

PG Soc Meeting 7/6/16

Present: Aline Heyerick (President), Laura Staffini (Treasurer), Jennifer Bre (Member w/out portfolio), Chris Carroll (Ball Convenor), Mattias Eken (St Leonards Liason Officer), Alison Holiday (Development Officer), Lauchlan Hall (President Elect), Euan Grant (PG Academic Convenor), Brianna Vandrey (Secretary), Janina Narloch

Absent: Scott Schorr, Flora Pauer, Stephanie Pambakian

1. Approval of minutes

- Minutes approved (31/5/16).

2. President's report

- Bus trip
 - Price of transportation for the upcoming bus trip is normal again.
 - Bus trip tickets will be £9, so we should break even if all tickets are sold.
- Wonderland ball:
 - Craft-making over the weekend went well
 - Early-bird countdown: Aline has taken over the countdown, the countdown has begun and ticket prices will officially switch on the 16th.

3. Academic Convenor's report

- Euan has been on holiday, nothing to report, but the weather in west Scotland was wonderful!

4. Development Officer's report

- Posted on social media to encourage voting in the EU referendum.
- Next meeting date is set for 28/6/16.

5. Treasurer's report

- Checks have been ordered for Janetta's, security, and the band.
- Invoice hasn't arrived yet for the bus trip.
- Budget will be finalised later today(7/6/16)
- Lauchlan and Laura both received treasurer training last week.

6. St Leonard's report

- St Leonards document:
 - Reviewed St Leonard's document at the meeting last Wednesday (1/6/16)
 - Needs to be revised over the summer to be shorter / more concise
 - Next meeting will occur in August
- PG / St Leonards Gala:

- Provisionally booked for 21/10/16
 - Tamara needs to confirm (currently on holiday)
 - Menu will be posted on group, it is the same as last year.
 - No confirmation yet on which parts of the gala St Leonards will be paying for.
- Requested dates for PG Welcome reception events: PGT - 14/9, PGR - 7/10

7. Tea Party (Sunday 12/6)

- Chris will be there on the day, Laura and Jen might be able to help.
- Cake will be bought from Morrisons on the day
- Other supplies needed: Bin bags, paper plates, cups. Any picnic equipment purchased can be repurposed for future events.
- PG Soc can't sell cash tickets on the day, but will verbally remind people that earlybird ticket sales are ending shortly.

8. Bus trip (18/6)

- Alison and Mattias will lead the bus trip.
- Invoice needs to be confirmed.
- Currently no time on record with the bus company for when to leave Melrose to get to the house. 2 PM is suggested as a suitable time.

9. White Tie Vs Onesie Social

- Could not book Beacon Bar.
- Main bar could be used as a venue for this event because it is currently uncrowded, and the time of the event doesn't coincide with a football game.
- Aline will make an event on Facebook.

10. Wonderland Ball

- Wristbands: Chris will order these over the next week
 - Colour: Red
 - Text: 'The Wonderland Ball' with crest
 - Font: Chris gets creative license (within reason!)
- Committee lanyards: Will be worn by committee so we are identifiable by security.
- Playlist: Mattias will work on this from a distance (eg. public playlist on Spotify)
- Sound system: Chris has organised this.
- Volunteers: We currently have ~5 people interested.
- Cake: Cottage Kitchen hasn't responded to communication, we need a formal list of cakes and other baked goods that they will provide for the agreed price.
- Risk assessment: Bruce confirmed we do not need a risk assessment.
- Photography: Aline will contact photographers around St Andrews.
- Crafts: Only Laura, Chris and Euan can be at crafts this weekend. This will be rescheduled for a weekday next week, doodle poll will be posted on the group.
- Tables:

- University will not provide tables or furniture.
- Union suggested we contact conferences to see if we can get a discount from Gordons.
- Prices for tables are within budget, Lauchlan has a provisional list (~£200, 7 normal tables, 10 reception tables)
- Might be able to hire / borrow tables from local church
- Suggestions for tables can be put on Dropbox
- Committee costumes: The committee should potentially set up a craft day to work on this.

11. AOCB

- Lauchlan met with the Wellbeing Committee: Suggestions for events for the wider student population include yoga, zumba, or boardgames. Events would be in July / August. Coffee breaks (eg. Coffee for £1) is another idea – Jack is looking into it. CAPOD has also suggested dissertation meetings for PGTs.
- Film wants to set up interdisciplinary day with a turkish director (content TBD). They have requested help booking a room for this event. PG Pres and PG Pres-elect agree that they are happy to help if the event is equally open to all PG students.