



## Education Committee

St Andrews Students Association

**Meeting date:** Thursday 11<sup>th</sup> November 2021, 6pm (Microsoft Teams)

### AGENDA

#### 1. Welcome and housekeeping **5 mins**

(Art Div FP)

- *Action Point:* Take care of yourself! SPs and LCs if you take time off put an out of office notice on your email.

#### 2. Extensions Policy Strategy **10 mins**

(Art Div FP)

- There was a meeting to review the current extensions policy
- The extension policy differs from School to School which makes it difficult for students to obtain them.
- *Conclusion from the meeting:* Gather data from students and then offer 3 or 4 different policies for schools to choose from and use.
  - They also want to tackle issues of urgent extensions.
- *Note:* If a student contacts SPs about extensions when it is out of hours, SPs direct them to student services.

- *Action point:* By the 1<sup>st</sup> of December EduCom needs to provide feedback from each separate school on their extension policies.
- Meeting minutes from the strategy meeting can be shared with whoever would like them.

### 3. Graduate Attributes and Assessment **10 mins**

(DoEd)

- *Action point:* Survey on assessment for SPs and LCs to fill out by the end of Week 10: <https://forms.office.com/r/0N6wavrr7j>
- SPs who have heard of graduate attributes: 10
- *Comment:* TR (SP Phys & Astro) in the chat mentions that he has heard of them but is not sure what the point of them is.
- *Comment:* CM (SP English) recommends telling staff what the graduate attributes are because that would help get the word out.

### 4. Union Black **5 mins**

(DoEd)

- An email was sent to all SPs, LCs, and Class Reps about the new anti-racism resource.
- *Action Point:* SPs and LCs reach out to Class Reps and encourage them to use the resource.
- The resource is being tested on academic reps before the University decides to commit to this resource for the entire student body on a long-term commitment.
- Complete the resource by the 28<sup>th</sup> of November.

### 5. External Examiner Reports on SSCC Agendas **10 mins**

(DoEd)

- Leonie (DoEd) asks if anyone had external examiner reports on their SSCC agendas.
- *Response:* SJ (FP SciMed) points out that schools are unwilling to put these reports in public forums even though the reports are supposed to be public in the first place. Every year there is an external report written on each School.
- *Action point:* SPs ask your DoTs to read the most recent external examiner report and pass it onto your reps.
- *Question:* CM (SP English) asks how many external examiner reports are accessible to read. *Answer:* The reports should be on file for 6 years and then they can be deleted. Some schools may have more than just those years.
  - o *Response:* CM responds saying that these reports are important for the School of English as students are asking for changes and it would be interesting to read the reports on the changes that have been made and if that will help momentum for more.
- *Comment:* TR (SP Phys & Astro) says that the external examiners report in Physics and Maths are on moodle. Suggests encouraging other schools to do the same.

## 6. School Presidents Forum **5 mins**

(DoEd)

- SPF date: November 18<sup>th</sup>
- Context for the SPF – more information will be provided at the pre-SPF meeting also on the 18<sup>th</sup>.
  - o There is a desire from Staff members to have Staff-led feedback.
  - o We will ask for more context and asks why all the mechanisms that already exist are not enough.
  - o Will re-emphasize the role of the Class Reps, SSCCs, and everything else that is already being done.
  - o Want to emphasize not asking students to do too many different feedback things as that may confuse them.
- There will be extra guests attending as well as the Deans of Education, AVP Dean of Learning and Teaching, and the Proctor.
- If there are any major concerns on this before the SPF contact Leonie (DoEd)
- This SPF will be a good opportunity to ask for more engagement from DoTs etc. to engage with the feedback channels that already exist.
- *Question:* Nathan asks when the pre-SPF meeting is. *Answer:* A half an hour before the SPF but that can be extended earlier if need be.
- *Action point:* Send agenda points to Alice (Academic Representation Intern) and Leonie (DoEd) by November 15<sup>th</sup> so they can be added to the agenda on time.
- *Comment:* RB (SP International Relations) points out that in IR all reps and him offer to Staff members to ask the students if they want extra feedback, but no Staff member has ever reached out. RB is not sure what would change by changing feedback to staff collection.

## 7. Christmas Dinner **5 mins**

(DoEd)

- All SPs have received an invite to the SP and LC Education Committee Christmas Dinner through Facebook
- The dinner is on November 30<sup>th</sup>
- Fill out the RSVP excel sheet before November 19<sup>th</sup>

## 8. AOCB

- *Question:* FL (SP Management) asks when we will receive the SP and LC merch?  
*Answer:* Hopefully b Christmas!
- LGBT+ STEM week!
  - o Fun events! Will all be free!
- *Action point:* SPs share the Management x English careers event! Link:  
<https://fb.me/e/1pzCpcxD5>