily Muller SRC Member for Students with Disabilities

Ciara McCumiskey SRC Member for Widening Access and Participation

Courtney Aitken SRC Postgraduate Development Officer

Chloe Ashley SSC Arts Festival Convener
Laura Mueller SSC Broadcasting Officer
Matthew Singer SSC Debates Officer

Paul Lancaster SSC Entertainments Convener Shaina Sullivan SSC Member Without Portfolio

Casper Sanderson SSC Music Officer

Rowan Wishart SSC Performing Arts Officer
Cameron Rice SSC Postgraduate Officer
Kevin Phelan SSC Societies Officer
Adam Lord SSC Volunteering Officer

In Attendance

Iain Cupples Student Advocate (Education)/HR Manager

1. Adoption of the Agenda

The agenda was adopted without dissent. As no reports had been requested, the Chair noted that items 5, 6 and 7 would consist of optional verbal updates from officers.

2. Apologies for Absence

Gianluca Giammei Paloma Paige	Arts/Divinity Faculty President Association President	Apologies Apologies	
Wei Wei Chen	SRC Member for Racial Equality	Apologies	Proxy Nick Farrer
Niamh McGurk	SSC Charities Officer	Apologies	·
Mika Schmeling	SSC Design Team Convener	Apologies	
Ashley Clayton	SCR Postgraduate Academic Convener	Absent	
Robyn Wells	SRC Member Without Portfolio	Absent	

3. Open Forum

No business.

4. Reports of the Sabbatical Officers

4.1. Report of the Athletic Union President

Fiona Murray (FM) reported that during Refreshers' Week a lot of sports clubs were running 'taster' sessions and the Sports Centre was open for free. A hashtag campaign celebrating females in sport was running: FM highlighted that the AU this year had an all-female executive committee. The 'Saints fitness pal' app was to be launched shortly, along with a 'gym buddy' scheme. This Saturday was the

Sports Ball, which would be at a new venue: it was now sold out, with over 200 tickets sold. Last week saw a new wellbeing programme launched: a Student Services wellbeing adviser would be based at the Sports Centre every Thursday.

4.2. Report of the Association President

Paloma Paige (PP) was not present but Adam Powrie (AP) read an emailed report.

4.3. Report of the Association Director of Events & Services

AP reported that a Refreshers' events roundup would be given at the next SSC. For the next couple of weeks, AP would focus on making sure Semester 2 plans were complete. Members were reminded to attend users' meetings for all bookings, as this was crucial for planning. Ideally this should be done two weeks in advance. For weekend bookings, if possible members were asked to try to avoid 10am starts, as this put a strain on cleaning staff: a noon start would be preferred. AP reported that the Association was in the process of applying for the Best Bar None awards, having achieved a gold award for the last few years, and that a new Assistant Bar Manager had been appointed.

4.4. Report of the Association Director of Student Development & Activities

Jamie Minns (JM) reported that he had been very involved in preparations for Race2, and offered congratulations to Niamh McGurk (NMc) and the other organisers for a record breaking effort that had raised a record sum. Refreshers' Fayre would be on Sunday: if anyone did not have a stall and wanted one, they should get in touch as soon as possible. Careers Week would run next week: many events were happening including talks on careers in the arts by Maisie Williams, on careers in the University, internships for change, and others. JM was also working on a room booking guide with AP and relevant staff. Lastly, JM encouraged members to run for his position in the upcoming elections.

4.5. Report of the Association Director of Education

Alice Foulis (AF) informed members that there would be a CAPOD workshop in the large rehearsal room next Tuesday, covering time management and managing stress among other issues, aimed at School Presidents but also Councils members. A Humanities careers fair would be held next Fri 8th Feb in the Arts building. The 'Enterprising Mind of the Year' award was still open and submissions in audio, video, or written form were welcome. There was a £250 prize, and the award would be noted on the winner's transcript. The deadline was 5pm on Friday 8th. AF also announced that there would be a postgraduate study fair next Wednesday in Edinburgh, featuring lots of different institutions from all over the UK. The sabbatical email on Monday would announce that nominations for the Proctor's Award and Teaching Awards were open.

4.6. Report of the Association Director of Wellbeing

Nick Farrer (NF) told Councils that he was just back from Holyrood, where student association representatives from all over Scotland had been asking questions to Scottish government ministers. On out of hours coverage, NF reported that the Fife Health and Social Care Partnership (FHSCP) would be looking at both a short and a long term approach to the issue in North-East Fife. The campaign was looking for testimonies of problems caused by the removal of out of hours coverage to demonstrate how important the issue was. On Universal Credit, NF said that this was on the agenda across Scotland, and he and PP were seeking to establish a joined-up approach. Elections were upcoming and three nominees each from SSC and SRC would be required: these would be carved up later in this evening's meeting. NF stressed that elections committee members have to be neutral and could not stand or be part of a campaign. The 'nudge button' was now live for students to prompt others to consider standing for a position. The aim, as ever, was to increase the number of candidates, and the turnout.

5. Questions for Association Committees

5.1. Questions for Association Alumni Committee

Olivia Sutton (OS) reported that plans were progressing for Alumni Festival Weekend, working with several other subcommittees.

5.2. Questions for Association Community Relations Committee

Morgan Morris (MM) reported that Community Relations Week had gone well, with St Andrew's Day a highlight. Over 6,000 people had attended over the whole day. Over the break, MM had received a request from the magazine 'St Andrews In Focus', looking for people to write articles. There would be an article by the sabbatical team in the March edition: others interested could contact the magazine through MM. Community Council elections would be held soon, with nominations from 1st to 21st February: students needed to be registered to vote.

5.3. Questions for Association LGBT+ Committee

Zelda Kotyk (ZK) said that Glitter Ball sales would open soon. The committee were in the process of finalising all events for February: there would be a lot. ZK was also setting up a meeting with the Principal regarding hate crimes: she was working on an awareness and reporting campaign in this area and wanted to work closely with the University.

5.4. Questions for Association Lifelong and Flexible Learners Committee

Sarah Ramage (SR) talked about the Universal Credit campaign, noting that this was a really important issue and urging members to share the campaign and ask people to sign up. Testimonials from those affected were especially important. The Lifers EGM would be held on Monday at 6pm: the Committee was looking for a secretary, and would also be planning events for this semester. There had been a Burns Supper held today in the commuter room.

5.5 Questions for Association Environment Committee

Lauren Davis (LD) told the committee that she had ordered ecofriendly tote bags and these were now available.

6. Questions for SRC Committees and Officers

6.1. Questions for SRC Accommodation Officer

Lucy Allatt (LA) talked about a meeting with letting agents. She said that she wanted to bring up the issue of tenants being pressured to sign a notice to leave: if members were aware of this happening, they should please send evidence to Lucy. The Committee would be doing 'How To Rent' drop-in sessions and were planning a 'How To Leave' campaign: tips on the latter would be welcome. LA offered thanks for those who had completed the rent survey, which had a strong response, and would present a report on the 'locked rooms' issue shortly.

- 6.2. Questions for SRC Member for First Years
- 6.3. Questions for SRC Member for Gender Equality

Isabella Smith (IS) said that the group established with the University on gender based violence would meet this semester, and that there would be a motion to come to Councils from this.

- 6.4. Questions for SRC Member for Racial Equality
- 6.5. Questions for SRC Member for Students with Disabilities

Emily Muller (EM) said that the University working group met last term, and that she was advocating for additional student members on that group to strengthen the student voice.

- 6.6. Questions for SRC Member for Widening Access and Participation
- 6.7. Questions for SRC Arts/Divinity Faculty President
- 6.8. Questions for SRC Science/Medicine Faculty President

Alisa Danilenko (AD) said the University was seeking input for ELIR, and that she would be meeting with the public engagement officer trying to fund a town/gown event.

- 6.9. Questions for SRC Postgraduate Academic Convener
- 6.10. Questions for SRC Postgraduate Development Convener

Courtney Aitken (CA) said she was working with the Principal's Office on taught postgraduate engagement and on the entry process for new PhD students, particularly in relation to induction, training for those who teach, issues of consent and mental health training.

6.11. Questions for Principal Ambassador

Emma Thompson (ET) said that applications were now open for ambassadors and principal ambassador.

6.12. Questions for Rector's Assessor

Camilla Duke (CD) said she had presented to the University Court about the Rector's Committee and various student body activity including the Reclaim The Night. There had been a favourable reception.

6.13. Questions for SRC Member Without Portfolio

7. Questions for SSC Subcommittees

7.1. Questions for SSC Broadcasting Committee

Laura Mueller (LM) highlighted the Live Lounge in Rectors' Café on Tuesday.

- 7.2. Questions for SSC Charities Committee
- 7.3. Questions for SSC Debates Committee

Matt Singer (MS) said that Debates had taken part in the World Championships over break, though they didn't win. The Debates EGM would be held this evening.

7.4. Questions for SSC Performing Arts Committee

Niamh McGurk (NM) said that the Committee were getting fringe shows and proposals ready. Proposals were still open, and could include standup comedy or other performances as well as plays.

7.5. Questions for SSC Postgraduate Committee

Cameron Rice (CR) said that the committee had held a good Refreshers event, and had a few more events scheduled for February and March, including collaborations with other subcommittees and societies and external speakers.

7.6. Questions for SSC Societies Committee

Kevin Phelan (KP) noted that there had been 12 new affiliation requests.

7.7. Questions for SSC Music Committee

Casper Sanderson (CS) discussed the Bell Pettigrew session next Thursday, and a planned 'anti-Valentines' event.

7.8. Questions for SSC Volunteering Committee

Adam Lord (AL) said that applications for some SVS projects would be opening tomorrow.

7.9. Questions for SSC Design Committee

7.10. Questions for SSC ENTS Committee

Paul Lancaster (PL) asked that if members were planning large events for semester 2 they should let the Committee know immediately.

7.11. Questions for SSC On The Rocks Committee

Chloe Ashley (ChA) said that the On The Rocks festival would be held this semester and volunteer applications were now open.

7.12. Questions for SSC Member without Portfolio

8. New General Joint Business

8.1 J. 18-4 A motion to accept the elections rules as provided by the Elections Committee to allow for the Students' Association Elections in 2019 to take place in a fair and organised manner.

NF presented the motion. He noted that key changes in the rules were marked and tracked. Mostly these stemmed from clarifications issued by the Elections Committee last year and technical changes such as dates.

The Chair opened the motion to questions – none were raised.

The Chair then opened the motion to debate. AP said he felt that the rules should ask sabbatical candidates to inform the Association of planned holidays in June, rather than tell them not to book holidays in June at all. NF said that the initial instruction was broad, but was not intended to ban sabbaticals from taking any holidays in June at all: rather it was to allow for handover planning.

NF also noted that a reference to the equal opportunities officer should be removed.

NF discussed the rationale for the rules around nominations being announced on social media. There was no disagreement to this change. There was discussion of the replacement of the text concerning previous experience with the text agreed by the Elections Committee last year. It was suggested that the proposed change be approved with the addition of the words 'nor may they use pictures demonstrating roles previously held'. This was proposed as an amendment by NF, seconded by ZK. The amendment was **passed without dissent**.

In regard to rule 5.8: NF proposed to replace the highlighted yellow text with the highlighted orange text. AP seconded. This amendment was **passed without dissent**.

For rule 5.5, NF proposed to change the wording to 'private online group or chat' and add 'Facebook chat'. Ciara McCumiskey (CMc) seconded. This amendment was **passed without dissent**.

For rule 5.16, NF proposed to add the highlighted orange text. This was seconded by JM. This amendment was passed without dissent.

NF asked if there were any comments on the continuation of the ban on paper flyers. None were received.

MM proposed an amendment to add stickers to rule 5.17, so that the text would now read 'chalk, sticker or anything else.' This was seconded by CMc. This amendment was **passed without dissent**.

In relation to the rule against 'slating', NF noted that either the existing rule 5.21 or the text box below rule 6.2 must be scrapped as they were in contradiction. CMc said she was opposed to slating, but asked how broadly the rule applied: would this apply to events with all candidates for one position, for example the event held last year for all candidates for positions on the Wellbeing Committee? NF said that in principle, it would not. ZK noted that the referenced Wellbeing event in particular had proceeded with the approval of the Elections Committee. MS said he approved of opportunities for voters to question candidates beyond the formal hustings, and suggested adding text to the effect of 'unless all candidates for positions are invited'? NF proposed instead an amendment to add the text 'unless approved by the elections committee in advance'. This was seconded by JM. This amendment was **passed without dissent**.

NF then proposed an amendment to delete the text box below rule 6.2. ZK seconded. This amendment was **passed** without dissent.

NF then moved to vote on the motion as amended. EM seconded. The motion was passed without dissent.

The meeting then moved to co-option of Elections Committee members – 3 each from SRC and SSC.

For SSC, nominations were received for:

Matthew Singer (proposed Matthew Singer, seconded Kevin Phelan)
Laura Mueller (proposed Laura Mueller, seconded Zelda Kotyk)
Adam Lord (proposed Adam Powrie, seconded Nick Farrer)
Casper Sanderson (proposed Casper Sanderson, seconded Laura Mueller)

After speeches and voting, Matthew Singer, Laura Mueller and Adam Lord were elected.

For SRC, nominations were received for:

Ciara McCumiskey (nominated Zelda Kotyk, seconded Morgan Morris) Camilla Duke (nominated Morgan Morris, seconded Ciara McCumiskey) Avery Kitchens (nominated Nick Farrer, seconded Adam Powrie)

As only three nominations were received and no objections were raised, these candidates were elected.

9. New General SRC Business

None

10. New General SSC Business

None

11. Any Other Competent Business

JM circulated information about the University's proposed graduate attributes, on which the University were seeking student input. He noted that these were taken from the University strategic plan as well as input from CAPOD, the Careers Service, Student Services, the Dean's Office and others. He asked members for comments. There was a discussion of several issues, including the impact of disabilities on acquiring some of the proposed attributes, how generally other attributes such as 'commercial awareness' might be applied, a lack of clarity on what was meant by certain attributes or how they might be measured, and the distinction between acquired skills and participation in activities.

12. Collaborative Solutions

Not minuted