**Societies General Risk Assessment**

**Society:** Fish & Chips Society

**Description of Event/Activity (please be as detailed as possible):** Walk along the Fife Coastal Path to Anstruther. We will be meeting in St Salvator’s Quad at 10am on Saturday, with the aim of leaving at 10.15am. We anticipate around 20 people (at least 7 committee members) will be walking along the coastal path. We are aiming to arrive in Anstruther by 4pm, where we will stay for a little over an hour (plenty of time for members to get a snack at the Fish Bar!), and we will then take the bus back to St Andrews.

**Date(s) of the Event/Activity:** Saturday 17/11/18

**VENUE(S):** St Salvator’s Quad & Fife Coastal Path

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| What are the hazards? | Who might be harmed and how? | What are you doing already to reduce risk? | What further action is necessary? | How likely is this risk to occur? How severe are the consequences? | How will you put this risk assessment into action? |
| Getting Lost | Whole group | - Walks should be well planned and all group members should be made aware of the planned route in advance  - All participants encouraged to carry compass and whistle  - Suitable number of maps available  - Regular head counts  - Safety briefings | N/A | Medium, not severe | Organizer responsible for auctioning control measures |
| Weather: Wind, Sunburn, Hypothermia, Hyperthermia | Whole group | - Check weather forecast  - Everyone has appropriate clothing and footwear, and is carrying water  - Suntan cream carried by members at their own discretion. | N/A | Medium, not severe - severe | Organizer responsible for auctioning control measures |
| Falls, Slips, Trips | Whole group | - Briefings and group supervision  - Appropriate footwear | N/A | High, not severe-severe | Organizer responsible for auctioning control measures |
| Injury/illness | Whole group | - First aid kit carried, at least one group member with basic first aid knowledge if possible  - Information about pre-existing medical conditions known, and essential medication carried by participant as necessary  - Mobile phones pre-configured for Emergency SMS | N/A | Low-Medium, severe – very severe | Organizer responsible for auctioning control measures |
| Tick bites (Lyme Disease) | Whole Group | Advise everyone of risk.  Advise on wearing appropriate full-cover clothing, but that this isn’t full protection.  Daily “full body” check for ticks  Ticks must be removed at the earliest opportunity. | If any part of the tick is left in the body, or the tick is left for an extended period, if “Tick Test” gives positive result, or if any symptoms of Lyme Disease appear following a bite, medical advice must be obtained. Symptoms may take several weeks or longer to develop. | Medium, severe | Organizer responsible for auctioning control measures |
| Walking on public roads | Whole Group | - Where available, use paths  - When on road (1) close group control; (2) walk single file facing oncoming traffic where practical, otherwise outside of bends | N/A | Low, severe – very severe | Organizer responsible for auctioning control measures |
| Snakes (Adder bites) - poisonous | Whole group | - Watch out for snakes and avoid if at all possible.  - Seek medical help immediately | N/A | Low, severe | Organizer responsible for auctioning control measures |
| Food allergies | Whole group | - Participants with known severe food allergy should be identified before the event.  - First Aiders with the group should know who is carrying Epi-pen and/or inhalers for emergency use, and if there are spares available.  - For severe allergies, it may be useful for all participants to be made aware of the problem in advance and ask relevant participant(s) to avoid taking certain foods. | N/A | Medium, severe | Organizer responsible for auctioning control measures |