

PG Society Committee Meeting Minutes
14th October 2015
Society Room A, 5pm

Present: Aline Heyerick (Postgraduate President), Mattias Eken (Treasurer), Tim Hewlett (Marketing Officer), Chris Carroll (Ball Convener), Kyle Blain (DoSDA), Luke Shaw, Tania Strützel (Postgraduate Convenor), Scott Schorr, Alison Holiday, Stephanie Pambiakan

Apologies: Flora Pauer

- 1. Approval of Minutes**
- 2. President's report**
- 3. Convenor's report**
- 4. Treasurer's report**
- 5. PG Gala**
- 6. Bus trip**
- 7. Ceilidh**
- 8. RAG week**
- 9. Grad Ball**
- 10. Co-option**
- 11. AOCB**

1. Minutes of the last meeting were approved.

2. Bus booking confirmed, tickets go on sale at 8pm on Oct 15th. Grants for societies totalling over £2000 per year now need to be approved by SSC. Black boards for the gala confirmed.

3. PG reps have been trained. Tania got the PG trustee position on SAB.

4. Have an address for enterprise so can raise the invoice so they can pay us. Bus trip paid for. Union is only starting to work on the August accounts so there may be delays on getting an overview of the society accounts.

5. Heather McKiggan-Fee is coming. Still have tickets for committee. Black boards arrived. Still have beads from ball so we can use them. Wine reception 7.30pm, committee will start preparing at 7.15pm. We will need someone outside the door to let people in and check off names of people with tickets. Food is sorted, vegetarians and allergies accounted for, except Mattias.

6. The bus trip is booked and paid for. 8am departure. People will have 10am-2pm at the town and castle/for a hike. Bus leaves at 2.30pm to Linn of Dee, have half an hour there, home before sunset. Tickets £8.50.

7. No bands available till December. Aline suggested we could move it to early 2nd semester. Committee agreed. Aiming for early February. Still going to check other bands just in case. Even if we have a Ceilidh in December we could still have a February Ceilidh too.

8. Sunday is the deadline to log events. We have to log a separate event if we want to get involved. Could do a social, Kyle suggested bus trip, would only make £50/70. Can be advertised through RAG so makes it easier. Leaning toward social since it raised £90 last year and involves more people.

9. Going to the venue next Wednesday to find out about decorations etc., Chris has been in contact with people in the Barron who have props/decorations, hopes to meet them soon. Has contacted one DJ who DJs for the bop and Mattias is willing to do a set. One entertainment part, 2 DJ sets. Usually pay DJs £100. Chris welcomes suggestions about kinds of music. Entertainment aspect not fixed, Ceilidh? Welcome part with talking/background music? It was agreed that something not requiring too much participation of people may be best. Possibly classical music/jazz in the entertainment. Need a start time, suggestion is 8.30pm. Finish by 12.30am. One hour light music followed by two 90 minute Dj sets. Ask Joe about an email list to graduating students so they have a week to buy tickets before others. Graduation application closes November 2nd, could close exclusive sales then. Need marketing to start by next week, Tim will work on designs. Need security with ~15 minutes before/after the event.

10. Flora Pauer and Luke Shaw are standing for Events Convenor.

In Flora's absence, Alison read out her statement. Flora would like to make connections and make it easier for people to make friends, based on her experiences in Vienna. She thinks as a Masters' student she would be able to draw in that audience. She would do pub quizzes and games nights between societies.

Luke is a 2nd year Chemistry PhD student, he knows the town, went to events, has an understanding of how to organise events, and is on the LGBT committee. He would organise gin tastings, and a theatre trip to Edinburgh. If he had to organise a bus trip he would go to abbeys, and visit old historical buildings.

With 3 votes for Flora, 6 votes for Luke, and the target being 5 votes, Luke was duly elected as Events Convenor.

Stephanie Pambiakan is a first year PhD student in History and standing for the position of Secretary. There was no objection and Stephanie was duly elected as Secretary.

11. Scott would be willing to run events such as during Enterprise Week and do stuff when necessary, whilst not having an official role. May invite Flora to have an unofficial role on the committee such as an ordinary member.

Next meeting: Wednesday, 21 October, 5pm, Society Room A