



**University of St Andrews
Students' Association
Student Services Council**

MINUTES

Tuesday 13th February 2018, Committee Room, 6 pm

Present

Member's Name

Sam Ross
Ru MacIver
Hannah Raleigh
Zachary Davis
Hannah Jacobs
Charlotte Flatley
Claire Shirey
Ryan Hay
Lewis Wood
Tom Abbott
Sneha Nair
Flora Rowe
Jamie Minns
Ru Ferguson
Paloma Paige
Matthew Lansdell
Jennifer Bre
Pia Szabo
Natasha Bateman

Position

Association Alumni Officer
Association Chair
Association Community Relations Officer
Association Director of Education
Association Director of Events and Services
Association Director of Student Development and Activities
Association Director of Wellbeing
Association LGBT+ Officer
Association President
Athletic Union President
SSC Arts Festival Convener
SSC Broadcasting Officer
SSC Charities Officer
SSC Debates Officer
SSC Design Team Convener
SSC Performing Arts Officer
SSC Postgraduate Officer
SSC Societies Officer
SSC Volunteering Officer

In Attendance

Iain Cupples
Camilla Duke

Student Advocate (Education)/HR Manager
Rector's Assessor

1. Adoption of the Agenda

Accepted.

2. Apologies for Absence

Clare Grist
Kevin Phelan
Marcell Kovacs

Association Environment Officer
SSC Member Without Portfolio
SSC Music Officer

Apologies
Apologies
Apologies

Pat Shareefy
Antonia Wade

SSC Employability Officer
SSC Entertainments Convener

Absent
Absent

3. Open Forum

No business.

4. Reports of The Sabbatical Officers

3.1. Report of the Association President

The UCU strike will be discussed at joint councils next week: a group of students are bringing a motion by petition. Any questions about the strike in the meantime, or about the motion, can be directed to Zach or Lewis. Lewis had been participating in honorary degree discussions with the University. The new Rector would be livestreaming tomorrow at 2:30pm from the Union website. Elections were coming up: members were encouraged to run and to encourage others to run. Prospective candidates could ask questions of sabbaticals or staff as well as officers. Lewis would attend an away day in Glasgow with sabbatical officers from across Scotland. Members were reminded that handovers should include discussions on alumni festival events.

3.2. Report of the Association Director of Wellbeing

The first listening skills/signposting training with LGBT+ had been successful, and this would be rolled out. Claire had met with Student Services staff regarding a structure for LGBT+ issues. For elections, videos encouraging candidates and a nudge button were planned. The first meeting of the elections committee would be this week. Wellbeing Week had been moved to week 8 – it would include Pride in the lineup. There would be a campaign on cyberbullying. Finally, Claire was working with the University on mental health services and healthcare provision.

3.3. Report of the Association Director of Education

Meetings around the staff strike were taking up a lot of Zach's time at present. The teaching awards nominations were currently open on the Union website until March 14th (including the Proctor's Award for students who had made an outstanding contribution).

3.4. Report of the Athletic Union President

Tom was working with Ryan on Queerfest regarding LGBT+ inclusion in sport. This would include distributing rainbow laces for team members. BUCS nationals were this weekend: 60-70 competitors would be going to Sheffield. The awards night would be 20th April. Tom was working on the budget request to the University for 2018-19.

3.5. Report of the Association Director of Events & Services

Refreshers week had been generally successful with a couple of hiccups including a fire alarm disrupting one night. The Bop last week went well. St Patrick's Day would be an all building event.

3.6. Report of the Association Director of Student Development & Activities

Refreshers' Fayre went well: thanks were minuted to volunteers. Charlotte was working with Zach and the associate deans on enterprise education, rethinking enterprise and entrepreneurship in the University. The plan was to look at curriculums within schools to incorporate and embed these, and

work with students to find student entrepreneur champions. Last week was careers week: the creative careers fayre had been very good. First Aid training was held last Saturday for subcommittee volunteers including On The Rocks and Mermaids in an effort to improve safety. This would be repeated and expanded next year. Councilors were all invited to Board dinner. Handover training for successors should be planned to take place before the summer if possible: CAPOD may be able to help with skills training.

5. Questions for Subcommittees

3.7. Questions for Association Alumni Committee

All the society events for alumni weekend were confirmed. The careers panel was going well. The Principal will attend some events.

3.8. Questions for Association Community Relations Committee

Hannah had attended the last Community Council meeting. No more events were planned before handover.

3.9. Questions for Association Environment Committee

3.10. Questions for Association LGBT+ Committee

Queerfest was going well. Friday would be Drag Walk. A new VP Welfare had been appointed. Ryan was working on handover materials. He was also aiming to create timeline of LGBT+ in St Andrews.

3.11. Questions for SSC Postgraduate Committee

There would be an event next week for elections, to publicise PG posts. Currently PGSoc was doing about one event per week. Jennifer was working on a motion with Zach to make an official events convener part of the committee.

3.12. Questions for SSC Broadcasting Committee

The system update was not happening. There would be training on Sunday, and demos for new shows tomorrow. STAR would adding one hour each day. There would be a RAG week live lounge. The committee would be adding a new position for social media. Applications were open for Hearing Aid.

3.13. Questions for SSC Charities Committee

Last Wednesday there had been a Charities careers event as part of careers week. A wide range of organisations had taken part. Last Monday, Charities had brought over a speaker from the Scottish Refugee Council (one of this year's nominated charities) to discuss where donations go. RAG Week began next week: there was a good lineup, with lots of daytime events as well as evenings. Catwalk early bird tickets were sold out. Race2 money collection would be complete by next Friday: Jamie was hopeful about the total.

3.14. Questions for SSC Entertainments Committee

3.15. Questions for SSC Employability Committee

3.16. Questions for SSC Debates Committee

There would be a 'Trade vs Aid' debate as part of RAG Week.

3.17. Questions for SSC Design & PR Committee

Refreshers' Fair recruitment had been good. Campaign workshops for the elections had been scheduled, one for sabbatical candidates and one for others.

3.18. Questions for SSC Music Committee

3.19. Questions for SSC Performing Arts Committee

Mermaids had 17 shows in production at present.

3.20. Questions for SSC Societies Committee

Society awards would be held in April.

3.21. Questions for SSC Volunteering Committee

Recruitment for voluntary projects was open, and would close Friday. Over 100 applications had been received so far.

3.22. Questions for SSC On The Rocks Committee

The programme had been finalized and was going to print. There had been 93 applicants to volunteer at the festival. Community events were planned as part of the festival.

3.23. Questions for SSC Member without Portfolio

3.24. Any Other Competent Questions

Camilla, the new Rector's Assessor, introduced herself. She discussed the livestream with Srdja tomorrow and the installation, which would be on April 13th with the drag scheduled for the 11th.

6. Unfinished General Business

7. New General Business

8. Any Other Competent Business

Zach was updating role descriptions on the website – officers should check these.

Lewis reminded members that the stance of the Association over the staff strikes would be decided on Tuesday and urged members to attend. The motion was technically an SRC motion but all student officers' contributions were important.

9. Collaborative Solutions

Not minuted.