



**University of St Andrews  
Students' Association  
Student Services Council**

**MINUTES**

Tuesday 30<sup>th</sup> October 2018, Large Rehearsal Room, 6 pm

**Present**

**Member's Name**

Olivia Sutton  
Sneha Nair  
Morgan Morris  
Alice Foulis  
Adam Powrie  
Nick Farrer  
Lauren Davis  
Zelda Kotyk  
Paloma Paige  
Fiona Murray  
Chloe Ashley  
Laura Mueller  
Niamh McGurk  
Matthew Singer  
Mika Schmeling  
Paul Lancaster  
Shaina Sullivan  
Casper Sanderson  
Rowan Wishart  
Cameron Rice  
Kevin Phelan  
Adam Lord

**Position**

Association Alumni Officer  
Association Chair  
Association Community Relations Officer  
Association Director of Education  
Association Director of Events and Services  
Association Director of Wellbeing  
Association Environment Officer  
Association LGBT+ Officer  
Association President  
Athletic Union President  
SSC Arts Festival Convener  
SSC Broadcasting Officer  
SSC Charities Officer  
SSC Debates Officer  
SSC Design Team Convener  
SSC Entertainments Convener  
SSC Member Without Portfolio  
SSC Music Officer  
SSC Performing Arts Officer  
SSC Postgraduate Officer  
SSC Societies Officer  
SSC Volunteering Officer

**In Attendance**

Iain Cupples

Student Advocate (Education)/HR Manager

**1. Adoption of the Agenda**

Accepted.

**2. Apologies for Absence**

Jamie Minns

Association Director of Student  
Development and Activities

Apologies

### 3. Open Forum

No business

#### 1. Reports of Sabbatical Officers

##### a. Report of the Association President

Paloma offered thanks for all those who had helped on Raisin Weekend. The weekend went well, with no major problems. Campaigning on out of hours health cover continues and all those involved will work hard right up to 20<sup>th</sup> December, when the final decision would be taken. Association officers were working with the University, and would request speaking rights at the 20<sup>th</sup> December meeting. Paloma reported on a proposal for a new private hall of residence and hotel near Abbey Road. The Association had no official position on this as yet: there would be a student consultation during Accommodation Week and thereafter to gauge feeling, following which a motion would be brought to Councils. The Albany Park move was now happening – the communication at the start had been really poor, though there had been some improvements after the Association's representatives worked with the University to improve this. The Association would survey those experiencing the move. Paloma also note that the Board had approved an association with the Marks Out Of Tenancy website, in which tenants could rate landlords and properties. The aim was to launch next week during Accommodation Week. Council members were asked to encourage input, as the site relied on user input to make it useful. Finally, Stephen Gethins MP would be holding a surgery in Rectors.

##### b. Report of the Association Director of Wellbeing

Nick echoed Paloma's thanks for help with Raisin events. On out of hours cover, he said he had attended the NE Fife Area Committee, and found most Fife councilors present supportive. Nick was looking to arrange a date for Ask Angela training for bar staff in late November: other Association staff would also be invited, and even others from outside the Union who were involved in the night-time economy. Publicity would then follow: initially this would be our own, but the aim was to use Police publicity when this could be arranged. Nick was working on a proposal for an SRC Member for Widening Access and Participation and had met with the Principal Ambassador to discuss options as part of that. On the wellbeing front, Nick was working on some winter/exam projects including a painting workshop and a collaboration with the pub quiz in which a SAD lamp and light timers would be given away. Pangaea events were being reevaluated after some cancelations: some would be rearranged for later in the term. The headline event would be a conference on Friday and Saturday.

##### c. Report of the Association Director of Education

Alice reported that the University Court had confirmed the new strategy document. Graduation in 2019 would now have an additional ceremony on the Monday. The ELIR (Enhancement Led Internal Review) process was under way. There would be a student experience working group, and Councils members were welcome to come along. The Technology Enhanced Learning group were looking at paperless submissions and submission methods: any input on this should go to Alice.

##### d. Report of the Athletic Union President

Next Thursday there would be an AU 'town hall' meeting in STAge. This would include a report from the Treasurer. There was a new policy on representative sport, offering slightly reduced support. The date and location for the Sports Ball had been confirmed: it would be at the end of Refreshers' Week. Next week there would be a Sinners, which would be a collaboration with He For She soc. The AU was in the process of merging the last few clubs that are single-sex – this would be complete by AGM time. There would be tours of the sports facilities on open days: volunteers to help with this were requested.

e. Report of the Association Director of Events & Services

Adam reported on preparations for the Halloween all-building event. Decorations were being put up, and the event was sold out: there would be resales beginning at 10pm. The Bop on Friday would have a 'grime' theme. Independent Learning Week had seen a poor commercial performance. Adam encouraged members to remember and adhere to the policy on nonalcoholic drinks options for socials. Adam was working with Jamie and the University's Admissions department to make the Union building more accessible during open days: as part of this, union-experienced ambassadors would be recruited. Jamie had asked Adam to say that University Challenge tryouts would be on Thursday, and that societies reaffiliation was complete. Affiliated societies can now book events for semester 2. Finally, subcommittees were encouraged to give more details on risk assessments and room bookings.

f. Report of the Association Director of Student Development & Activities

Not present

**2. Questions for Association Committees**

a. Questions for Association Alumni Committee

Olivia had reached out to subcommittees about Alumni Festival Weekend: she requested they please get back to her as soon as possible.

b. Questions for Association Community Relations Committee

Next year the St Andrew's Day fair would be on a Saturday. For this year's event, around 100 volunteers were needed for the whole day on St Andrew's Day. Training would be given.

c. Questions for Association Environment Committee

There would be a bonfire event on Sunday.

d. Questions for Association LGBT+ Committee

There would be a Queer Academia event on Saturday. The committee were planning for Transfest in week 9.

e. Questions for Association Lifers Committee

**3. Questions for SSC Subcommittees**

a. Questions for SSC Broadcasting Committee

b. Questions for SSC Charities Committee

On the 14<sup>th</sup> November there would be a Rave2 event. The 10<sup>th</sup> November would feature a Charities bingo night. Finally, the Catwalk launch would be 13<sup>th</sup> November.

- c. Questions for SSC Debates Committee
- d. Questions for SSC Performing Arts Committee
- e. Questions for SSC Postgraduate Committee
- f. Questions for SSC Societies Committee
- g. Questions for SSC Music Committee (Music is Love)

Auditions had been held before Independent Learning Week: lots of new musicians had come out of that process. The AGM had been held and was successful.

- h. Questions for SSC Volunteering Committee
- i. Questions for SSC Design Committee
- j. Questions for SSC Entertainments Committee

Volunteers were needed to help decorate the building tomorrow.

- k. Questions for SSC On The Rocks Committee
  - l. Questions for SSC Member without Portfolio
- 4. Unfinished General Business**
  - 5. New General Business**
  - 6. Any Other Competent Business**
  
  - 7. Collaborative Solutions**

## SSC REPORTS

### ASSOCIATION OFFICER REPORTS

#### **Association Alumni Officer – Olivia Sutton**

We have been busy finalising the skeleton plans for AFW2019, and should have a provisional plan for the subcommittee/society showcase in the very near future. I have reached out to quite a few subcommittees already with requests to see if you would like to be involved with the weekend, and would love to hear from you as soon as possible!

#### **Association Community Relations Officer – Morgan Morris**

St Andrews Day organization is still ongoing, with details being finalized very soon. Volunteer sign-ups are going to be released soon, so if you have or your committee have any free time on December 1st please sign up to help with St Andrews Day. I am attending Hot Chocolate with Hamish afternoon on Thursday 25th which I helped coordinate, to allow for local residents to open their homes to students for a hot chocolate and a chat - this is hopefully going to be a reoccurring event if it goes well. I am also attending the opening of Fair Saturday with Paloma on Friday 26th in Edinburgh.

#### **Association Environment Officer – Lauren Davis**

Nothing to report.

#### **Association LGBT+ Officer – Zelda Kotyk**

No report submitted

#### **Association Lifers Officer – Sarah Ramage**

Lifers joined in the fun of Raisin weekend with 6 kids taking part in challenges around town on Sunday and 7 kids taking part as gnomes in the foam fight. Everyone said that they really enjoyed the opportunities that Lifers creates for students from alternative pathways. On a more personal note I thoroughly enjoyed helping at the bread and water stand on Sunday. There was a fantastic sense of community spirit. Lifers will also be holding at EGM soon so please keep an eye out. Thanks!

## SSC REPORTS

#### **SSC Broadcasting Officer- Laura Mueller**

Nothing serious to report - We have fixed the podcasting computer recently, as well as worked to promo our shows more effectively.

#### **SSC Charities Officer -Niamh McGurk**

Race2 have successfully signed up several more teams for this years race after releasing extra slots last week. CATWALK will be having its launch event on the 13<sup>th</sup> of November in 601 and the committee are busy preparing for that. RAG Week have been working on their society applications –

if any subcom would like to put on an event during RAG please speak to me. Events team are in the process of planning a number of big and small events for the next couple of weeks.

### **SSC Debates Officer- Matthew Singer**

We held our annual freshers competition Cubs during Week 5 and we sent three teams of freshers to the Scottish novice Championships in Aberdeen this weekend. We also achieved some great competitive success with Sam Maybee and Malcolm Risk winning the Strathclyde Presidents Cup. I invite everyone as well to join us this Thursday as we will be hosting a public debate: this house would impeach President Trump.

### **SSC Performing Arts Officer- Rowan Wishart**

Our new committee member is settling in nicely, and we have done over half of our shows for this semester, which have all gone smoothly thus far and all have been selling a fantastic number of tickets. A few locations around town have also been in touch with us to ask if we can advertise that they'd like to hold plays in their businesses, which is exciting. We also have proposals for our Byre shows next semester open, as well as our OTR shows.

### **SSC Postgraduate Officer –Cameron Rice**

The Postgraduate Society have been working on a range of events and ways to engage with the postgraduate population over the coming academic year. We had two successful events last week in a bus trip to Dundee V&A and a wine social. Coming up this week we also have two events – a postgrad hire-out of the Barron Theatre, in collaboration with St Leonard's College Graduate School and a beach bonfire on East Sands (risk assessment approved). A few new events are in the pipeline after requests from the postgraduate student community. Should be good.

### **SSC Societies Officer-Kevin Phelan**

Nothing much new. Just for those interested: we currently have 140 fully affiliated societies and another 30-40 in the process of affiliating. If you are a part of an affiliated society make sure you remind your committees to apply for grants!

### **SSC Student Music Officer - Casper Sanderson**

No report submitted

### **SSC Volunteering Officer - Adam Lord**

Nothing to report

### **SSC Design Team Convener –Mika Schmeling**

This week we were able to catch up on a lot more. The new committee is settling in well, and we're beginning to take our first steps on expanding our photography outreach and we are beginning the first rounds of our mentoring scheme. I've been working closely with my whole team, and we've come up with some great new ideas for future events. Last week, we had a great time with our

Raisin photo booth, and the photos turned out great! This week we are looking forward to our Halloween Photo Booth, our next Photography Workshop, and another Design Team meeting.

**SSC ENTS Convener – Paul Lancaster**

Nothing to Report

**SSC Arts Festival Convener- Chloe Ashley**

OTR have just closed tickets for Death In The Quad and we have made money from it. Event applications are still open and we are pushing those at the moment. If anyone wants to put on an event, please get in touch.

**SSC Member without Portfolio- Shaina Sullivan**

Nothing much to report other than just finishing up planning the social!