

Postgraduate Society Committee Meeting

28th of October 2015, 17:00

Students' Association, Society Room A

Present: Aline Heyerick (Postgraduate President), Tania Struetzel (Postgraduate Convenor), Mattias Eken (Treasurer), Chris Carroll (Ball Convener), Tim Hewlett (Marketing Officer), Stephanie Pambakian (Secretary), Luke Shaw (Events Convener), Scott Schorr, Alison Holiday, Flora Pauer.

- 1. Approval of Minutes:** Last week's minutes were approved.
- 2. President's report:** The Postgrad rep for the Charities subcommittee has been promoted to the Exec committee.
- 3. Convenor's report:** At the last SA board meeting the PG survey report was presented. PG soc committee is invited to communicate any priorities it might have. PG forum will be next week.
- 4. Treasurer's report:** Tim picked up the money (from Jillian at the cash office). Jillian is taking care of sending the 200€ invoice to Enterprise, the sponsor for the gala. For graduation ball the aim is to sell all 280 tickets.
- 5. Bus Trip:** Chris accepted to accompany the trip, so Aline might not need to come.
- 6. Social:** LGBT+ social organised for the 12th of November. Luke will add this event to the LGBT+ soc newsletter. Each society will contribute 50€ for the wine. There was a misunderstanding with Sandy's bar and PG soc has a booking for the 19th as well, and the organization of a further event was discussed at point 7 of the agenda.
- 7. Wellbeing event:** Aline met with the wellbeing committee, which proposed a joined activity. Proposals included an extraordinary bus trip that will probably need to wait until springtime; or a social with cakes and talks (presentations/roundtables). Tania pointed out last year's scarce attendance to a similar event, so ideas veer onto a crafts event, including knitting or other workshops. For the time being, our booking for Sandy's on the 19th will not be cancelled.
- 8. Ceilidh:** Aline was offered The Stage for the 4th Dec, but proximity to exam time makes this date undesirable. The 26th of February seems the best alternative since there is a band available, but before hiring it the Union will have to confirm that we can book the Stage for that night.
- 9. Laser tag:** Luke has contacted a laser tag place in Dundee, and they have free dates in January. The favourite date is Thursday, Jan 21. Preferable playing time would be 8 to 9pm. It is cheaper on weekdays, and we can book for 24 people max. Costs are 110€ a half hour, 165 for an hour, and 65€ for each extra half hour, and booking requires a 30% deposit. Buses to reach the venue can seat either 21 or 29 people. Luke has offered to give a lift to committee members with his car, so a 21-seats bus could be sufficient. The event would cost around 12€ per person, all included.
- 10. Bonfire:** Tim offered to oversee the wood delivery. The event will be advertised to start at 8pm. Luke offered to buy marshmallows and sticks, around 5-6 bags of marshmallows, and some skewers, the exact cost of which is uncertain.
- 11. Grad Ball:** Chris has not yet reached conclusions about lighting and sound, and proposes that entertainment for guests includes arts and crafts. Aline has more information about food: we can have 3 chocolate fountains (a large and two small) for 3 hours, including dips and table ornaments for 450€. The

Candy floss charity has not yet replied, and Cupcakes will be discarded since the company does not want to deliver to St Andrews. Canapés would cost £2.50 each, and we might want 100 or 150 of them. A glass of sparkling wine for welcoming guests will be arranged if costs are not prohibitive. Budget for decorations is still uncertain due to other pending decisions. Aline reports that we might have a white- painted tree set up in the centre, and white and blue branches for the tables. Those who are arranging decoration should be able to attend the next meeting and present their ideas. Emails to sell tickets to those graduating will be sent on Friday, and then the booking will be open to everyone else. Wristband colour and design are approved of as blue and white and will be ordered by Aline. Ticket sales will be advertised from the 8th of November.

12. AOCB: Aline brought up the issue of most activities being unavailable to PGs in the summertime, and proposed that we talk to the SAB about it. Setting up PG reps in societies could be a solution. The possibility of organizing an event with/for Alumni was briefly discussed, but nothing concrete has been decided upon.

Next meeting: 4th of November 2015, 17:00, Society Room A