

### **S. 20-3 Motion to Redefine Charitable Societies Coordinator.**

Owner: Markus Lee and Frankie Borderie

In Effect From: Immediately

#### **It is noted that:**

1. The Charities Campaign and the Societies Committee currently have the role of Charitable Societies Coordinator. This position holder sits on both committees.
2. The role of Charitable Societies Coordinator is interviewed by a panel consisting of: outgoing Charities Officer, incoming Charities Officer, incoming Societies Officer, outgoing Charitable Societies Coordinator, an outgoing Sabbatical Officer.
3. There is no constitutional requirement for the role to exclusively concern themselves with charitable societies, despite the role's title.
4. Communication and engagement with (charitable) societies has been a problem for the role for the past couple of years.

#### **It is believed that:**

1. Despite sitting on both committees, the role is historically weighted towards the Charities Campaign because of the imbalanced representation on the interview panel, the fact that the position is interviewed as part of the Charities Campaign AGM and the unclear remit of the position.
2. Splitting the role, but stipulating that the same person must occupy both roles, will underline that the role involves engagement with two different committees and the responsibilities that comes with them.
3. The clearer role titles, alongside an updated internal role description (the same one for both the Charities Campaign and the Societies Committee), will help clarify the role's remit and allow for better engagement with societies that have charitable aims or intentions. It will also make it clear that all societies expressing any sort of charitable intentions should, in the first instance, be in contact with the holder of this position. Further, it will aid in cohesion between the two committees.
4. This change should be reviewed in a year's time to assess its efficacy, given the historic difficulties of the position.

#### **It is resolved to:**

1. Remove the role of Charitable Societies Coordinator from SSC Societies Committee and SSC Charities Campaign.
2. Add the role of Charities Liaison to SSC Societies Committee.
3. Add the role of Societies Liaison to SSC Charities Campaign.
4. Update chapter 25 of the Laws (Appendix A) and replace it with Appendix B.
5. Update chapter 13 of the Laws (Appendix C) and replace it with Appendix D.

#### **Proposer:**

Markus Lee - SSC Societies Officer

Frankie Borderie - SSC Charities Officer

#### **Seconded:**

Shaina Sullivan - Director of Student Development and Activities

Toni Valencia - SSC Debates Officer

Gavin Sandford - SSC Member Without Portfolio

## **Appendix A: Sections 1.1 and 1.5 of Chapter 25 of the Current Laws**

### **1.1. Membership**

- 1.1.1. SSC Societies Officer (Convenor and Chair)
- 1.1.2. Director of Student Development and Activities
- 1.1.3. Grants Officer
- 1.1.4. Grants Adviser
- 1.1.5. Elections Officer
- 1.1.6. Secretary
- 1.1.7. Elections Adviser
- 1.1.8. Affiliations Officer
- 1.1.9. Affiliations Adviser
- 1.1.10. Publicity Officer
- 1.1.11. University Charities Campaign Societies Coordinator
- 1.1.12. Two SRC Nominees
- 1.1.13. Two SSC Nominees
- 1.1.14. Management Accountant (Non-Voting)

### **1.5. Interviewed Positions**

- 1.5.1. The positions of Grants Officer, Elections Officer and Affiliations Officer shall be filled by appointment after interview, which will take place before the Annual General Meeting.
- 1.5.2. The interview panel will comprise of the outgoing Director of Student Development of Activities, the incoming and outgoing Societies Officers and the incumbent of the position being interviewed.
- 1.5.3. If a member of the panel is reapplying for the same position under interview then they must resign from the panel, in which case the remaining members may decide to invite one other person to join the panel.

## **Appendix B: Proposed Updated Sections 1.1 and 1.5 of Chapter 25 of the Laws**

### **1.1. Membership**

- 1.1.1. SSC Societies Officer (Convenor and Chair)
- 1.1.2. Director of Student Development and Activities
- 1.1.3. Grants Officer
- 1.1.4. Grants Adviser
- 1.1.5. Elections Officer
- 1.1.6. Secretary
- 1.1.7. Elections Adviser
- 1.1.8. Affiliations Officer
- 1.1.9. Affiliations Adviser
- 1.1.10. Publicity Officer

### **1.1.11. Charities Liaison ~~University Charities Campaign Societies Coordinator~~**

- 1.1.11.1. The Charities Liaison position must be occupied by the same person who occupies the Societies Liaison position in the SSC Charities Campaign.

- 1.1.12. Two SRC Nominees
- 1.1.13. Two SSC Nominees
- 1.1.14. Management Accountant (Non-Voting)

### **1.5. Interviewed Positions**

- 1.5.1. The positions of Grants Officer, Elections Officer, Affiliations Officer **and Charities Liaison** shall be filled by appointment after interview, which will take place before the Annual General Meeting.

- 1.5.2. The interview panel for Grants Officer, Elections Officer and Affiliations Officer will comprise of the outgoing Director of Student Development and Activities, the incoming and outgoing Societies Officers and the incumbent of the position being interviewed.
- 1.5.3. The interview panel for Charities Liaison will comprise of the outgoing Director of Student Development and Activities, the incoming Societies Officer, the incoming Charities Officer and the incumbent of the position being interviewed.
- 1.5.4. If a member of the panel is reapplying for the same position under interview then they must resign from the panel, in which case the remaining members may decide to invite one other person to join the panel.

## **Appendix C: Sections 2.1 of Chapter 13 of the Current Laws**

### 2. Committees

#### 2.1. Charities Executive

##### 2.1.1. Membership

- 2.1.1.1. SSC Charities Officer (Convener and Chair)
- 2.1.1.2. Vice-Convenor (interviewed)
- 2.1.1.3. Secretary
- 2.1.1.4. Treasurer (interviewed)
- 2.1.1.5. RAG Week Coordinator (interviewed)
- 2.1.1.6. Race2 Coordinator (interviewed)
- 2.1.1.7. Events Coordinator (interviewed)
- 2.1.1.8. Marketing Coordinator
- 2.1.1.9. Charitable Societies Coordinator (interviewed)
- 2.1.1.10. Halls Coordinator
- 2.1.1.11. Cloakroom Coordinator
- 2.1.1.12. Sponsorship and Development Coordinator
- 2.1.1.13. CATWALK Director (interviewed)
- 2.1.1.14. Director of Student Development and Activities / Director of Events and Services
- 2.1.1.15. Postgraduate Coordinator

2.1.2. The Vice-Convenor, Treasurer, RAG Week Coordinator, Race2 Coordinator, Charitable Societies Coordinator, Events Coordinator and CATWALK Director shall be co-opted by a vote of a panel consisting of the current SSC Charities Officer, the incoming SSC Charities Officer, the previous office bearer of the position and at least one sabbatical officer. The Charitable Societies Coordinator interview panel shall also include the SSC Societies Officer. A sabbatical or sabbatical-elect officer must be present for the co-option to be binding. All interviewed positions must be chosen before the AGM.

##### 2.1.3. Remit of Charities Executive

- 2.1.3.1. To act as a steering group for the Committee meetings, and to supervise the day-to-day running and administration of the Campaign.

##### 2.1.4. Meetings

- 2.1.4.1. Meetings shall take place at a given time, normally on a weekly basis, and the quorum shall be 3/5.

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- 2.1.1.5. RAG Week Coordinator (interviewed)
- 2.1.1.6. Race2 Coordinator (interviewed)
- 2.1.1.7. Events Coordinator (interviewed)
- 2.1.1.8. Marketing Coordinator
- 2.1.1.9. Societies Liaison ~~Charitable Societies Coordinator~~ (interviewed)
  - 2.1.1.9.1. The Societies Liaison position must be occupied by the same person who occupies the Charities Liaison position in the SSC Societies Committee.
- 2.1.1.10. Halls Coordinator
- 2.1.1.11. Cloakroom Coordinator
- 2.1.1.12. Sponsorship and Development Coordinator
- 2.1.1.13. CATWALK Director (interviewed)
- 2.1.1.14. Director of Student Development and Activities / Director of Events and Services
- 2.1.1.15. Postgraduate Coordinator
- 2.1.2. The Vice-Convenor, Treasurer, RAG Week Coordinator, Race2 Coordinator, ~~Charitable Societies Coordinator~~, Events Coordinator and CATWALK Director shall be co-opted by a vote of a panel consisting of the current SSC Charities Officer, the incoming SSC Charities Officer, the previous office bearer of the position and at least one sabbatical officer. ~~The Charitable Societies Coordinator interview panel shall also include the SSC Societies Officer.~~ A sabbatical or sabbatical-elect officer must be present for the co-option to be binding. All interviewed positions must be chosen before the AGM.
- 2.1.3. ~~The Societies Liaison shall be co-opted by a vote of a panel consisting of the incoming SSC Charities Officer, the incoming SSC Societies Officer, the previous office bearer of the position and the outgoing Director of Student Development and Activities. The position must be chosen before the AGM.~~
- 2.1.4. Remit of Charities Executive
  - 2.1.4.1. To act as a steering group for the Committee meetings, and to supervise the day-to-day running and administration of the Campaign.
- 2.1.5. Meetings
  - 2.1.5.1. Meetings shall take place at a given time, normally on a weekly basis, and the quorum shall be 3/5.