



# University of St Andrews Students' Association Students' Representative Council Student Services Council

## MINUTES

Tuesday 23 February 2016 – Committee Room – 6pm

### Present

#### **Member's Name**

Eleanor Mullin  
Charlotte Andrew  
Zara Evans  
Clare Armstrong  
Chris MacRae  
Joe Tantillo  
Alice Pickthall  
Sigrid Jorgensen  
Pat Mathewson  
Annie Newman  
Louise McCaul  
Alexandre Ciric  
Omar Ali  
Nils Turner  
Toby Emerson  
Jackie Ashkin  
Holly Johnston  
Alice Lecointe  
Kate Mayer  
Melissa Turner  
Miriam Chappell  
Bruce Kerr  
Amy Christison  
Alyssa Muzyk  
Lavin Ge Tian  
Tierney Riordan  
Annabel Romanos  
Caroline Christie  
Jo Bowman  
Aline Heyerick

#### **Position**

Arts/Divinity Faculty President  
Association Alumni Officer  
Association Chair  
Association Community Relations Officer  
Association Director of Events and Services  
Association Director of Representation  
Association Environment and Ethics Officer  
Association LGBT Officer  
Association President  
Rector's Assessor  
Science/Medicine Faculty President  
SRC Accommodation Officer  
SRC Equal Opportunities Officer  
SRC Employability Officer  
SRC External Campaigns Officer  
SRC Member for Racial Equality  
SRC Member for First Years  
SRC Member for Gender Equality  
SRC Member for Students with Disabilities  
SRC Member for Widening Access and Participation  
SRC Wellbeing Officer  
SSC Broadcasting Officer  
SSC Charities Officer  
SSC Debates Officer  
SSC Entertainments Convenor  
SSC External Funding Officer  
SSC Member without Portfolio  
SSC On the Rocks Convener  
SSC Performing Arts Officer  
SSC Postgraduate Officer

### In Attendance

Iain Cupples  
Ilaria Gidoro  
Chris Carroll

Education Advocate  
Education and Representation Coordinator (Minutes)  
PG Student

Joseph Cassidy                      The Saint

**Absent**

Nicola Kennedy	Principal Ambassador
Adam Stromme	SRC Member for International Students
VACANT	SRC Postgraduate Convenor
Karla McDougall	SSC Design Team Convener
Ipek Ozsoy	SSC Music Officer

**1. Adoption of the Agenda**

Sigrid moved to discuss J.16-6 before new general joint business.

**The agenda was amended without dissent.**

**The agenda was adopted, as amended, without dissent.**

**2. Apologies for Absence.**

<b>Member's Name</b>	<b>Position</b>
Kyle Blain	Association Director of Student Development and Activities
Sarah Thompson	President of the Athletic Union
Aysha Marty	SRC Member for Mature Students
Robert Dixon	SSC Societies Officer
Julian Valladares Urruela	SSC Volunteering Officer

**3. Reports of the Sabbatical Officers**

**3.1 Report of the Athletic Union President**

Ms Thompson informed that the opening of the new arena went well and was well attended. Exec applications would open the following week to coincide with elections. There had been BUCS Nationals at the weekend in Sheffield, with over 6000 athletes competing in individual national championships in nine different sports. About 70 competitors had attended from St Andrews and had some great performances, including two bronze and one silver in Judo, one bronze and one silver in Trampoline, and semi-finals in Athletics.

**3.2 Report of the Association President**

Mr Mathewson announced that a new principal had been appointed with a unanimous decision. Prof. Sally Mapstone would familiarise with the Students' Association in the next few months. Mr Mathewson would attend a Board meeting on Thursday to discuss different issues in the union. He encouraged all to contact him if they were thinking of running for Association President to discuss suitability and ideas.

**3.3. Report of the Association Director of Events & Services**

Mr MacRae invited all to Sinners the following day. Rewind would be on Friday, and roller disco on Saturday.

### **3.4. Report of the Association Director of Representation**

Mr Tantillo reminded all of the elections dates.

Ms Newman asked what would happen to the PG position that had still not been advertised. Mr Tantillo replied that there was a paper about it going to Board and that he could not discuss it because it was confidential. Ms Heyerick asked if a member of the public, Chris Carroll, could have speaking rights. This request was approved. Mr Carroll repeated the question about the PG position, as the PG community wanted to know more. Mr Tantillo repeated that this topic was confidential. Ms Heyerick asked when this will be made public, as PG students asked them about it. Mr Tantillo replied that more information would be given after the Board meeting.

### **3.5 Report of the Association Director of Student Development & Activities**

Mr Blain had submitted a report in absentia. He was looking for a coordinator for Scott Lang.

## **4. New General Joint Business**

### **4.1 J.16-7- A Motion to Clarify Member Discipline and Motions of No Confidence**

**Ms Evans vacated the chair. Ms Jorgensen took the chair.**

Ms Evans introduced the motion. Ms McCaul asked a question and proposed the following amendment.

**Amendment One to J.16-7:** To strike point 3.1 of Chapter 4 in Appendix A and replace it with the following text: "If a Faculty President, Postgraduate Position TBC, or Rector's Assessor is absent from one meeting of SRC without adequate apologies or two in total, they shall be removed from SRC unless the SAEC reinstates the member, conditionally or unconditionally, within 7 days of the approval of minutes triggering this section."

**With no objection, the amendment passed.**

Ms Lecointe asked what the minimum notice for emergency meetings was? Ms Evans replied that this was 24 hours.

Ms Turner asked what would happen if a member had serious reasons for not attending one or more meetings. Ms Evans said that, in the case of a good reason, the decision would be taken by SAEC, who can decide to re-appoint that member.

Ms Heyerick asked for a clarification. Members could be removed from SRC but could still remain in the role? Mr Cupples replied that, technically, the PG Convenor and the Faculty Presidents inherited the role of senate positions, and they cannot be removed from that position.

Mr Ali asked: If a position became vacant because a member had been removed, and a new person had been co-opted, would this person still be subject to the same rules concerning attendance? Ms Evans replied that yes, they would.

**With no objections, the motion passed.**

**Ms Jorgensen vacated chair. Ms Evans took the chair.**

**4.2 J.16-8-Motion to redefine the roles of Member Without Portfolio and Employability Officer**

Ms Jorgensen introduced the motion. Ms McCaul noticed that there were still references to the Education Officer, while this position is not in place anymore. Ms Evans replied that this was only a functional error and it would be sorted out without the need of an amendment.

Ms McCaul asked Mr Turner to clarify point 4.2 of chapter 22 about class reps. Mr Turner said that these were all tasks that the Employability Officer performed, but they were not formally included in the laws.

Ms McCaul proposed **Amendment One to J.16-8:** to strike 4.2.1, 4.2.2 and 4.2.3 of chapter 22 and replace them with the following texts: “4.2.1 Attend Employability training with the Careers Centre. 4.2.2 Attend Employability Representatives Forum” and re-number the rest. **Ms Mullin seconded.**

Ms Newman asked if the DoRep would still need to sit in the employability subcommittee and she proposed to strike employability tasks from the DoRep’s job description. Ms Jorgensen proposed to review this in six months instead of striking it now.

**Action Point: The newly elected relevant officers to review the Director of Representation involvement with employability in six months.**

**With no objections, Amendment One to J.16-8 passed.**

Ms Mullin noticed that, according to 4.2.8, class reps should give tri-weekly lecture shouts. She stressed that class reps should first get the permission of the lecturer to do that. Mr Tantillo said that this was explained at the training. Mr Mullin replied that, even though the training is mandatory, not every class rep attends it. Mr Turner stressed that class reps should ask the lecturer’s permission in advance. Ms Mullin replied that the rules should clarify that the class reps need to ask the permission of the lecturers. Some officers did not agree with adding this to the laws because it would add a layer of bureaucracy.

Ms Newman proposed **Amendment Two** to J.16-8: to strike 4.2.8 from chapter 22 of the laws. **Ms Mullin seconded.**

Ms Jorgensen stated that it would be better not to strike it. Ms McCaul stated that it almost overlapped with 4.2.9. Mr Turner wanted to leave it in in order to guarantee that these lecture shouts would take place.

**Mr Tantillo moved to vote on Amendment Two. Ms Lecointe seconded. Mr Ali objected to the decision of striking 4.2.8. A roll call vote was held in the Joint councils.**

**With XX in the affirmative and XX in the negative, the amendment did not pass in SRC.**

**With XX in the affirmative and XX in the negative, the amendment did not pass in SSC.**

**The amendment failed.**

**Ms Mullin proposed Amendment Three to J.16-8: to add “pending the approval of the DoTs” to 4.2.8. Mr Ali seconded.**

**With no objections, the amendment passed.**

**Mr Tantillo moved to vote on the motion. Ms Jorgensen seconded.**

**With no objections, the motion passed.**

#### **4.3 J.16-9- A Motion to improve and increase councillor handover training**

Ms Chappell introduced the motion.

Ms Jorgensen asked if there was a reason why they chose week 7. Ms Chappell replied that it was only because this is one week before the handover should happen. Ms Jorgensen proposed that this should be earlier, because week 7 is after the councils have resolved. Ideally the deadline should be after the exams in semester 1. Mr Tantillo noticed that this motion was intended for the current councils, and by now they would not have the time to prepare the handover pack on time.

Ms Bowman moved **Amendment One to J.16-9**: To strike the first point of the resolves and replace it with: “Outgoing councillors of this term will fill out a handover pack for their successor, submitted to the Association Chair and line manager by 7 March in Week 7 of Semester 2. **Ms Jorgensen seconded.**

**With no objection, Amendment One passed.**

Ms McCaul proposed **Amendment Two to J.16-9**: to add at the end of point 1 of the resolves: “, or, for the Faculty Presidents, PG President, PG Convenor (or position TBC), by the end of semester 2.” **Mr Ali seconded.**

**With no objections, Amendment Two passed.**

It was asked if a subcommittee could still use their personalised handover pack, if there was already one being used. Ms Chappell replied that yes, other handover packs could be used.

Mr Ali moved **Amendment Three to J.16-9**: to strike point two of the resolves. **Ms Lecointe seconded. Ms Jorgensen moved to a vote. Ms Mullin seconded.**

**With no objections, Amendment Three passed.**

**Mr Tantillo moved to vote on the motion. Ms Mullin seconded. With no objections, the motion J.16-9 passed.**

### **5. New General SRC Business**

There was no new general SRC business.

### **6. New General SSC Business**

#### **6.1 J.16-6- A Motion to Redefine the Aims of Education Committee**

Ms McCaul and Ms Mullin introduced the motion and explained the proposed changes.

**With no debate and no objections, the motion J.16-6 was adopted by SSC.**

### **7. Any Other Competent Business**

Ms Evans stated that the councils were now resolved. Officers could still work in their subcommittees until the end of their terms. Mr Mathewson stressed that they could still spend the money that was in their budgets.

Ms Evans also thanked Mr Cupples and Ms Gidoro for attending the meetings.

**The meeting adjourned.**