

PG Society Committee Meeting

Date: 17.4.15

Time: 13.30

Location: Committee Room (Union)

Present: David van Brussel (PG Society President), Scott Schorr (Ball Convenor), Alison Holiday (Secretary), Fay Morrice (DoSDA), Porsiana Beatrice (Publicity Officer), Mattias Eken (Treasurer), Aline Heyerick (President-elect), Horizonz Zhang (Events Convenor)

Absences: Ondrej Hajda (DoRep), Brianna Vandrey

1. Approval of last meeting's minutes

Minutes were approved.

2. President report

David has arranged the wine for the alumni wine tasting event via the Union.

3. Treasurer report

Mattias uploaded a spreadsheet of our current financial status (not including wine tasting expenses). He is currently waiting for the March accounts to be completed so we have an accurate account of our standing. Mattias is to arrange training for Aline. The deadline for next year's budget is 1st July.

4. Wine tasting

The wine tasting event has sold out but we have no way of accurately knowing how many alumni and how many current students will be attending.

5. Movie night 26/04

We have one more movie night planned for 26.04.15. Aline, Porsiana and Mattias have all said they can probably help out with this.

6. Summer Ball

Younger Hall has been booked for 22nd July but we are still waiting to hear confirmation of capacity. Scott has contacted Janettas to book their services for the event. As we have also booked the conference room in Younger Hall we can think about other food vendors we would like to see at the event.

In terms of security the venue has said we can have 1 guard for every 75 people though we will probably hire our usual 1 guard per 50 based on normal ticket sales so that if we sell more tickets we are still covered.

Decorations need to be considered, if anyone can find online or local suppliers that would be most convenient.

We have about 3 weeks to book entertainment however, if we want swing or Jazz societies to take part we should approach them now in case they are not available during the summer.

Scott will get quotes for professional lighting.

A query was raised as to whether we should start selling tickets now or just advertise a 'save the date'. It was suggested we could sell some early-bird reduced price tickets. Aline made a prototype of a save the date.

7. Events over the summer

Aline, David and Mattias planned 6 events at their meeting:

- Mid-summer bonfire (June 20th)
- Farewell bonfire for Masters students handing in their thesis
- 4th July event, for which we could host a BBQ. BBQ soc were suggested to help with this although they may not be available during the summer. It is possible for a committee member to get health and safety training for cooking food through the union for ~£30.
- Cocktail social in Beacon Bar. We would not be able to give out free cocktails but could give the first few people to arrive a voucher.
- Bus trip depending on how the next one plays out.
- Mystery event - if any other members of the committee have any other ideas. Horizonz suggested a ceilidh.

Any other competent business

Room is booked for AGM.

Date of next meeting: 24.4.15