

PG Society Committee Meeting

Date: 10.07.15

Time: 13.30

Location: Meeting Room (Union)

Present: Aline Heyerick (PG Society President), Tania Strützel (PG Convenor), Scott Schorr (Ball Convenor), Horizon Zhang (Event Convenor), Brianna Vandrey, Kyle Blain (DoSDA), Joe Tantillo (DoRep)

Absences: Tim Hewlett (Publicity Officer), Mattias Eken (Treasurer), Alison Holiday (Secretary)

1. Approval of last meeting's minutes

Last meeting's minutes were approved.

2. President report (Aline)

1 - Pub Quiz went extremely well. Please keep ball publicity going by telling friends and flatmates about it.

2 - Picnic will be rescheduled to 25 July due to the Golf Open next week. Shopping trip will be done on the morning of the event day pending the weather.

3 - Bus trip has been decided, we will visit Aberfeldy & Kenmore on 1 August. 50 seat bus has been booked for £375. Departure from St Andrews at 8:30am and from Kenmore at 5pm. The estimated time to arrive at St Andrews is 7pm. Horizon will write down an introduction for the bus trip advertisement and send to the committee Facebook group. Tickets will be £9 per person to break even. 5 tickets will be reserved for committee members.

3. Ball Convenor report (Scott)

1 - Peacock Feathers/Tall Cocktail Glasses/Amber Colored Gems/Cadbury Creme Eggs have been ordered for table and stage decorations.

2 - Jazz Works and Swing Society joint meeting is being scheduled.

3 - Plans for a joint advertising e-mail with Swing Society with a video.

4 - Wristbands have been ordered.

5 - Charities is confirmed for the cloakroom. They will receive four complimentary wristbands as compensation for those helping with this task.

6 - Dimensions of seating area for drapes have been measured and submitted to i-Light. Two 6 metre x 6 metre squares, 1.6 metre walkway.

7 - Exploring remaining catering options given that Dervish is not available. Scott will inquire with Blackhorn.

8 - Corresponding with past Poker Society President who has connected us with present

Poker Society President to finalize details on poker tables.

9 - A main list of all ball costs has been placed in the Committee's Google Drive folder.

10 - People providing us with services or items on the day of the ball will be contacted the week before the event with a reminder message.

4. Gala Dinner in October

Scott suggested the Gala Dinner in October should be organized now.

Aline suggested that the Hotel du Vin could be an option but we need to book as early as possible. However the capacity needs to be considered (Scott). Tania suggested the second Friday night in October as a date.

Aline asked whether we have to wait for our budget to be confirmed first but Kyle replied that budget confirmation will not happen before the start of the new semester.

Aline will inquire with the Hotel du Vin.

5. Movie Night

Aline suggested that we could still host a movie night this month and asked Horizon to organize it. Horizon replied that the Paddington movie is good to go. The preliminary date is 29th July in Sandy's Bar but needs to be confirmed. Scott suggested to offer popcorn during the event.

6. Any other competent business

Tania asked to confirm large scale event dates and the EGM date for next semester.

Date of next meeting: 17.07.15