

Postgraduate Society Committee Meeting

11th of November 2015, 17:00

Students' Association, Society room A

Present: Aline Heyerick (Postgraduate President), Mattias Eken (Treasurer), Chris Carroll (Ball Convener), Stephanie Pambakian (Secretary), Luke Shaw (Events Convener), Flora Pauer, Scott Schorr.

Absent: Tania Struetzel (Postgraduate Convenor), Tim Hewlett (Marketing Officer).

1. Approval of Minutes: Last week's minutes were approved.

2. President's Report: Grad Ball has sold out, some complaints from those who did not get tickets. Maybe we can work together with 602 Ball to offer an alternative event for them. Origami paper for the wintery crafts has been ordered. The Ceilidh band is confirmed (5 people band), they will call the dances. We need to receive their deposit invoice. Aline will visit ENTS on a Wednesday to arrange needs for the ball. The bonfire was postponed to Friday. Chris reported that we need to pay £20 extra because the committee was late to pick up the wood.

3. Treasurer's Report: Some outstanding receipts have been claimed back. The chocolate fountains have been paid for. There was an invoice under the name of PG Soc, and all people present confirmed that it should bear no relations with any of our events, concluding that there must have been some confusion with another society.

4. LGBT+ Social: Preparations according to plan, no notifications.

5. Wintery Crafts: Origami paper has been ordered. All is arranged with Wellbeing, who will bring presentation material. We will bring PG Soc banner too. Craft Soc helpers should be at Sandy's a little earlier than 7pm.

6. Laser Tag: No updates. Luke will phone the bus company for confirmation and to pay the deposit.

7. Bus Trip: Planned for Sunday the 13th of December to Edinburgh Christmas Market. Perhaps we will book a bus to seat 70 instead of 50. There would be storage space for shopping and the price should be lower than public transport. Suggested times: 9 am departure from St Andrews, and meeting at 5pm to head back from Edinburgh.

8. Grad Ball: Discussion over the possibility of running a second Grad Ball the night after the planned one. The idea is discarded for organizational issues, but the committee will take into account organizing a ball in January in the next academic year. For the actual Grad Ball, we might rent a van to transport decorations and audio equipment. Its setting up and testing might require an experienced person to show Chris and Mattias how to use it. All is sorted with the DJ set, and Jazzworks seem to have no special needs. Mattias paid for the Chocolate fountains. Canapés have been ordered. We might need to make sure there are bins at the venue, especially for candy flow sticks. For welcoming drinks, some normal non sparkling wine would cost 25£ a bottle, that is 1,500 £ for 60 bottles. We might order 50 pieces for each type of the other appetizers. If we want to have themed cocktails we must notify the venue in advance. Some material for decorations still has to be ordered. We will meet at 1pm on Saturday to collect branches for the decorations. We still need vases for them. A French startup company that sells make-up for LD lights

contacted Aline and offered to come and give out things, the committee agreed that before deciding to accept we need to hear the details of their proposal.

9. AOCB: There will be a Christmas social for the committee, details TBD.

Next meeting: 18th of November 2015, 17:00, Students' Association, Society Room A.