UNIVERSITY OF ST ANDREWS STUDENTS ASSOCIATION

Society Tables & Stalls Covid guidance

This guidance is intended for groups & societies giving out information, selling tickets, memberships or other packaged items etc.

It does not include to bake sales or other activities selling food or drink.

The following measures must be followed to prevent the spread of Covid-19

- 1. Anybody reporting symptoms of COVID-19 will not be permitted to attend and must stay at home and self-isolate in accordance with government advice.
- 2. Book or obtain permission from the owner or controller of the space you wish to use.
- 3. Choose outdoor space where possible.
- 4. A maximum of one table should be used.
- 5. Do not place the table where it will cause an obstruction to pedestrians or traffic
- 6. Do not permit crowding at the stall/table.
- 7. The maximum people permitted on the stall is 2.
- 8. So far as is reasonably practicable, social distancing of 2 metres be maintained between stall holders and between stall holders & members of the public; this will reduce the potential for infection from droplets of saliva and mucus from sneezes and coughs.
- 9. Stall holders must use disposable paper tissues to capture droplets from sneezes & coughs and will dispose of these tissues in plastic bags.
- 10. Used tissues will be placed in a bag in domestic waste bins.
- 11. Face coverings will be mandatory for stall holders and encouraged for members of the public.
- 12. Stall holders must practice good hygiene & clean their hands before attending the stall.
- 13. Alcohol hand sanitizer (>70%) must be available for stall holders & members of the public at all times (to be provided by stall holders).
- 14. Contact points must be frequently cleaned through out the operation with disinfectant cleaner (to be provided by stall holders).
- 15. No music (live or recorded) is permitted.
- 16. Any packaged goods should be prepared 72 hours in advance.
- 17. Persons preparing packages must wear protective gloves when making up the packages.
- 18. No food or drink will be sold or distributed except for pre-packaged, non-perishable supplies for online events.

09/10/20